



CITY OF CHICAGO



OFFICE OF BUDGET AND MANAGEMENT

MEMORANDUM

TO: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

FROM: Susie Park, Budget Director
Office of Budget & Management

Shannon Andrews, Chief Procurement Officer
Department of Procurement Services

DATE: April 24, 2020

RE: Weekly Report on Budgetary and Contractual Activity for COVID-19 Response

Please see below regarding budget-related activity that has occurred for the City’s response to COVID-19 as of April 23, 2020.

Budget Director Budgetary Activity Report Summary

During the period of April 17, 2020 thru April 23, 2020, one adjustment was made within the Budget.

Fund/Dept	Account	Account Description	Budgeted Amount	Revised Amount	Increase/Decrease
0100/099	9198	COVID-19 Response	\$32,000,000	\$27,250,000	(\$4,750,000)
0100/099	9245	Small Business Resiliency	\$ 3,200,000	\$ 7,950,000	\$4,750,000
					\$0

The total amount transferred from Fund 100, Department 099, Account 0042 (Benefits) remains the same as noted below.

Original Transfer (from 4/16/2020 report)

Decreased Appropriation

Fund 100, Department 099 (Finance General), Account 0042 – Benefits

Budgeted Amount: \$249,578,201

New Amount: \$149,578,201

Transfer Amount: (\$100,000,000)

New Appropriation

- Fund 100, Department 099 (Finance General), Account 9197: COVID-19 McCormick Alternate Care Facility;
Amount: \$64,800,000
- Fund 100, Department 099 (Finance General), Account 9198: COVID-19 Response
Amount: \$32,000,000
- Fund 100, Department 099 (Finance General), Account 9245: Small Business Resiliency
Amount \$3,200,000

TOTAL NEW LINES: \$100,000,000

COVID-19 Cost Summary (As of 4/23/2020):

- Current Total Allocation: \$100,000,000
- Amount Set-Up/Obligated: \$74,182,889
- Amount Spent: \$7,015,208.59

Breakdown of Costs (As of 4/23/2020):

McCormick Place Alternate Care Facility (ACF):

Current Budget: \$64,800,000

Amount Set Up/Obligated: \$41,199,987

Amount Spent: \$1,003.99

Costs under this category include the following:

- Construction costs and materials
- Wraparound Services for ACF (includes custodial, maintenance, information technology, linens, security, laundry, trash removal, etc.)
- Clinical Staffing
- IT Equipment

COVID-19 Response Costs:

Current Budget: \$27,250,000

Amount Set Up/Obligated: \$25,026,892

Amount Spent: \$7,014,204.60

- PPE (masks, gloves, face shields, etc.)
- Cleaning Supplies, Disinfectant, Hand Sanitizer, etc.
- Thermometers
- Information Technology Equipment
- Temporary staffing
- Emergency Operations Center equipment and supplies
- Hotel Leases for Quarantine and Isolation
- Shelter Leases
- Food

Chief Procurement Officer Emergency Procurement Authority

Update from the period of April 17, 2020 through April 23, 2020 is that the City received final approval from the Federal Emergency Management Agency (FEMA) that the City could utilize its MBE/WBE program in new emergency procurements without risking federal reimbursement.

Under normal federal regulations, in order to qualify for reimbursement, COVID-related expenses must be consistent with the Federal procurement standards found at 2 C.F.R. Sections 200.317-200.326. Section 200.319(b) (Competition) states that the City must conduct procurements “in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographic preferences in the evaluation of bids...”. The City’s MBE/WBE program which requires efforts to meet contract specific MBE/WBE goals by utilizing minority- and women-owned businesses was initially considered a local preference that was prohibited. However, as a result of the approval received this week from FEMA, where feasible the City is actively working with each of the newly contracted vendors to identify opportunities for MBE/WBE participation on the emergency contracts that do not include MBE/WBE goals. To date, the great majority of funds to be spent on the COVID response are through preexisting City contracts, which utilize MBE/WBE partners.

As of the date of this report, 20 emergency contracts have been awarded by the Department of Procurement Services (DPS).

