



March 26, 2012

Chicago Board of Ethics  
Steve Berlin, Executive Director  
740 N. Sedgwick Street, 5<sup>th</sup> Floor  
Chicago, IL 60654-8488

Dear Mr. Berlin,

The Illinois Restaurant Association has submitted a bid to the Department of Cultural Affairs and Special Events to manage food, beverage and ticket operations at the City Festivals. The Illinois Restaurant Association has managed operations at these events for over thirty years.

I was appointed in the summer of 2011 to serve on the Cultural Advisory Council. The Advisory Council plays no formal role in the decision process related to this RFP.

To avoid any possible conflicts that may arise during the process, I will not be attending the RFP Presentation on Monday, March 26, 2012. Furthermore, I will not lobby on behalf of the Association on this matter.

This letter will confirm that my personal service as a member of the Cultural Advisory Council does not impact the Illinois Restaurant Association's eligibility to participate in the RFP.

Sheila O'Grady  
President  
Illinois Restaurant Association