

I am confirming that I did go to the conference in Boston.

Thanks

Sent from my iPhone

From: Steve Berlin <Steve.Berlin@cityofchicago.org>

Sent: Tuesday, October 8, 2019 11:51 AM

To: Sobo, Robert <Robert.Sobo@chicagopolice.org>

Subject: RE: ISTSS Annual International Meeting

Hi Rob,

Your request meets all the requirements for business/educational travel in the Ethics Ordinance, and is approved for ethics purposes with the standard conditions: (i) you may accept reasonable travel expenses, like airfare, ground transportation, lodging and food offered to all participants, but no honoraria, which likely won't be offered anyway [any "swag," like coffee mugs, etc., is fine as long as it doesn't total more than \$50]; and (ii) remember to have an email sent to me within 10 days of your return, indicating that you went in your official capacity, where, when, who paid the expenses – largely a rehash of this one.

Safe travels to Boston—

Steve