

**From:** Kevin Kirby <[Kevin.Kirby@chicago.gov](mailto:Kevin.Kirby@chicago.gov)>

**Sent:** Thursday, November 3, 2022 9:42 AM

**To:** Richard Superfine <[Richard.Superfine@cityofchicago.org](mailto:Richard.Superfine@cityofchicago.org)>

**Subject:** RE: Confidential - RE: Conference Attendance - ServiceNow World Forum (November 2nd, 2022) - Response Requested

Rich,

Thank you, Sir.

Just sending this note to memorialize that Kevin Kirby, Roderick Warren, Melissa Clark, and Mario Morales – all employees of AIS – attended the free ServiceNow World Forum, in Schaumburg, Illinois, on Wednesday, November 2<sup>nd</sup>, 2022, in their official capacity, to learn more about the ServiceNow Platform and potential ways the platform (already being used by the City) could potentially be further utilized by the City (to digitize and streamline additional processes, etc. – to help the City achieve its ongoing modernization efforts). Travel expenses were paid out-of-pocket.

Regards,

**Kevin Kirby** | Director of Infrastructure & Operations

City of Chicago | Department of Assets, Information, and Services

Bureau of Innovation & Technology (AIS IT)