



# DFSS

Department of Family  
and Support Services

## **Head Start Support Services Mental Health RFP**

*May 22, 2020*





# DFSS

Department of Family  
and Support Services

## Agenda:

**Introductions**

**Mental Health RFP Review**

**Questions**



# Chicago Department of Family and Support Services: Program Divisions



Children  
Services

Homeless  
Services

Youth  
Services

Veterans  
Services

Senior  
Services

Domestic  
Violence  
Services

Workforce  
Services

Human  
Services  
Delivery

# DFSS launched the Strategic Framework in 2016 with a refreshed mission and department-wide priorities



## OUR MISSION

Working with community partners, we connect Chicago residents and families to resources that **build** stability, **support** their well-being, and **empower** them to thrive

## OUR PRIORITIES

**Deliver** and support high quality, innovative, and comprehensive services that empower clients to thrive

**Collaborate** with community partners, sister agencies, and public officials on programs and policies that improve Chicagoans' lives and advance systemic change

**Inform** the public of resources available to them through DFSS and its community partners

**Steward** DFSS' resources responsibly and effectively

# Children's Services Division

DFSS's Children Services Division (CSD) manages all community-based Chicago Early Learning programs. DFSS CSD seeks to ensure that these programs offer comprehensive and high-quality services for all enrolled children and families. CSD's efforts to build this strong system of services are guided by the following three priorities:

- Maximize access to high quality early learning programs by matching investments to the needs of local communities and reducing the barriers to entry for children and families;
- Improve the comprehensiveness and quality of early learning across all programs to ensure that children and families' needs are met; and
- Create a strong system of service providers by increasing support and reducing the administrative burden for community-based providers of early learning.

# RFP SCOPE

This Request for Proposal seeks an entity to provide subject matter expertise, training, and technical assistance to DFSS and its Chicago Early Learning (CEL) direct service providers in subjects related to Mental Health Services as a support service delegate agency.

The Children Services Division (CSD) uses support service providers with particular areas of expertise to supplement its management of programs and provide training and technical assistance (T/TA) to a variety of audiences which may include DFSS and CSD staff, direct service delegate agencies and their site staff, and program parents and families. It should be noted that support service subject matter experts will not deal directly with the children and families, but rather will provide consultation and T/TA to leadership, managers and direct service staff.

Support service delegate agencies have specialized knowledge, expertise, and/or credentials that support CEL direct service delegate agencies and their management. DFSS CSD uses support service delegate agencies to ensure that CEL programs and their management meet three broad objectives:

- 1) implementation of best practices in the early childhood development and education and related fields,
- 2) compliance with relevant federal, state, and local performance standards and requirements, and
- 3) improved outcomes for young children and their families.

# Chicago Early Learning Program

Chicago Early Learning (CEL) programs provide low-income and at-risk children ages birth to five and their families with high-quality, developmentally appropriate, wrap-around services so that they are school-ready when they matriculate to kindergarten.

DFSS administers CEL programs through a network of contracted direct service and support service delegate agencies. Direct service delegate agencies are responsible for delivering programs directly to children and families and must have a program management design that allows them to do this. Currently, DFSS contracts with a network of 100 direct service delegate agencies across 351 sites that implement program models designed to meet the needs of local Chicago communities. Programs may be delivered through center-based, licensed family childcare homes, and home-based/home-visiting models, and may operate full or part year.

Any agency or site may have one or more CEL funding stream (Head Start, PFA/PI) supporting its services for children and families. In total these programs are referred to as CEL programs and reach over 21,555 children and their families.

# Mental Health Support Services

DFSS CSD seeks an entity that can provide subject matter expertise and T/TA to DFSS and its CEL direct service providers in subjects related to Mental Health Services as a support service delegate agency. As a result of these activities:

- DFSS and its delegate agencies should maintain Mental Health Services compliance with Chicago Early Learning Standards (CELS) 2.0, ISBE Illinois Early Learning and Development Standards (IELDS) and Illinois Early Learning Guidelines (IELG), Head Start Early Learning Outcomes Framework (HSELOF) and Head Start Parent, Family, and Community Engagement Framework (HSPFCEF), Head Start Program Performance Standards (HSPPS), and the Head Start Act;
- DFSS and its direct service delegate agencies will integrate a trauma-informed approach into their mental health services; and
- DFSS and its direct service delegate agencies will have policies, procedures, and strategies for maintaining and improving staff mental health and wellness.



