

From: Nancy Andrade <Nancy.Andrade@cityofchicago.org>
Sent: Friday, May 5, 2023 2:48 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Gloria Vu <Gloria.Vu@cityofchicago.org>
Subject: Compliance with Governmental Ethics ordinance

Dear Steve,

I am writing to comply with the Governmental Ethics Ordinance for educational/business travel. My travel on April 27-28, 2023 to Washington, DC was previously approved by the City Board of Ethics and I now reporting that I returned from my educational/business travel on April 28, 2023.

I attended the AJC (American Jewish Congress) National Conversation on the State of Latino-Jewish Relations in my official capacity as Chair and Commissioner of the Commission on Human Relations. I did not receive any honoraria and the only swag I received was a lapel pin with the AJC logo which does not exceed \$50.

The AJC did pay my roundtrip flight from Chicago to Washington, DC, taxi fare to and from the airports, and one night hotel accommodation. A travel memo with documentation is also being submitted to the City Finance department regarding same.

Should the Ethics Department need any additional information please let me know. I have copied our HR Liaison, Gloria Vu, for awareness.

Thank you.
Nancy

Nancy C. Andrade, Esq.

(She/Her/Hers)

Chair and Commissioner

Commission on Human Relations | City of Chicago