

From: John Mc Gill <John.McGill@cityofchicago.org>

Sent: Monday, November 13, 2023 12:30 PM

To: Richard Superfine <Richard.Superfine@cityofchicago.org>

Subject: Chicago Fire Department Travel to UKG/ASPIRE Conference - Las Vegas, NV - Nov 6 to Nov 10 2023

Sir,

Good Afternoon,

I attending the UKG/ASPIRE conference Nov 6th 2023 thru Nov 10th 2023.

UKG is the parent company UKG Telestaff the daily staffing program the Chicago Fire Department uses.

UKG waived our conference fee this year.

I was there in my Official capacity as the Chicago Fire Department, Deputy District Chief, overseeing CFD Manpower division

I did not accept an honorarium or gifts, also no travel expenses.

All Meals were provided to conference attendees thru the conference fee.

I originally paid for my own Airfare and Hotel accommodations but I have since received an email from PSA Deputy Director of Finance and Accounting

stating there maybe some funds left to reimburse me.(see snippet of email)

I will be submitting the appropriate documents.

Thank you for your time in this matter.