

From: Daniel Galanto <Daniel.Galanto@cityofchicago.org>
Sent: Thursday, July 6, 2023 9:30 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: Re: Board of Ethics Approval for CSTE Annual Conference 2023

Hey Steve,

I've been back from CSTE in UT for about a week now.

I attended all days of the conference (except for the final day due to flight issues). I'm submitting my reimbursement to CSTE for lodging, travel, per diem, and ground transportation. We got tote bags and pins for the conference that I cannot imagine costs more than \$20.

We actually had our return flights canceled so we had to stay an extra day. I'm under the impression CSTE will also reimburse for that. The initial sponsorship stated they will pay for lodging, flights, and per diem for 5 days of travel and this cancellation brought us to 5 days.

Please let me know if you would like any other details. Thank you!

Dan
