**From:** Tija Walters < <u>Tija.Walters@cityofchicago.org</u>>

Sent: Thursday, August 11, 2022 9:53 AM

**To:** Steve Berlin < <a href="mailto:Steve.Berlin@cityofchicago.org">Steve.Berlin@cityofchicago.org</a>>

**Subject:** Commissioner Cox Travel

Good morning Steve,

Commissioner Cox took a trip July 11-July 17 and his cost has been covered by World Business Chicago. I was notified about this travel late and I am currently taking the necessary steps to enter the travel request and need a response from your office. Can you please review the following documents and reply back with your response.

Thank you,

Tija Walters Executive Administrative Assistant I City of Chicago, Department of Housing