

Steve,

I was looking for this for another reason and can't find the follow-up I sent. So I am sending it again just in case. The Federal Government booked and paid for the hotel rooms and airfare of all the Council members (we didn't even see the bill.) There was a per diem of \$71 a day of which I used \$304.08 for food and ground travel, Expense Report attached.

Thanks!

Greta Bever  
Assistant Commissioner  
Central Library Services  
Chicago Public Library

<b>TRAVEL VOUCHER</b> <i>(Read the Privacy Act Statement on the back)</i>	<b>1. DEPARTMENT OR ESTABLISHMENT, BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b>
			<b>4. SCHEDULE NO.</b>
<b>TRAVELER (PAYEE)</b>	<b>5. a. NAME (Last, first, middle initial)</b> BEVER, GRETA M.	<b>b. SOCIAL SECURITY NO.</b>	<b>6. PERIOD OF TRAVEL</b> a. FROM 4/29/14 b. TO 5/2/14
	<b>c. MAILING ADDRESS (Include ZIP Code)</b> 5823 N. RAVENSWOOD #104 CHICAGO, IL 60660	<b>d. OFFICE TELEPHONE NO.</b> 312-747-4070	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 2014-0312 b. DATE(S)
	<b>e. PRESENT DUTY STATION</b> CHICAGO PUBLIC LIBRARY	<b>f. RESIDENCE (City and State)</b> CHICAGO, IL	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	<b>11. PAID BY</b>	
a. Outstanding	a. DATE RECEIVED		b. AMOUNT RECEIVED
b. Amount to be applied			\$
c. Amount due Government (Attached: <input type="checkbox"/> Check <input type="checkbox"/> Cash)	c. PAYEE'S SIGNATURE		
D. Balance outstanding			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TICKETS, IF PURCHASED WITH CASH</b> <i>(List by number below and attach passenger coupon; if cash is used show claim on reverse side.)</i>	I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ <i>Traveler's Initials</i></span>					
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE, CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

**TRAVELER SIGN HERE** ▶ *Greta M. Bever*      **DATE** 5-7-14      **AMOUNT CLAIMED** ▶ \$ 304.08

*NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).*

<b>14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY</b>
	<b>COMPUTATION</b>
<b>a. DIFFERENCES, IF ANY (Explain and show amount)</b>	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>
a. VOUCHER NO.	b. D.O. SYMBOL
c. MONTH & YEAR	<i>Certifier's initials:</i>
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	DATE
	<b>d. NET TO TRAVELER</b> ▶
	\$

**18. ACCOUNTING CLASSIFICATION**

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER (Unlisted items are self-explanatory)**

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationship to employee and marital status of children (unless information is shown on the travel authorization.)

Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.

Col. (e) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

Col. (f) Complete for per diem and actual expense travel.

Col. (g) Show total subsistence expense incurred for actual expense travel.

Col. (h) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (f) or maximum rate.

Col. (i) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this PAGE information if this is a continuation OF TRAVEL AUTHORIZATION NO. 2014-0312 TRAVELER'S LAST NAME BEVER

PAGES

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED							
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)					
4/29	6:48am	CHILD'S CHICAGO O'HARE	14178															
	11:30am	CAB REAGAN AIRPORT TO COURTYARD BYMARRIOTT, DC																
	2:29pm	MINT INDIAN CUISINE 1335 2ND ST, DC		10195														
	9:10pm	CAFE BERLIN 322 MASSACHUSETTS, DC			3190													
4/30	6:59am	METRO PASS																
	9:40pm	MONOCLE RESTAURANT 107 D ST, DC			61100	61100												
5/1	5:59pm	PRET A MANGER		15286														
	6:57pm	THE BISTRO			19137													
5/2	7:29am	UNION STATION B&B STORAGE																
	12:45pm	CAB-UNION STATION TO REAGAN AIRPORT																
	1:04pm	SAM + HARRY'S STEAKHOUSE		41153														
	5:05pm	CAB FROM OH ARE TO MY HOME																
<b>SUBTOTALS</b>																		
<b>TOTALS</b>																		

