

**From:** Cynthia Erno <Cynthia.Erno@chicagocopa.org>  
**Sent:** Friday, April 25, 2025 12:25 PM  
**To:** Steve Berlin <Steve.Berlin@cityofchicago.org>  
**Subject:** Fw: Travel / gifts navigation

Good Afternoon, Steve -

I'm closing the loop on this by acknowledging I participated in the conference, after having approval of COPA and OBM to do so.

My hotel expenses, airfare, ground expenses (in the destination city only), and per diem meal costs were paid by me, with OBM approval they would reimburse me such costs. To clarify, none of the actual travel expenses were paid by a third party.

I traveled to Phoenix on 4/21/25 and returned to Chicago on 4/24/25. The conference was from 4/22 - 4/24. I attended the AXON conference in my official capacity.

Please let me know if there are any additional details you need and/or any questions you have.

Thanks,

**Cynthia Erno**

*Senior Litigation Counsel*

Civilian Office of Police Accountability (COPA)

1615 West Chicago Avenue

Chicago IL 60622

Main agency number: 312-746-3609

Direct number: 312-746-0157

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