# Mental Health Support Services-Program Requirements

## Program Requirements

DFSS intends to contract with [one] entity, to provide services to agencies citywide, that can meet the following qualifications and conduct the following activities, either by itself or by subcontracting portions of the work it does not have the capacity and/or expertise to provide. Please note, all Mental Health Services must be trauma-informed and grounded in evidence-based research.

## Required Qualifications

Successful respondents must meet the following qualifications:

- Having a credentialed mental health consultant either on staff or under contract, considered the lead mental health consultant. If any agency does not have a mental health professional on staff or under contract due to size, it must utilize the mental health support service delegate agency provider. The agency's consultant must meet the following credentials:

# Mental Health Support Services- Qualifications

- All mental health consultants must be licensed or certified mental health professionals with knowledge of and experience in serving young children and their families.
- Mental health license or certification can be either a Doctor of Psychology (Pys. D), Licensed Clinical Professional Counselor (LCPC), or Licensed Clinical Social Worker (LCSW).
- The Mental Health Consultant will be considered the primary consultant to DFSS CSD and co-chair the Health Services Advisory Committee (HSAC) and its mental health sub-committee

# Mental Health Support Services- Qualifications

- Identify a project manager who acts as the point of contact for all activities related to the scheduling and coordination of services and activities
- Demonstrate the staffing capacity and meet required credentials to conduct the services and activities required of this contract, including having on staff or under contract a cadre of 10-15 FTE mental health professionals to conduct activities that required qualified professionals
- Demonstrate expertise in children's, family, and adult mental health and early childhood social-emotional development, including infant-toddler mental health and trauma-informed care
- Demonstrate a working knowledge of one or more of the following and demonstrate the capacity to acquire expertise in all of the following: mental health requirements for children ages 0-5 in CEL programs, including HSPPS, CELS 2.0, IELDS, IELG, and Illinois DCFS Licensing Standards
- Demonstrate the ability to interpret and explain mental health policies and research that affects children ages (0-5) for a lay audience
- Demonstrate experience providing T/TA to adult learners on topics related to mental health and trauma-informed care

# Mental Health Support Services-CEL Program Standards

For a full understanding of CEL Program Standards related to Mental Health Services see the following resources:

- CELS 2.0, Section 9:  
[https://www.chicago.gov/content/dam/city/depts/fss/supp\\_info/ChildrenServices/CELUpdates2019/CELSManualv2DraftJune2019.pdf](https://www.chicago.gov/content/dam/city/depts/fss/supp_info/ChildrenServices/CELUpdates2019/CELSManualv2DraftJune2019.pdf)
- HSPPS and Health Start Act, including but not limited to 1302 Subpart D-Health Program Services:  
<https://eclkc.ohs.acf.hhs.gov/policy/45-cfr-chap-xiii/1302-46-family-support-services-health-nutrition-mental-health>
- HSELOF: <https://eclkc.ohs.acf.hhs.gov/school-readiness/article/head-start-early-learning-outcomes-framework> · HSPFCEF: <https://eclkc.ohs.acf.hhs.gov/school-readiness/article/head-start-parent-family-community-engagement-framework>
- Head Start Quality Initiative for Children and Families Impacted by Trauma:  
<https://eclkc.ohs.acf.hhs.gov/video/fy-2020-quality-funding-head-start-programs-supporting-children-families-impacted-trauma> · IELDS:  
[https://www.isbe.net/Documents/early\\_learning\\_standards.pdf](https://www.isbe.net/Documents/early_learning_standards.pdf)
- IELG: <https://illinoisearlylearning.org/ielg/ielg-standards>

# Mental Health Required Activities

- Providing guidance on subject-related policies and procedures, policy and procedure development, and policy memorandum related to best practices, subject area research, and program requirements and standards
- Consulting with DFSS to provide clarity on program components, service expectations, program requirements and standards
- Advising DFSS and its direct service agencies on current and new mental health issues and trauma-informed care practices, as they arise especially as they relate to the CEL service population and its wellbeing and CEL program requirements and standards
- Acting as the co-chair of the quarterly Health Services Advisory Committee and chair the mental health subcommittee