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil

criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number. Disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED 304.08

Pret A Manger  
 Union Station  
 Shop Number 42  
 20002

5/1/2014 5:50:27 PM 08754000539  
 Debbie H  
 POS : 6 - Till 6

===== TAKE AWAY =====  
 1 CARROT CAKE NEW 3.49 \*  
 1 SHRIMP & CILANTRO WRAP 7.49 \*  
 1 BAR LOVE 2.89 \*  
  
 SUBTOTAL 13.87  
 TAX 1.39  
 TOTAL DUE 15.26  
  
 CASH 20.00  
 CHANGE 4.74

Free  
 Wi-Fi  
 Password: hotwrap

CLOSED 5/1/2014 5:51:13



**\$10** (coupon)  
**BISTRO**  
**BUCKS**

PRESENT THIS CARD AT THE BISTRO  
 \*Not Valid on Alcohol\*  
 \*Only Valid at Courtyard US Capitol\*

1224 TBL 1/2  
 GST 1  
 5/1/2014 18:54 PM

-----  
 1 POT STICKERS 9.75  
 1 RST BEEF HAVARTI 10.95  
 CARROT STICKS  
 OTHER SOUP  
 ADD  
 TYPE IN  
 FRUIT  
 1 GRND CHAI LATTE 4.10  
 1 TALL TAZO AWAKE 1.90

SUBTOTAL \$26.70  
 TAX \$2.67

**PAYMENT \$29.37**  
**Change Due \$1.00**

HOUSE CHARGE \$10.00  
 RMGR  
 CASH \$20.37

----- Check Closed -----  
 5/1/2014 18:57 PM

04/30/14 06:59:09

Metro Center  
 Washington DC  
 FOR CUSTOMER SERVICE  
 CALL 202-962-5719

12th & G St. NW  
 MEZZANINE 109  
 MACHINE 30

AN: \*\*\*\*\*0007

VENDOR: 109-30-32396  
 REF NO: 323967703542  
 AUTH NO: 07108A

CREDIT PURCHASE

QUANTITY SELECTED: 1

COST IS \$14.00 PER

ONE DAY PASS

S/N:  
 323960767703543

TOTAL AMOUNT: \$14.00

THANK YOU  
 FOR RIDING METRO RAIL

THE FUTURE IS  
 RIDING ON METRO

**Washington Union Station**  
 50 Massachusetts Ave Gate A  
 Washington DC 20002  
 Ph: 202-898-1592  
 customer.service@tiburonlockers.com  
 www.tiburonlockers.com

10 PM

THE MONOCLE ON CAPITOL  
 107 D ST. NE  
 WASHINGTON, DC 20002

04/30/2014  
 Merchant ID:  
 Terminal ID:  
 178210653998

21:40:31  
 000000003829348  
 02974938  
 HMSHOST  
 CHILI'S G-9  
 CHICAGO O'HARE INT'L AIRPORT  
 4195 JULIA

CREDIT CARD  
 VISA SALE

124/1 1668 GST 1  
 APR29'14 6:48AM

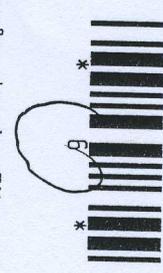
RECEIPT ID: 6  
 05/02/2014  
 Wesley Brown  
 07:21

Item Description	Price	Qty	Total Tax
Large Daily Ra...	30.00	1	30.00

SUBTOTAL 30.00  
 TOTAL: \$30.00  
 Credit \$30.00

CARD #  
 INVOICE  
 Batch #:  
 SERVER  
 Approval Code:  
 Entry Method:  
 Mode:  
 PRE-TIP AMT  
 TIP

TOTAL AMOUNT  
 \$51.10  
 \$9.90  
 61.00



you for choosing Tiburon Lockers.  
 ok forward to seeing you again.

