



**DEPARTMENT OF FAMILY AND SUPPORT SERVICES**

**AMENDMENT No. 1**

**REQUEST FOR PROPOSAL**

**FOR**

**Grandparents or Older Relatives Raising Children Services**

**RFQ 7019**

THE FOLLOWING REVISIONS/CHANGES WILL BE INCORPORATED IN THE ABOVE REFERENCED RFP DOCUMENT. ALL OTHER PROVISIONS AND REQUIREMENTS AS ORIGINALLY SET FORTH REMAIN IN FULL FORCE AND ARE BINDING.

## **SECTION I: Questions and Answers to RFP 7019.**

Questions and answers received since the RFP was published on July 5, 2019.

**1. How many agencies do you expect to fund with the Grandparents or Older Relatives Raising Children grant?**

DFSS anticipates awarding one delegate agency. (RFP page 12)

**2. What is the duration of the grant?**

The terms of contract executed under this RFP will be September 1, 2019 - September 30, 2021 (RFP page 12).

**3. When is the City of Chicago's fiscal year?**

While the City of Chicago's fiscal year begins on January 1 and ends on December 31, this program's grant year begins on October 1 and ends on September 30 of the following year.

**4. Is this a federally funded program?**

Yes. The GORRC program is funded by Title III-E of the Older Americans Act (RFP page13).

**5. What is the total grant amount?**

The anticipated total grant amount is \$127,721, which breaks down as follows: \$23,000 for counseling services (individual or group counseling); \$10,000 for support groups; \$94,721 for gap-filling services (RFP page 7, 8 and 9).

**6. Will the selected Respondent have \$33,000 for staff and other expenses given that the \$94,721 is exclusive for gap-filling services?**

Yes. Funding for gap-filling services is exclusive to that component; the entire \$94,721 must be used to purchase allowable gap-filling goods and services. The selected Respondent will be required to complete a line item budget for each component of the program, which should incorporate both direct administration and program costs. Please keep in mind that the selected Respondent's proposed line item rate must equate to the number of identified clients to be served in accordance to the RFP

**7. What is the gap-filling limit per child for this grant?**

The gap-filling limit is \$1,000 per child, per grant/program year (RFP page 9).

**8. How many clients are expected to be served?**

Under this RFP, performance measures will be tracked based on the following metrics:

- 200 assessments will be conducted annually.
- 43 clients and 380 units of counseling services will be provided annually.
- 50 clients and 83 units of support group services will be provided annually.

- 120 clients and 120 units of gap-filling services will be provided annually.
- 80% of clients must complete surveys.

(RFP page 12)

**9. Who administers the satisfaction survey, and when is it administered?**

The selected Respondent must administer a survey measuring client/family satisfaction developed and provided by DFSS and report the results of the survey and receive feedback on services provided on a quarterly basis (January, April, July and October) (RFP page 11).

**10. Do you have an assessment tool to determine if the older adult qualifies for services?**

Yes. Both an assessment tool and a GORRC survey will be provided to the selected Respondent by DFSS.

**11. Does the selected Respondent have to currently be providing counseling or can the organization use referral partners?**

The selected Respondent may subcontract with other agencies to provide counseling. However, subcontracted agencies must demonstrate competence to implement programmatic elements of the program.

**12. Are counseling services to be provided by a licensed provider or would a degree in social work and/or psychology meet the personnel requirements of the program?**

Counseling services should be provided by fully licensed personnel who are qualified to perform the services.

**13. Is there a respite component to the GORRC program?**

There is no respite component to this program. Respite is provided informally through the gap-filling component of the program.

**14. Does the family have to be in a legal guardianship situation?**

The primary caregiver must have a legal relationship to the child such as, legal custody, guardianship or is raising the child informally (RFP page 5).

**15. What constitutes a disability?**

As defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 15002, subparagraph 8 (A), clauses (i) through (v) and subparagraph 8 (B)):

“(8) DEVELOPMENTAL DISABILITY. —

(A) IN GENERAL. —The term “developmental disability” means a severe, chronic disability of an individual that

(i) is attributable to a mental or physical impairment or combination of mental and

physical impairments; VerDate 11-MAY-2000 14:46 Nov 16, 2000 Jkt 089139 PO 00402

(ii) is manifested before the individual attains age 22;

(iii) is likely to continue indefinitely;

(iv) results in substantial functional limitations in 3 or more of the following areas of major life activity:

(I) Self-care.

(II) Receptive and expressive language.

(III) Learning.

(IV) Mobility.

(V) Self-direction.

(VI) Capacity for independent living.

(VII) Economic self-sufficiency; and

(v) reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.

(B) INFANTS AND YOUNG CHILDREN.—An individual from birth to age 9, inclusive, who has a substantial developmental delay or specific congenital or acquired condition, may be considered to have a developmental disability without meeting 3 or more of the criteria described in clauses (i) through (v) of subparagraph (A) if the individual, without services and supports, has a high probability of meeting those criteria later in life.” (RFP page

## 16. Will registrants receive a copy of the webinar?

A copy of the webinar can be found at: <https://youtu.be/E10HXeRJZD4>.