# Mental Health Required Activities (Continued)

- Support DFSS and its direct service delegate agencies in forming community partnerships with local providers of mental health services and trauma-informed care, so that agencies can refer children and families for services as needed.
- Provide ongoing, regular training and workshops for direct service delegate agency staff in the program requirements, best practices, and other subjects related to mental health services and trauma-informed care.
- Intensive T/TA: The support service provider will work with CSD staff to develop training plans, corrective or quality improvement plans, and tailored training programs, for direct service delegate agencies to:
  1. Address deficiencies and non-compliances in Mental Health Services policies and procedures required by HSPPS, CELS 2.0, IELDS, IELG, and Illinois Licensing Standards
  2. Set up or improve internal systems for meeting mental health-related standards, for addressing innovative practices, or addressing mental health issues prevalent in the community.

# Mental Health Required Activities (Continued)

- Conduct observations of direct service delegate agencies, sites, and classroom-DFSS anticipates 200 observations quarterly, each taking approximately 4 to 8 hours

## **Support parent education in mental health by**

- Developing and providing direct service delegate agencies sample materials for parent bulletin boards and hand outs that can be reproduced by the delegate agency, as well training tips for parent orientation, parent education classes, and parent councils and committees.
  - Conducting three, 4-hour sessions at the annual CEL parent conference
  - Conducting at least 10 hours of parent trainings in mental health and trauma informed care-related subjects at parent hubs

# Performance Measures

The Mental Health Services support service delegate agency is required to develop and deliver training sessions and provide technical assistance and consultation in the area of Mental Health Services to DFSS direct service CEL agencies in order to improve direct service agency performance and compliance with HSPPS, IELDS, IELG, and CELS 2.0. As such, performance outcomes may be assessed in the following manners:

- Direct Service agency compliance with HSPPS, IELDS, IELG, and CELS 2.0 after receiving intensive T/TA from support service provider
- Pre- and post-training surveys that assess quality of training
- Improved integration of trauma-informed practices in CEL programs



# Performance Measures

To monitor and recognize intermediate progress toward the above performance indicators, DFSS also intends to track output metrics that may include, but are not limited to:

- Number of regular annual trainings
- Number of hours of intensive T/TA provided to DFSS-identified direct service delegate agencies to strengthen their mental health plans
- Number of completed direct service agency corrective or quality improvement action plans to strengthen their mental health systems
- Number of community Partnership collaborations supported
- Number of hours provided to HSAC and subcommittees, including but not limited to HSAC meetings attended and prepared for
- Number of hours and type of subject matter expertise and consultation provided to DFSS, including but not limited to policies and procedures drafted and/or reviewed, mental health-related memos submitted and distributed to internal and external stakeholders
- Number of observations and technical assistance and support provided to individual delegate agencies as assigned to strengthen their internal Mental Health Systems
- Number of hours of individual agency mental health consultation provided

**In addition to the performance indicators and output metrics listed above, DFSS encourages applicants to propose additional indicators and metrics, including those that demonstrate early success and are indicative of participants' progress.**

# Selection Criteria

## Strength of proposed program:

- Applicants will be asked to respond to questions related to the required core elements which are identified in the program description of the RFP
- An effective program model for the right target population and desired results

# Selection Criteria

## Program performance, outcomes, and quality:

How the agency has performed in the past and if the agency is committed to performance management and measuring outcomes over the last 12 months

If relevant, upload any report, studies or documentation that demonstrates the results and accomplishments of your program

# Selection Criteria

## Organizational capacity:

Organizational capacity:

Describe relevant staff positions and qualifications

Organization's monitoring of program expenditures and ensuring appropriate fiscal controls and records are in place

Policies and procedures, including hiring practices and ability to fill essential positions in a timely manner

# Selection Criteria

## Reasonable costs, budget justification, and leverage of funds:

The agency's financial capacity to operate the program

Cash-flow and capacity to expend funds prior to reimbursement, matching funds, including in-kind contributions, that you will use for this program.