Emergency Procurements for PPE

Vendor Name	Description	PO Date	Vendor Limit	MBE/WBE
The Howard Elliott Collection Inc.	The agreement will provide up to approx. 300,000 emergency medical face shields to supplement the City’s stockpile of PPE.	3/30/2020	\$789,000	Contract fully executed prior to the FEMA guidance.
The Howard Elliott Collection Inc.	The agreement will provide up to approx. 1,000,000 emergency protective masks to supplement the City’s stockpile of PPE.	3/30/2020	\$590,000	Contract fully executed prior to the FEMA guidance.
Shift Medical, LTD	The agreement will provide up to approx. 11,000 COVID-19 Rapid Test Kits to be distributed by CDPH and used to assess high-risk populations.	4/3/2020	\$440,000	Contract fully executed prior to the FEMA guidance.
Midwest Sourcing LLC	The agreement will provide up to approx. 500 infrared and no-touch thermometers to be deployed to City first responders.	4/10/2020	\$32,495	Contract fully executed prior to the FEMA guidance.

Midwest Sourcing LLC	The agreement will provide up to approx. 150,000 isolation gowns to supplement the City's stockpile of PPE.	4/10/2020	\$180,000	Contract fully executed prior to the FEMA guidance.
The Howard Elliott Collection Inc.	The agreement will provide. Nitrile gloves to supplement the City's stockpile of PPE.	4/17/2020	\$119,000	Contract fully executed prior to the FEMA guidance.
The Howard Elliott Collection Inc.	The agreement will provide. Fabric Protective Masks to supplement the City's stockpile of PPE.	4/20/2020	\$37,500	Contract fully executed prior to the FEMA guidance.

ADDITIONAL EMERGENCY CONTRACTS FOR OPERATIONAL NEEDS

Vendor Name	Description	PO Date	Vendor Limit	MBE/WBE
Medical Express Ambulance Service Inc	Ambulance Services - Supplemental Ambulance Service	4/17/2020	\$684,000	WBE certified, only vendor certified by either City of Chicago or Cook County to perform these services.
Ambulance Transportation Inc	Ambulance Services - Supplemental Ambulance Service	4/17/2020	\$684,000	As noted above, only one (1) firm is certified to perform these services, and they have already been awarded a contract - No additional M/WBE subcontracting opportunities.
Lifeline Ambulance LLC	Ambulance Services - Supplemental Ambulance Service	4/17/2020	\$684,000	As noted above, only one (1) firm is certified to perform these services, and they have already been awarded a contract - No additional M/WBE subcontracting opportunities.
Superior Air Ground Ambulance Service	Ambulance Services - Supplemental Ambulance Service	4/22/2020	\$684,000	As noted above, only one (1) firm is certified to perform these services, and they have already been awarded a contract - No additional M/WBE subcontracting opportunities.

SCR Medical Transportation Inc.	Under this agreement, SCR is providing 12 vans and drivers to provide the Chicago DFSS specialized medical transportation to fulfill shelter pick-up and drop-off requests for individuals experiencing homelessness who require placement into the City's network of existing and new shelters.	4/10/20	\$500,000	No M/WBE subcontracting opportunities identified for this scope of services. SCR Medical Transportation is a previously certified firm that continues to be minority-owned but had graduated from the M/WBE program due to size standards.
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McCormick Place Alternate Care Facility Emergency Contracts

Vendor Name	Description	PO Date	Vendor Limit	MBE/WBE
Vizient	McCormick Group Purchasing Program - Access medical supplies and pharmaceuticals at prices negotiated through Vizient's Group Purchasing Program.	4/13/2020	\$1,000,000	The City is currently working with the firm to identify opportunities for MBE/WBE participation. Vizient has agreed to amend their contract to include MBE/WBE Goals.
Vizient	Supply Chain and materials Management - Materials and inventory management for medical equipment, supplies, and pharmaceuticals.	4/13/2020	\$999,999	The City is currently working with the firm to identify opportunities for MBE/WBE participation. Vizient has agreed to amend their contract to include MBE/WBE Goals.
Vizient	McCormick Procurement and Sourcing services for medical supplies and equipment.	4/13/2020	\$554,292	The City is currently working with the firm to identify opportunities for MBE/WBE participation. Vizient has agreed to amend their contract to include MBE/WBE Goals.

