

**City of Chicago
Department of Family and Support Services
Legal Advertisement Request Form**

**DEPARTMENT OF FAMILY AND SUPPORT SERVICES (DFSS), WORKFORCE SERVICES,
REENTRY KENNEL CLEANING TRANSITIONAL JOBS PROGRAM RFP**

DESCRIPTION:

The Chicago Department of Family and Support Services (DFSS) and the Chicago Animal Care and Control (CACC) Reentry Kennel Cleaning Transitional Jobs program prepares returning residents – individuals who have served prison terms, are transitioning from incarceration, and/or have an arrest or conviction record – for full-time employment at or above the City’s minimum wage. CACC protects public safety and ensures the humane care of animals through sheltering, pet placement, education, and enforcing laws related to animals. The DFSS/CACC TJP model integrates career navigation, support services, and temporary subsidized work experiences that strengthen the human-animal bond through education, community outreach, and excellence in animal care. These unique work experiences help stabilize participants with a source of income. Career navigation services help participants access resources and training to develop skills that are aligned with their long-term career interests.

DFSS anticipates awarding one contract with an estimated award range of \$440,000 per year depending on funding availability. This initiative is administered by the Department of Family and Support Services through the Department of Animal Care and Control funds. Consequently, all guidelines and program requirements of the Department of Family and Support Services and the Department of Animal Care and Control must be met. Continued support will be dependent upon the Respondent’s performance and the continued availability of funding. This contract will operate on a reimbursement basis only. No advances will be given.

For more information, please refer to the application posted on the City of Chicago’s eProcurement page:

https://eprocurement.cityofchicago.org/OA_HTML/OA.jsp?OAFunc=PON_ABSTRACT_PAGE&PON_NEGOTIATION_STATUS=ACTIVE

A NOTE ABOUT THE CITY’S EPROCUREMENT SYSTEM:

For those who have not done business with the City of Chicago before, registration in iSupplier is the first step to ensuring your agency’s ability to conduct business with the City of Chicago and DFSS. ***Please allow five to seven days for your registration to be processed.***

Current contractors need only to start an application via their existing iSupplier/eProcurement account.

All vendors must have a Federal Employer Identification Number (FEIN) and an IRS W9 for registration and confirmation of vendor business information.

RFP DUE DATE/SUBMISSION LOCATION:

November 4, 2021

12:00, NOON CST

Proposals must be submitted via on-line application.

E-mailed or faxed proposals will not be accepted.

PRE-SUBMITTAL WEBINARS:

A Pre-Submittal Webinar will be held on **October 5, 2021, 10:00 a.m. – 12:00 p.m.** Attendance is not mandatory but is advised.

Please register prior to the webinar's start using this link:

<https://attendee.gotowebinar.com/register/3976399612850859019>

Please register prior to the Webinar's start using the link found in the RFP and above. A link to the completed Webinar will be available on-line after the time and date listed above for those who cannot attend at the live scheduled time. The purpose of this pre-submittal event is to clarify the RFP process and the scope of the required services. Attendance is not mandatory, but it is strongly suggested that interested applicants attend.



Brandie V. Knazze
Commissioner
Department of Family and Support Services

Lori E. Lightfoot
Mayor
City of Chicago