Program costs considered to be reasonable, given the nature of services provided and requirements for this program

# Deadlines



**Applications are due on  
June 23, 2020 at 12  
Noon**

*Proposals must be submitted via on-line application.  
E-mailed or faxed proposals will not be accepted.*

# Application Tips

## Start Early!!

- If you have never done business with the City of Chicago, register into iSupplier/eProcurement ASAP.
- Review RFP narratives and application questions closely. Remember they align with the scope and selection criteria. Use the information in the RFP for guidance in formulating your answers.
- Carefully review the selection criteria.
- There is a 4,000 character limit which includes punctuation and spaces. Each response is allotted 4,000 characters.
- eProcurement works best with the Internet Explorer browser.
- Do not use the back button on your browser.

# Tips for Working in eProcurement

- You can “submit” your application and later amend it up until the due date June 23, 2020 at 12:00 noon.
- Avoid the rush and possible mishaps by submitting early. Plan on submission taking 15-30 minutes.
- Late applications will not be accepted.
- Make use of the eProcurement hotline for help at 312-744-HELP.
- **Please note that the hotline operates during business hours only, Monday-Friday 9-5.**

**Save often, submit early!**



# Technical Assistance!

On the DFSS web page is a link to the RFP of interest and training documents. See “Alerts” Section on our website.

For Questions on Registration –  
[CustomerSupport@cityofchicago.org](mailto:CustomerSupport@cityofchicago.org)

eProcurement Technical Assistance for Delegate Agencies –  
[CustomerSupport@cityofchicago.org](mailto:CustomerSupport@cityofchicago.org) OR call 312-744-HELP

Training Materials (Documents and Videos) –  
<https://www.cityofchicago.org/city/en/depts/dps/isupplier/online-training-materials.html>

# **How to accept an amendment**

The RFP you are interested in has been amended. In order to start an application , you will need to acknowledge and accept the amendment first in order to start your application. (Please note that the RFP shown in this and subsequent slides is an example). In order to accept the amendment, click on “View Amendment History”.

If the RFP has not been amended, select “Create Quote” from the drop down menu in the “Actions” box and click on “Go”. This will take you to the application page, where you can get started.

The screenshot displays a web interface for an RFP. At the top, a warning message is highlighted with a red circle: "Warning: RFQ 6459 has been amended. To be considered for award you must acknowledge each amendment and submit (or resubmit) all your responses to ensure that they comply with the changes." Below the warning is a link for "View Amendment History".

Below the warning, the RFQ number "RFQ: 6459,1" is visible. To the right, an "Actions" dropdown menu is highlighted with a red circle, showing "Create Quote" selected, with a "Go" button next to it.

The main content area shows details for the RFQ:

- Title: Community Housing Development Organization (CHDO) Certification
- Status: Active
- Time Left: 476 days 22 hours
- Supplier Response Start Date: 28-Aug-2018 13:25:01
- Bid Opening Date/Supplier Response Due Date: 14-Aug-2020 14:01:32

The interface is divided into sections: Header, Lines, Controls, and Contract Terms. The "Header" section includes:

- Buyer: MCCLARIN, GRAYLEN
- Quote Style: Blind
- Outcome: Delegate Agency
- Amendment Description: This addendum is to remind applicants that the CHDO certification and recertification process is not a request for funding.
- Description: Community Housing Development Organization (CHDO) Certification

The "Terms" section includes:

- Bill-To Address: 054-2819 HOME INVESTMENT PARTNERSHIP
- Ship-To Address: 054-2819 HOME INVESTMENT PARTNERSHIP
- FOB
- Payment Terms
- Carrier
- Freight Terms

The "Currency" section includes:

- RFQ Currency: USD
- Price Precision: 0

The "Requirements" section is currently empty. At the bottom, there are links for "Show All Details" and "Hide All Details", and a "Details Section" header.

To begin the acceptance and acknowledgment process, open the RFP in view only, by clicking on the Document number (1).

To review the amended changes to the RFP, click on the infinity or eyeglass icon (2).

To acknowledge receipt and understanding of these changes and proceed, click on the “Acknowledge Amendments” button (3).

By acknowledging the amendment, you are indicating that you are aware of the changes made to the RFP in the amendment.

The screenshot shows the 'CITY OF CHICAGO Sourcing' interface. The breadcrumb trail is 'Negotiations > Active Solicitations > RFQ: 6459,1 > Amendment History (RFQ 6459)'. A message states: 'To be considered for award you must acknowledge each amendment and submit (or resubmit) all your responses to ensure that they comply with the changes.' There is an 'Acknowledge Amendments' button in the top right of this section.