Matthew Schipper, Inc. DBA Event Medical Solutions	Comprehensive Transportation Coordination - Dispatch and transportation coordination, plus sub-contracts for private ambulance providers	4/13/2020	\$977,400	The City is currently working with the firm to identify opportunities for MBE/WBE participation.
Walgreens	Fulfillment of prescriptions for patients that require medications that are not immediately available on-site through initial formulary.	4/15/2020	\$1,000,000 maximum allowable spend	The City is currently working with the firm to identify opportunities for MBE/WBE participation.
SMG Food & Beverage - Savor	Food services to patients at the McCormick Alternate Care Facility.	4/15/2020	\$1,000,000	From the beginning of their work with the City, Savor had already committed to utilizing 30% MBE/WBE participation even though they were not contractually required to do so. SMG has agreed to amend their contract to include MBE/WBE Goals.
SMG Food & Beverage - Savor	Food services to staff at the McCormick Alternate Care Facility.	4/15/2020	\$1,000,000	From the beginning of their work with the City, Savor had already committed to utilizing 30% MBE/WBE participation even though they were not contractually required to do so. SMG has agreed to amend their contract to include MBE/WBE Goals.
AirGas	Oxygen tanks and related services.	4/15/2020	\$500,000	Contract fully executed prior to the FEMA guidance.

Commissioner of Assets, Information and Services (AIS) Agreements

No new updates for the period of April 17, 2020 thru April 23, 2020.

Pursuant to Section V of the EO 2020-1, the Commissioner of AIS has entered into the following lease agreements for the COVID-19 Quarantine and Isolation and Shelter sites.

Location	Description	Date Entered	Estimated Cost
Hotel 166 166 E. Superior St. Chicago, IL 60611	Under the agreement, up to 216 rooms at the Hotel 166 will provide those exposed to or mildly ill with COVID-19 but who are not in need of hospital care to safely quarantine or isolate themselves if they cannot be at home.	3/20/2020	City now paying for 216 beds @ \$175/night
Rauner YMCA 2700 S. Western Ave. Chicago, IL 60608	Under this agreement with the YMCA of Metro Chicago, the City opened this site as a 188-bed temporary congregate shelter for single men who are experiencing homelessness.	3/21/2020	\$356,376 per month
McCormick YMCA 1834 N. Lawndale Ave. Chicago, IL 60647	Under this agreement with the YMCA of Metro Chicago, the City opened this site as a 68-bed temporary congregate shelter for single men who are returning citizens or walk-ins from the street and are experiencing homelessness.	3/21/2020	\$402,909 per month
Southside YMCA 6330 S. Stony Island Ave. Chicago, IL 60637	Under this agreement with the YMCA of Metro Chicago, the City is planning to open site a 132-bed isolation facility with wraparound services for people experiencing homelessness who are COVID+ to recover.	3/21/2020	\$442,369 per month
Hotel Julian 168 N. Michigan Ave. Chicago, IL 60601	Under the agreement, up to 218 rooms at the Hotel Julian will provide those exposed to or mildly ill with COVID-19 but who are not in need of hospital care to safely quarantine or isolate themselves if they cannot be at home.	3/23/2020	City now paying for 218 beds@\$175/night
Veteran Services, LLC (MetroSouth Hospital) 12935 Gregory St. Blue Island, IL 60406	Initially envisioned as a quarantine/isolation facility, this facility was taken over the by State, which will be reimbursing the City for its investment.	3/23/2020	Transferring to State

