

From: Michelle Woods
Sent: Tuesday, October 01, 2019 1:04 PM
To: Steve Berlin
Cc: Jennifer Muss; Rebecca Strisko
Subject: RE: Invitation

Please let this email serve as notification that I was invited to be a guest of the Chicago Loop Alliance at their annual gala. Michael Edwards the Executive Director invited me to join the organization on September 20, 2019 at the Chicago Hilton.

The Chicago Loop Alliance is a friendly neighbor of the Chicago Riverwalk and we coordinate event and activities together. I represented the Department in my official capacity at project manager of the Riverwalk for the City. There is no contractual relationship between 2FM and the CLA.

Thanks!
Michelle

Michelle Woods | Assistant Project Director
City of Chicago | Department of Fleet and Facility Management (2FM)