Details	Document Number	Title	Status	Acknowledgement Date	Review Changes
<a href="#">Hide</a>	6459.1	Community Housing Development Organization (CHDO) Certification	Active		∞
Amendment Description <b>This addendum is to remind applicants that the CHDO certification and recertification process is not a request for funding.</b>					
Published Date <b>28-Aug-2018 13:25:01</b>			Close Date <b>14-Aug-2020 14:01:32</b>		
<a href="#">Show</a>	6459	Community Housing Development Organization (CHDO) Certification	Amended		

Below the table is a 'Return to RFQ: 6459,1' link and another 'Acknowledge Amendments' button.

Annotations: A red circle labeled '1' highlights the 'Hide' link and '6459.1'. A red circle labeled '2' highlights the infinity icon in the 'Review Changes' column. A red circle labeled '3' highlights the 'Acknowledge Amendments' button at the bottom right.

When you get to this screen, click on the “I accept...” check box and then click on “Acknowledge”

negotiations > Active Solicitations > RFQ: 6459,1 > Amendment History (RFQ 6459) > Review Changes (RFQ 6459 RFQ 6459,1) >

**Acknowledge Amendment (RFQ 6459,1)**

To be considered for award you must acknowledge each amendment and submit (or resubmit) your response to ensure your response complies with the changes.

I accept the terms and conditions of the RFQ and also acknowledge the changes made to the RFQ amendment document 6459,1.

Header		
Label	RFQ 6459	RFQ 6459,1
Amendment Description		This addendum is to remind applicants that the CHDO certification and recertification process is not a request for funding.

**Notes and Attachments**

RFQ 6459

Click on “Yes” to indicate that you confirm your acknowledgement of the amendment.

The screenshot shows a web application interface with a blue header and footer. The header contains navigation links: "Negotiations", "Home", "Logout", and "Preferences". The main content area has a sub-header "Negotiations" and a "Confirmation" section. The confirmation text reads: "All amendments of Negotiation 6459 have been acknowledged successfully. You may now respond to the negotiation. Do you want to proceed?". Below this, a note states: "If a response has been submitted previously, resubmission is required to ensure the response complies with the changes." At the bottom right of the content area, there are two buttons: "No" and "Yes". The "Yes" button is circled in red. The footer contains the text "Negotiations Home Logout Preferences" and "Copyright (c) 2008, Oracle. All rights reserved."

Finally, (1) click on the checkbox that you accept the terms and conditions and then (2) click on “Accept” to accept them.

This is the final step in acknowledging and accepting the amendment.

**negotiations**

**Terms and Conditions**  
The following terms and conditions must be accepted before a quote is placed in this RFQ.

City makes no representations or warranties that the electronic procurement system utilized by the City on any procurement will accurately and timely transmit any bidder's bid or proposal or any other information to the City. All bidders use this system at their own risk. The City disclaims all liability that may result or arise from the use by any bidder of the eprocurement system, including claims for lost profits and consequential damages.

**Attachments**

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
No results found.									
<input checked="" type="checkbox"/> I have read and accepted the terms and conditions									

Cancel Accept

# **How to submit an application**



# When you are ready to submit, start by saving your draft one last time. Then click Continue.

Create Quote: 235163 (RFQ 6952)

[Cancel](#) [Revert to Active Quote](#) [View RFQ](#) [Quote By Spreadsheet](#) [Save Draft](#) [Continue](#)

Title [DFSS Youth Services Enrichment Programs - STEM \(Science, Tech, Engin. & Math\)](#)

Time Left **19 days 2 hours**

Bid Opening Date/Supplier Response Due Date **16-Jul-2019 12:00:00**

**Header** [Lines](#)

Supplier **DEBORAH'S PLACE**  
RFQ Currency **USD**  
Quote Currency **USD**  
Price Precision **Any**

Quote Valid Until   
(example: 27-Jun-2019)

Reference Number

Note to Buyer

**Attachments**

[Add Attachment...](#)

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
<a href="#">budget</a>	File		From Supplier	KBWILSON	20-Jun-2019	One-Time		

**Requirements**

[Expand All](#) | [Collapse All](#)

Focus Title	Target Value	Quote Value
Requirements		

[Cancel](#) [Revert to Active Quote](#) [View RFQ](#) [Quote By Spreadsheet](#) [Save Draft](#) [Continue](#)

