From: Jennifer Lizak <jlizak@chipublib.org>
Sent: Thursday, May 29, 2025 1:47 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Lori Frumkin <lfrumkin@chipublib.org>
Subject: Re: attending event

Hi Steve,

Just reporting back that Lori and I attended in our official capacity at the sponsor's invitation.

Thank you,

Jennifer

Jennifer Lizak Coordinator of Special Projects Cultural, Civic and Literary Engagement, Adult Services Chicago Public Library 400 S. State St. Chicago, IL 60605 Phone 312-747-8191 <u>jlizak@chipublib.org</u> Pronouns: she/her Visit us online at www.onebookonechicago.org and www.chipublib.org</u>

From: Jennifer Lizak <<u>jlizak@chipublib.org</u>>
Sent: Wednesday, May 21, 2025 12:00 PM
To: Steve Berlin <<u>Steve.Berlin@cityofchicago.org</u>>
Cc: Katherine Lapinski <<u>klapinski@chipublib.org</u>>
Subject: attending event

Hi Steve,

Hope you are well and having a nice spring!

Question - I was invited (with Lori Frumkin) to attend an evening event/gala by the Jazz Institute of Chicago, an organization we have been working with to bring jazz to the library. The ticket would normally cost \$195, but I was invited as their guest. I have approval from my department head and would be attending in my official capacity at the sponsor's invitation.

The event is on May 22, 2025 at 6:30 at 720 S Michigan: <u>https://www.jazzinchicago.org/gala2025</u>

Is it ok to attend?

Thanks for your guidance,

Jennifer

Jennifer Lizak Coordinator of Special Projects Cultural, Civic and Literary Engagement, Adult Services Chicago Public Library 400 S. State St. Chicago, IL 60605 Phone 312-747-8191 jlizak@chipublib.org Pronouns: she/her Visit us online at www.onebookonechicago.org and www.chipublib.org