

From: Stephanie Gretsches <Stephanie.Gretsches@cityofchicago.org>
Sent: Monday, April 21, 2025 10:54 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: SGretsches Post-Travel Email

Hi Steve,

I returned from my sponsored travel to the Illinois Public Health Infectious Disease Conference in Champaign, IL from 4/15 to 4/16.

IDPH paid for my registration, 2 night hotel stay, and train tickets to and from Champaign. Breakfast and lunch on 4/15 and 4/16 and dinner on 4/15 were provided as part of the conference to all attendees.

Please let me know if you need any additional information.

Thanks,

Stephanie

From: Stephanie Gretsches <Stephanie.Gretsches@cityofchicago.org>
Sent: Friday, March 7, 2025 3:05 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: Request for approval for sponsored travel

Hi Steve,

I am requesting approval for sponsored travel to give a presentation at the Illinois Infection Disease Conference in Champaign, IL.

Travel dates: 4/13/25-4/15/25

Conference dates: 4/14/25 8:00 am to 4/15/25 4:30 pm

Reason for attendance: I will be giving a keynote presentation on Chicago's response to a large outbreak of measles associated with a congregate setting in 2024.

Thanks and please let me know if you need any additional information.

-Stephanie

From: Hope Stillman <hopeeh2@illinois.edu>

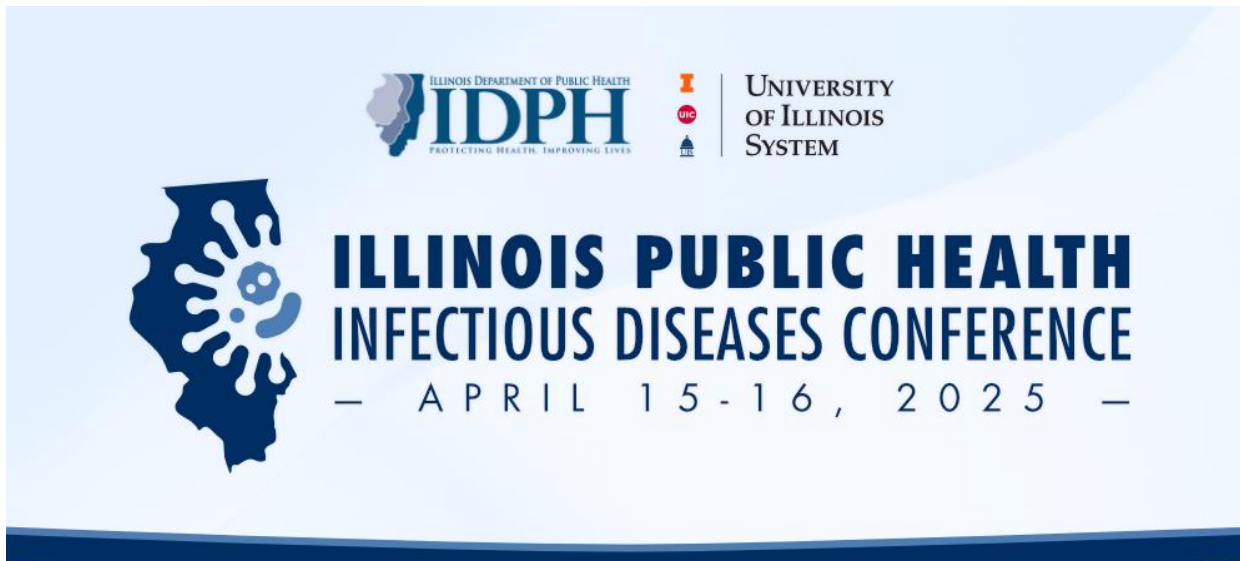
Sent: Thursday, March 6, 2025 6:42 PM

To: Stephanie Gretsches <Stephanie.Gretsches@cityofchicago.org>

Subject: Action Required: Illinois Public Health Infectious Diseases Conference

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Hello,

I hope this message finds you well. We are excited to have you as a speaker for the Illinois Public Health Infectious Diseases Conference and look forward to your valuable contribution. Your prompt completion of the below forms will greatly assist us in organizing the event smoothly and ensuring all your needs are met.

1. [Illinois Infectious Diseases Conference: Speaker Information Form](#) - **DUE MONDAY, MARCH 10TH.**

All speakers must complete this form. If not submitted, we cannot guarantee travel accommodations will be provided, necessitating that you arrange and finance your own travel expenses. If you have completed this form, please ignore and ensure below deliverables are met.

2. [CHES application form](#) - ALL sessions must have one application submitted as all sessions will be considered for CHES credits.

3. Submit your presentation [here](#) no later than **Friday, April 4th, 2025.**

We appreciate your cooperation and look forward to your valuable contribution to the conference. If you have any questions while completing the form, please do not hesitate to reply to this email.

Sincerely,

Hope Stillman