If you are missing information, you will be given an error message on the top of the page.

negotiations

Negotiations > Active Solicitations > RFQ: 6952 >

**Error**  
You must quote on at least one line in the RFQ.

Create Quote: 235163 (RFQ 6952)

Title [DFSS Youth Services Enrichment Programs - STEM \(Science, Tech, Engin. & Math\)](#)

Time Left **19 days 2 hours**  
Bid Opening Date/Supplier Response Due Date **16-Jul-2019 12:00:00**

**Header** **Lines**

Supplier **DEBORAH'S PLACE**  
RFQ Currency **USD**  
Quote Currency **USD**  
Price Precision **Any**

Quote Valid Until   
(example: 27-Jun-2019)

Reference Number   
Note to Buyer

**Attachments**

[Add Attachment...](#)

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	De
<a href="#">budget</a>	File		From Supplier	KBWILSON	20-Jun-2019	One-Time		

**Requirements**

[Expand All](#) | [Collapse All](#)

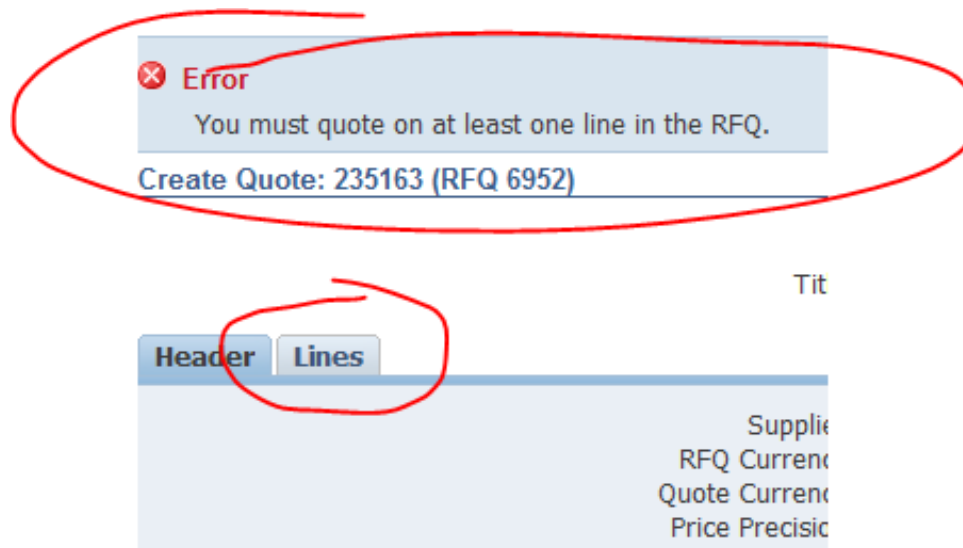
Focus Title	Target Value	Quote Value
<input type="checkbox"/> Requirements		

**Buttons:** Cancel, Revert to Active Quote, View RFQ, Quote By Spreadsheet, Save Draft

Negotiations Home Logout Preferences Help

Usually the error messages direct to something left undone in the application.

In the last example, the error message indicated that the lines (found under the lines tab) had not been filled out.



In this example, the error is about an unanswered question in the application (or Requirements section). The Quote Value refers to your (in this case, missing) answer.

The screenshot shows a quote application interface. At the top, a blue error banner contains the text: "Error: A quote value is required for requirement First Name." Below this, the title of the quote is "DFSS Youth Services Enrichment Programs - STEM (Science, Tech, Engin. & Math)". The supplier is identified as "DEBORAH'S PLACE" with a currency of "USD" and a price precision of "Any".

The interface includes sections for "Header", "Lines", "Attachments", and "Requirements". The "Requirements" section is expanded, showing a table with columns for "Focus Title", "Target Value", and "Quote Value". The "Quote Value" column header is circled in red. Below the table, the requirement "First Name" is listed, and its corresponding "Quote Value" field is empty, also circled in red.

Focus Title	Target Value	Quote Value
Requirements		
Contact Information		
First Name		

Once your application is free from errors, you are ready to proceed and submit! At this point, clicking “Continue” should put your application into the “Review and Submit” phase.

