

From: Colleen Leonard <Colleen.Leonard@cityofchicago.org>
Sent: Friday, June 27, 2025 2:38 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Noel Green <Noel.Green@cityofchicago.org>; Kim Hamilton <Kim.Hamilton2@cityofchicago.org>
Subject: Conference Travel- June 2025- return notice

Hello Steve,

I am confirming that I travelled to the NASTAD National CDR conference in my official capacity as Epidemiologist IV. I traveled with Noel Green and Kim Hamilton (cc'd) who also traveled on behalf of the City in their official capacity. We traveled to Atlanta, GA on the following dates:

- June 23- departure to Atlanta
- June 24- 25- attended the CDR conference
- June 25- departure back to Chicago

The third-party sponsor (NASTAD) paid for the flights and hotel rooms directly. NASTAD will reimburse participants for per diem and ground transportation fees.

Please let me know if you need any additional information.

Thank you,

Colleen

Colleen Leonard, MPH

Epidemiologist IV

Syndemic Infectious Disease Bureau

Chicago Department of Public Health

1340 S. Damen Ave, 4th Floor

Chicago, IL 60608

Phone: 312-745-0384

Email: Colleen.Leonard@cityofchicago.org

