



## DEPARTMENT OF PROCUREMENT SERVICES

# MEMORANDUM

TO: Steve Berlin  
Executive Director, Board of Ethics

FROM:   
Rich Butler  
First Deputy Department of Procurement Services

RE: Summary of Trip to Seoul, Korea, May 27-30, 2013

DATE: June 14, 2013

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KOTRA (Korea Trade Investment Promotion Agency) invited myself, Rich Butler, First Deputy, Procurement Officer, Department of Procurement Services to present City of Chicago bid opportunities at their yearly conference entitled "Global Project Plaza 2013". The conference was held in Seoul, Korea on May 27-30, 2013. KOTRA paid for my airfare, lodging, meals and transportation during my entire trip. KOTRA is a national trade promotion organization; they have facilitated Korea's rapid export-led economic development through various trade promotion activities. They were interested in obtaining information on the City of Chicago's infra-structure projects such as the O'Hare Modernization Project, water treatment and highways projects. During this conference I presented in detail the City of Chicago's procurement process and presented the City of Chicago's 2013 Buying Plan.

I'm grateful to have had the opportunity to represent the City of Chicago at this conference.

Cc: Jamie L. Rhee