Home Logout Preferences Help

Navigator Favorites

**Negotiations**

Create Quote 236154: Review and Submit (RFQ 6952)

**Header**

Title	DFSS Youth Services Enrichment Programs - STEM (Science, Tech, Engin. & Math)	Time Left	19 days 2 hours
Supplier	DEBORAH'S PLACE	Close Date	16-Jul-2019 12:00:00
RFQ Currency	USD	Quote Valid Until	
Quote Currency	USD	Reference Number	
Price Precision	Any	Note to Buyer	

**Attachments**

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

**Requirements**

[Show All Details](#) | [Hide All Details](#)

**Details** Section

# This is your last chance to review all your data and confirm that it is accurate. Check your attachments and scroll to the bottom of the screen to see all your responses.

**Header**

<p>Title <b>Chicago Early Learning Community-Based Programs RFP #2</b></p> <p>Supplier <b>Claridigm Inc</b></p> <p>RFQ Currency <b>USD</b></p> <p>Quote Currency <b>USD</b></p> <p>Price Precision <b>Any</b></p>	<p>Time Left <b>20 days 3 hours</b></p> <p>Close Date <b>15-Jul-2019 12:00:00</b></p> <p>Quote Valid Until</p> <p>Reference Number</p> <p>Note to Buyer</p>
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**Attachments**

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

**Requirements**

[Show All Details](#) | [Hide All Details](#)

**Details Section**

Hide Contact Information

Requirement	Target Value	Quote Value
First Name		John
Last Name		Chicago
Telephone		864-855-9999
E-mail Address		TheBestAgency@childcare.com
Contact Type		Email Applicant

Hide Organization Information

Requirement	Target Value	Quote Value
Legal Organization Name		Super Leaders Academy Nation
Address		18555 E. 32nd St
City		Chicago
State		IL
Zip		60699
Telephone Number		845-251-XXXX
Federal Employer Identification Number		84-992289
DUNS Number		92-8992-5110
Head of Agency Name		Jane Doe
Head of Agency Title		Executive Director
Head of Agency Contact Telephone		845-251-XXXX
Head of Agency E-mail Contact		JaneDoe@superLeadersAcademy.com
Chief Finance Officer Name		Terry Doe Jr.
Chief Finance Officer Title		Finance Officer
Chief Finance Officer Telephone		845-251-XXXX
Chief Finance Officer E-mail		terrdoe@superLeadersAcademy.com
Website Address		NA
Year Org. Established		2008
Did you attach the following in your Admin. section? *Liability Insurance *Board Member Identification *IRS Determination Letter *SAM Certificate *Certificate of Good Standing *Bylaws and Articles of Incorporation *Financial Statement		Yes

Show Geographic Area(s) Served

At the bottom of the screen you will be asked to provide an electronic signature. Be sure to fill in the signature before checking the box!

<input type="radio"/>	11 0100 - Admin - Op...			7,400.00	USD	1	7,400.00			
<input type="radio"/>	12 0140 - Admin - Pr...			25,000.00	USD	1	25,000.00			
<input type="radio"/>	13 0200 - Admin - Tr...			1,500.00	USD	1	1,500.00			
<input type="radio"/>	14 0300 - Admin - Ma...			6,000.00	USD	1	6,000.00			
<input type="radio"/>	15 0400 - Admin - Eq...			1.00	USD	1	1.00			
<input type="radio"/>	16 0801 - Admin - In...			1.00	USD	1	1.00			
<input type="radio"/>	17 0999 - Admin - Ot...			2,500.00	USD	1	2,500.00			
<input type="radio"/>	18 1240 - Program - ...			19,500.00	USD	1	19,500.00			

Line 1: 0005 - Program - Personnel

Notes

Note to Buyer

Attachments

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

Electronic Signature

By submitting a bid/proposal/application and inputting his/her name and title, the person signing below certifies that he/she is authorized to submit this bid/proposal/application on behalf of the submitting party and warrants that all certifications and statements contained in the bid/proposal/application are true, accurate and complete as of the date furnished to the City. The person signing below understands that this submission will be binding on the submitting party.

\* Name:   
\* Title:

\* Indicates required fields. Before submitting the response please enter Name and Title and accept the disclaimer by checking the box above.

