

**From:** Margaret Decker <[Margaret.Decker@cityofchicago.org](mailto:Margaret.Decker@cityofchicago.org)>  
**Sent:** Wednesday, February 23, 2022 11:24 AM  
**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>  
**Cc:** Juan Sebastian Arias <[JuanSebastian.Arias@cityofchicago.org](mailto:JuanSebastian.Arias@cityofchicago.org)>; Margaret Cassidy <[Margaret.Cassidy@cityofchicago.org](mailto:Margaret.Cassidy@cityofchicago.org)>; Matthew Beaudet <[Matthew.Beaudet@cityofchicago.org](mailto:Matthew.Beaudet@cityofchicago.org)>; Stephen Stults <[Stephen.Stults@cityofchicago.org](mailto:Stephen.Stults@cityofchicago.org)>  
**Subject:** Vacant Property Leadership Institute travel

Hello Steve,

I am writing to share that myself and the staff members (cc'd) attended the Vacant Property Leadership Institute in Austin from 2/8/22-2/11/22 and accepted support from the Conference Organizers (National League of Cities and Center for Community Progress) and World Business Chicago for travel expenses, including conference fees, lodging, flights, meals, and ground transportation.

Thanks and please let me know if there is further information I can provide!  
Margaret

**Margaret Decker** (she/her) | **Office of the Mayor**