

From: Matthew Messbarger <Matthew.Messbarger@cityofchicago.org>
Sent: Friday, April 21, 2023 10:33 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: Re: ISAAB/ISHRAB membership

Hi Steve,

I wanted to notify you about a couple of things related to my position as archival specialist. As noted in a previous email I was invited to join the Illinois State Historical Records Advisory Board in February. The group meets three times a year, the first meeting of the year being in Springfield in February (the other two are held in Chicago). ISHRAB provides a travel stipend to attend the meeting for all members and I my cost of travel to and from Springfield (a \$50 roundtrip Amtrak ticket) was comped. (I filled out a form after the meeting and sent them a copy of my ticket receipt and they sent me a check for the exact cost of the ticket in March.)

Prior to my joining ISHRAB I applied for a scholarship they offer to attend the annual Midwest Archives Conference (MAC) that was held last week in Chicago. The scholarship covers the cost of registration fees. I applied for the scholarship in December of 2022 and was notified that I had been awarded it the same month. I was to register for the conference and pay out of pocket up front and then would be comped after the conference after I sent in a form and copy of the receipt. I let our chief legal counsel and my supervisor know about the conference and the scholarship.

I paid to attend one day of the conference - held on April 13. The cost of the registration was \$150. I On Monday of this week I sent in the form and receipt to ISHRAB.

Please let me know if you need any other info about either of these issues.

