

**From:** Lisa Kohnke <[Lisa.Kohnke@cityofchicago.org](mailto:Lisa.Kohnke@cityofchicago.org)>  
**Sent:** Wednesday, October 16, 2019 5:19 PM  
**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>  
**Cc:** Samir Mayekar <[Samir.Mayekar@cityofchicago.org](mailto:Samir.Mayekar@cityofchicago.org)>  
**Subject:** RE: Travel Request-Copenhagen October 9-12, 2019

Hi Steve,

Sending this email after the trip to let you know that Samir Mayekar and I traveled in our official capacities to Copenhagen to attend the C40 Mayoral Summit from October 9-12<sup>th</sup>. C40 and the City of Copenhagen covered the airfare, hotel, ground transportation, food and summit registration costs. There was one dinner hosted by the US Conference of Mayors. WBC would cover any overages in flight costs. We did not receive honoraria nor any "swag" items.

Thank you,  
Lisa Kohnke