

City of Chicago
Department of Family and Support Services
Legal Advertisement Request Form

DESCRIPTION: DEPARTMENT OF FAMILY AND SUPPORT SERVICES (DFSS), SENIOR SERVICES,
HEALTH PROMOTION PROGRAM FOR OLDER ADULTS RFP

The Health Promotion Services for Older Adults RFP seeks qualified community-based health organizations interested in providing health promotion services to older adults, aged 55 and older, at our network of 21 city-wide senior centers, consisting of six regional senior centers and 15 satellite senior centers, in addition to online and telephonic program offerings.

The goals of the Health Promotion Services for Older Adults RFP are to assist older adults to:

- Increase health awareness
- Increase self-determination in managing their health
- Increase positive health behaviors

The DFSS Senior Services Division has provided health promotion services to older adults for over two decades. The program, delivered by qualified health professionals at our 21 senior centers and through online and over-the-phone platforms, offers the following core services:

- Health Education (i.e. evidence-based workshops and educational presentations on a wide range of health promotion topics germane for older adults)
- Health Screenings (i.e. blood pressure checks)
- One-on-One Consultations (i.e. confidential and personalized support)
- Mental Health Support Groups (i.e. peer-to-peer support on successful adaptation to life changes and losses)
- Social Isolation Programming (i.e. virtual and telephonic health education classes, wellness discussion groups, brain health activities, and other innovative initiatives.)

In FY2019, 6,404 unduplicated seniors participated in health promotion services and 5,116 units of service (one activity session or hour of related service provision) were performed. In FY2020, amidst the COVID-19 pandemic, 3,669 unduplicated seniors participated in health promotion services (i.e., in-person, over-the-phone, and online) with 2,863 units of service performed. The selected Respondent is expected to assist with outreach efforts to increase the number of older adults accessing services (e.g., reaching out to past participants with information about upcoming programs and promoting programming during lunch at the senior centers and through social media platforms).

DFSS anticipates funding a minimum of two delegate awards through this RFP, with an estimated site reimbursement allocation of \$11,250 for Satellite center locations and \$30,735 for Regional Center locations. This contract will operate on a reimbursement basis only. No advances will be given.

Interested applicants can also apply for to provide dietician consulting as an optional program component. The dietician consultant drafts menus and reviews nutrition program standards for the congregate meals and home delivered meals programs.

This comprehensive menu of health promotion services has been designed to empower older adults in remaining healthy and safe within their homes (via online and over-the-phone programming) and

communities (via neighborhood senior center programming). In turn, this aligns with our division-level goal of supporting older adults to live independently for as long as possible.

For more information, please refer to the application posted on the City of Chicago's eProcurement page:

https://eprocurement.cityofchicago.org/OA_HTML/OA.jsp?OAFunc=PON_ABSTRACT_PAGE&PON_NEGOTIATION_STATUS=ACTIVE

A NOTE ABOUT THE CITY'S EPROCUREMENT SYSTEM:

For those who have not done business with the City of Chicago before, registration in iSupplier is the first step to ensuring your agency's ability to conduct business with the City of Chicago and DFSS. **Please allow five to seven days for your registration to be processed.**

Current contractors need only to start an application via their existing iSupplier/eProcurement account.

All vendors must have a Federal Employer Identification Number (FEIN) and an IRS W9 for registration and confirmation of vendor business information.

RFP DUE DATE/SUBMISSION LOCATION:

September 24, 2021

12:00, NOON CST

Proposals must be submitted via on-line application.

E-mailed or faxed proposals will not be accepted.

PRE-SUBMITTAL WEBINARS

A Pre-Proposal Webinar will be held on **September 7, 2021, 11:00 a.m. – 12:00 p.m.** Attendance is not mandatory but is advised.

Please register prior to the webinar's start using this link:

<https://attendee.gotowebinar.com/register/1083087540053902095>

Please register prior to the Webinar's start using the link found in the RFP and above. A link to the completed Webinar will be available on-line after the time and date listed above for those who cannot attend at the live scheduled time. The purpose of this pre-submittal event is to clarify the RFP process and the scope of the required services. Attendance is not mandatory, but it is strongly suggested that interested applicants attend.



Brandie V. Knazze
Commissioner
Department of Family and Support Services

Lori E. Lightfoot
Mayor
City of Chicago