

From: Diamond Clark-McQueen <Diamond.Clark-McQueen@cityofchicago.org>
Sent: Wednesday, July 26, 2023 9:29 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: CSTE Travel

Hi, Steve,

This email is to confirm that I represented the Chicago Department of Public Health at the Council of State and Territorial Epidemiologists (CSTE) Annual Conference in Salt Lake City, UT from Sunday June 25 through Wednesday, June 28. CSTE offered to cover my travel expenses including airfare (purchased in advanced directly through CSTE travel agents), lodging, and per diem. I will submit an expense report to the City and to CSTE for repayment to the City. Thanks so much and please let me know if there are any questions or concerns.

Kind regards,

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