

From: Lewis Powell <Lewis.Powell@cityofchicago.org>
Sent: Thursday, May 8, 2025 7:44 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Kevin Murphy <Kevin.Murphy@cityofchicago.org>
Subject: RE: Tableau Conference - Ethics Approval - Conference Registration Fee Covered by Third Party (via Enterprise Contract)

Greetings Director Berlin,

My apologies for this delayed follow up email post conference. This email is specially in regard to the "Executive Experience" component to the Tableau Conference.

I am writing to confirm that I attended sessions that were a part of this "executive experience" (C-Suite Level Roundtables, Limited Access Speaker Sessions, and additional breakfast and lunch options).

During the conference I met all conditions as described in your approval email.

Thank you, and please let me know if you need any other information from my end to complete the communication/documentation requirement.

Lewis Waldia Powell | Deputy Budget Director
City of Chicago | OBM | Data Analytics Division
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From: Lewis Powell <Lewis.Powell@cityofchicago.org>

Sent: Friday, April 4, 2025 4:39 PM

To: Steve Berlin <Steve.Berlin@cityofchicago.org>

Cc: Kevin Murphy <Kevin.Murphy@cityofchicago.org>

Subject: RE: Tableau Conference - Ethics Approval - Conference Registration Fee Covered by Third Party (via Enterprise Contract)

Hello again Mr Berlin,

I'm writing today in regards to the same event (Tableau Conference) but with an additional request for ethics review and approval.

I have been invited to participate in the "Executive Experience" at Tableau Conference, which includes access to invite-only round table discussions, and speaker sessions, as well as, an alternative food and beverage offering. To ensure that the items included are approved under our ethics requirements, I have attached the public sector ethics letter/signature form as provided by Tableau (Salesforce) for your review and approval/signature.

Please let me know if you have any questions, or need any additional information from my end.

Thank you

Lewis

Lewis Waldia Powell | Deputy Budget Director

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From: Lewis Powell
Sent: Tuesday, 18 March, 2025 13:34
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Kevin Murphy <Kevin.Murphy@cityofchicago.org>; Alexandra Gazzolo <Alexandra.Gazzolo@cityofchicago.org>
Subject: RE: Tableau Conference - Ethics Approval - Conference Registration Fee Covered by Third Party (via Enterprise Contract)

Sounds good. Thank you.

From: Steve Berlin <Steve.Berlin@cityofchicago.org>
Sent: Tuesday, 18 March, 2025 13:28
To: Lewis Powell <Lewis.Powell@cityofchicago.org>
Cc: Kevin Murphy <Kevin.Murphy@cityofchicago.org>; Alexandra Gazzolo <Alexandra.Gazzolo@cityofchicago.org>
Subject: RE: Tableau Conference - Ethics Approval - Conference Registration Fee Covered by Third Party (via Enterprise Contract)

Hi Lewis, your travel request meets the conditions for business/educational travel in the Ethics Ordinance, and is approved with the standard conditions: (i) you may accept reasonable travel expenses, like registration fees (as well as coach airfare, ground transportation, or lodging, were they offered) or food offered to all participants, but no honoraria, which I doubt will be offered [any “swag,” like coffee mugs, etc., is fine as long as it doesn’t total more than \$50]; and (ii) remember to have an email sent to me within 10 days of your return, indicating that you went in your official capacity, where, when, and which third party paid what part of your expenses – largely a rehash of this one.

Safe travels to San Diego.

Steve

Steven I. Berlin
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From: Lewis Powell <Lewis.Powell@cityofchicago.org>
Sent: Tuesday, March 18, 2025 12:36 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Kevin Murphy <Kevin.Murphy@cityofchicago.org>; Alexandra Gazzolo <Alexandra.Gazzolo@cityofchicago.org>
Subject: Tableau Conference - Ethics Approval - Conference Registration Fee Covered by Third Party (via Enterprise Contract)

Greetings Director Berlin,

Hope all is well.

I am writing to request ethics approval for an upcoming conference that Alexandra Gazzolo (cc'd) and I will be attending.

Event: Tableau Conference 2025
Location: San Diego, California
Dates: Monday April 14 through Thursday April 17.

Costs Covered: Conference Registration Fee

Note: Five conference tickets were formally included in the Enterprise Contract with Salesforce, as a part of our training package within the contract.

OBM will be using two of the tickets.

Alexandra Gazzolo, Principal Operations Analyst, Office of Budget and Management – Data Analytics Division

Lewis Powell, Deputy Budget Director, Office of Budget and Management – Data Analytics Division.

Costs Not Covered: Airfare, Hotel

I have attached the conference registration confirmations for Alexandra and myself.

I have also cc'd my direct supervisor Kevin Murphy, Managing Deputy Budget Director, Office of Budget and Management.

Please let me know if there is any other documentation or details needed for this approval.

Thank you

Best,

Lewis

Lewis Waldia Powell | Deputy Budget Director

City of Chicago | OBM | Data Analytics Division

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