# Then click "Submit".

Item	Description	Quantity	Unit	Price	Total
11 0100 - Admin - Op...		7,400.00	USD	1	7,400.00
12 0140 - Admin - Pr...		25,000.00	USD	1	25,000.00
13 0200 - Admin - Tr...		1,500.00	USD	1	1,500.00
14 0300 - Admin - Ma...		6,000.00	USD	1	6,000.00
15 0400 - Admin - Eq...		1.00	USD	1	1.00
16 0801 - Admin - In...		1.00	USD	1	1.00
17 0999 - Admin - Ot...		2,500.00	USD	1	2,500.00
18 1240 - Program - ...		19,500.00	USD	1	19,500.00

### Line 1: 0005 - Program - Personnel

#### Notes

Note to Buyer

#### Attachments

Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

#### Electronic Signature

By submitting a bid/proposal/application and inputting his/her name and title, the person signing below certifies that he/she is authorized to submit this bid/proposal/application on behalf of the submitting party and warrants that all certifications and statements contained in the bid/proposal/application are true, accurate and complete as of the date furnished to the City. The person signing below understands that this submission will be binding on the submitting party.

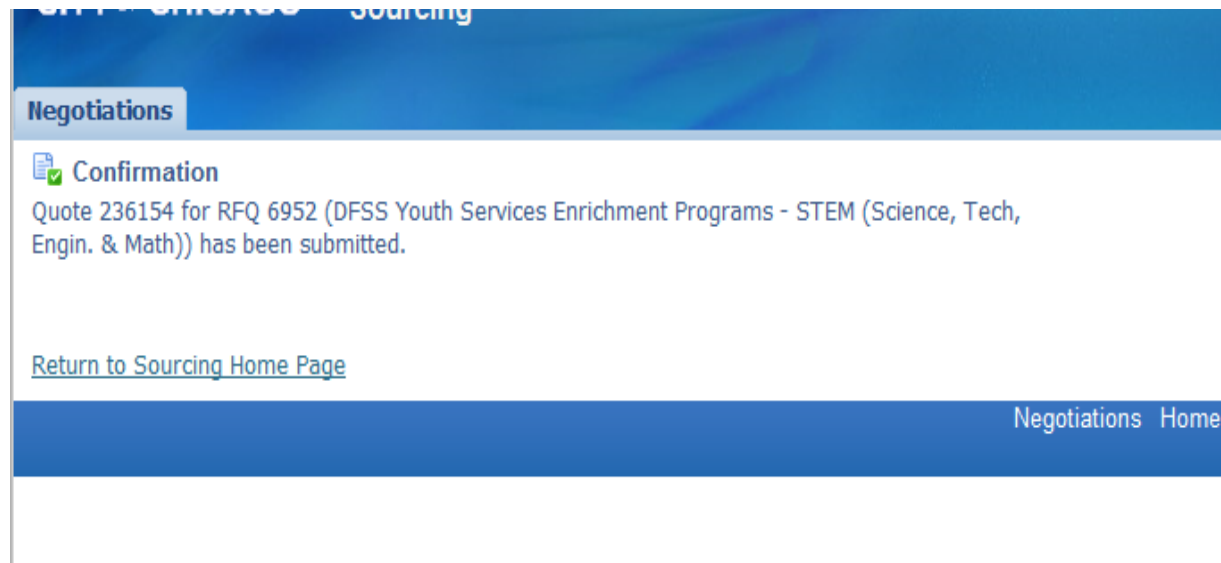
\* Name:   
\* Title:

\* Indicates required fields. Before submitting the response please enter Name and Title and accept the disclaimer by checking the box above.





Make sure that you see this submittal confirmation screen. The eProcurement system will not send a confirmation email so it is critical that you see this screen.



# Questions?

## Program Questions?

*Bea Nichols*

*(312) 743-1635*

*[Beatrice.Nichols@cityofchicago.org](mailto:Beatrice.Nichols@cityofchicago.org)*

*Central drop box: [EarlyLearningRFP@cityofchicago.org](mailto:EarlyLearningRFP@cityofchicago.org)*

*Must indicate RFQ# 7373 Mental Health Services RFP*

### ***For non-programmatic questions contact:***

*Julia Talbot*

*(312)-743-1679*

*[Julia.Talbot@cityofchicago.org](mailto:Julia.Talbot@cityofchicago.org)*

**Thank You!**

**This Power Point Presentation Will  
Be Emailed To You**