**From:** John Clarke   
**Sent:** Thursday, August 15, 2019 6:57 PM  
**To:** Steve Berlin  
**Cc:** James Soludczyk; Katreina York  
**Subject:** Re: Pre-Build

Hi Steve,

Myself and DFC Soludczyk have returned from Ocala Fl. on 8/14/19 from a a pre-build meeting for a new O’Hare Tower Ladder. All expenses were paid by Fire Service Inc. per the contract.

Thanks Steve!!!

John Clarke

District Chief

Bureau of Logistics

Chicago Fire Department