"Thank-You"

range Due: \$4.05  
 \$15.00

Subtotal: \$9.95  
 Tax 1: \$1.00  
 Sub w/Tax: \$10.95  
 Total: \$10.95

1 Open Food \$9.95  
 Server: Amit T  
 04/29/14  
 02:29pm  
 Check: 17063  
 Order Type: Take Out

CUSTOMER COPY

Mint Indian Cuisine  
 1335 2ND ST NE  
 Washington, DC 20002  
 Phone: 202-289-4200

\*\*\*\*\* SEAT 1 \*\*\*\*\*  
 1 HOT TEA BAR 8 3.39  
 1 CLASSIC BREAKFAST 9.99  
 OVER MED  
 BACON  
 WHITE TOAST  
 WITH REGULAR BACON  
 SEE SERVER  
 SUBTOTAL 13.38  
 TAX 1.40 AMOUNT 14.78  
 \*\*\*\*\*

SUBTOTAL 13.38  
 TAX 1.40  
 AMOUNT \$14.78

\*\* GRATUITY NOT INCLUDED \*\*  
 PROPINA NO ESTA INCLUIDA  
 18% GRATUITY PARTY OF 6 OR MORE  
 18% DE PROPINA POR UN GRUPO DE 6  
 O MAS  
 YOUR OPINION MATTERS

We invite you to complete our  
 3-MINUTE GUEST SURVEY  
 on your PC or smartphone  
 YOU COULD WIN \$1,000  
 A WINNER EVERY DAY!

Visit www.talktochilis.com  
 Your survey code is: 9422

Please enter within the  
 next 4 days

No purchase necessary

Cafe Berlin on Capitol Hill  
 322 Massachusetts Ave NE  
 Washington, D.C. 20002  
 202.543.7556  
 www.cafeberlindc.com

Check #: 4059  
 Server: Michaela  
 Table: 11/1H  
 4/29/14  
 9:10 PM  
 Guests: 0

1 Warstiner 7.00  
 Warstiner 1/2 8.00  
 1 Gemischte Salatp 14.00  
 1 Sytler Muschel

Sub-total 29.00  
 Sales Tax 2.90  
 TOTAL 31.90

PAYMENTS  
 Cash Payment 40.00  
 CHANGE 8.10

TOTAL PAYMENTS 31.90  
 TOTAL TIPS 0.00  
 Balance Due 0.00

Vielen dank auf Wiedersehen!

AREAS USA DCA, LLC  
 \*Sam & Harry's Steakhouse\*  
 Ronald Reagan National Airport  
 9012 Nika 3

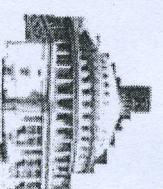
TBL 601/2  
 2052  
 02MAY'14 1:04PM  
 GST 1

1 ICED TEA 2.75  
 1 OYSTERS 12 COUNT 27.00  
 1 CEASARSAL 8.00  
 SUBTOTAL 37.75  
 TAX 3.78  
 TOTAL DUE \$41.53

Earn more MILES or POINTS!  
 www.thanksagain.com/AREAS  
 or text AREAS to 82257

For Guest Service, email:  
 guestservice@areasmail.com  
 Or Call 866.820.1178

**TAXICAB RECEIPT**

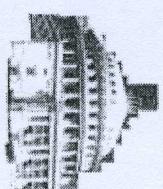


Time: 12:45 PM  
 Date: 5/2/14

Origin of trip: Union Station, DC

Destination: Reagan Airport

Fare: 17.82  
 Sign: *[Signature]*



Time: 11:30 AM  
 Date: 4/29/14

Origin of trip: Reagan Airport

Destination: 1325 2nd St. NE Courtyard by Marriott

Fare: \$19.00  
 Sign: *[Signature]*

**TAXICAB RECEIPT**

THANK YOU FOR RIDING WITH US!

DATE: 5/2/14  
 FROM: O'HARE AIRPORT

TIME: 5:05 PM  
 TO: 5823 N. RAVENSWOOD CHICAGO

CAB NO. 33.85  
 CAB FARE \$

DRIVER  
 ACCOUNT NO.



312-829-4222  
 yellowcabchicago.com



312-243-2537  
 checkertaxichicago.com



312-226-8880  
 bluebirdtaxi.com



773-248-7600  
 americanunitedtaxifilaffiliation.com