Salvation Army Harbor Light 825 N. Christiana Ave. Chicago, IL 60651	Under this agreement with the Salvation Army, the City opened this site as a 99-bed temporary congregate shelter for single men who are returning citizens or walk-ins from the street and are experiencing homelessness.	3/26/2020	\$368,399 per month
Salvation Army Kroc Center 1250 W. 119th St. Chicago, IL 60643	Under this agreement with the Salvation Army, the City opened this site as a 200-bed temporary congregate shelter for single women and families who are experiencing homelessness.	3/26/2020	\$368,399 total cost
Hotel Essex 800 S. Michigan Ave. Chicago, IL 60605	Under the agreement, up to 274 rooms at the Hotel Essex will give first responders a place to rest without having to return home and risking the health of their families during the crisis.	4/1/2020	City now paying for 166 beds @ \$139/night
London House 85 E. Wacker Dr. Chicago, IL 60601	Under the agreement, up to 200 rooms at the London House will give healthcare workers place to rest without having to return home and risking the health of their families during the crisis.	4/3/2020	City now paying for 100 beds @ \$129/night
Godfrey Hotel 127 W. Huron St. Chicago, IL 60654	Under the agreement, up to 225 rooms at the Godfrey Hotel give healthcare workers place to rest without having to return home and risking the health of their families during the crisis.	4/3/2020	City now paying for 75 beds @ \$129/night
A Safe Haven 2750 W. Roosevelt R. Chicago, IL 60608	Under the agreement, A Safe Haven recently opened a 100-bed isolation facility with wraparound services to ensure safe places for people experiencing homelessness who are COVID+ to recover.	4/4/2020	\$562,613 per month

COVID-19 Invoices Paid as of 4/23/2020

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMOUNT
VOICEVOICE, INC	Maestro Conference/City of Chicago acct.	\$ 4,764.00
CHICAGO'S DOG HOUSE	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 800.00
STAR OF SIAM	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 900.00
BLUE PLATE CATERING	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 925.00
BLUE PLATE CATERING	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 625.00
BLUE PLATE CATERING	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 325.00
INSPIRED CATERING & EVENTS	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 1,140.00
RICOBENE'S	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 952.00
RICOBENE'S	COVID-19/CATERING FOR FIRST RESPONDERS	\$ 298.09
The Howard Elliott Collection Inc.	FACE CLOTH MASKS FOR COVID-19	\$ 6,075.00
AIR ONE EQUIPMENT INC	RESCUE EQUIPMENT SUPPLIES AND ACCESSORIES - EXTRACTOR - 2014 or Most Current Catalog/Price List (5% DICOUNT)	\$ 168,038.15
STEINER SECURITY SERVICES, INC	SECURITY GUARDS - SECURITY OFFICER STRAIGHT TIME FOR THE DEPARTMENT OF TRANSPORTATION CATEGORY 1 GROUP C	\$ 1,899.84
SERVICE SANITATION	RENTAL & MAINTENANCE OF PORTABLE CHEMICAL TOILETS SINKS & WASTE WATER BARRELS FOR D. C. A. S. E. - THREE COMPARTMENT COMMERCIAL SINK UNIT RENTAL PER UNIT PER WEEK (AS PER DETAILED SPECIFICATION)	\$ 5,295.00
SERVICE SANITATION	RENTAL & MAINTENANCE OF PORTABLE CHEMICAL TOILETS SINKS ETC.- EIGHT(8)-STALL PORTABLE PRIVATE SHOWER STALLS CLIMATE CONTROLLED INCLUDES ONBOARD FRESH WATER TANK AND ONBOARD WATER WASTE TANK RENTAL PER UNIT PER WEEK INCLUDES MAINTENANCE	\$ 5,295.00
The Integrated Brand Marketing Company / The I.B.M. Company	ADVERTISING (2-MONTH FEATURE SEGMENT) THE MAYOR'S MINUTE	\$ 10,000.00
ROOT BROS MFG & SUPPLY CO	NEW AND REPLACEMENT INDUSTRIAL EQUIPMENT TOOLS ATTACHMENTS AND SUPPLIES - AT A MARK UP OR DISCOUNT FROM CURRENT PRICE LIST - GROUP N - KLEIN TOOLS	\$ 377.40
The Howard Elliott Collection Inc.	NITRILE GLOVES (S) - COVID PPE	\$ 29,750.00
HOTEL ESSEX	ROOMS FOR COVID-19	\$ 194,600.00
OFFICE DEPOT INC	444611 Office Depot(R) Brand General-Purpose Masking Tape 0.94 x 60 Yd. Pack Of 3 Rolls	\$ 1,003.99
C & C COMMUNICATIONS	COMDIAL/VERTICAL EQUIPMENT AND COMPONENTS-COMMUNICATIONS SUPPLY CORPORATION (CSC) PARTS CSC PRICE LIST MOST CURRENT VERSION	\$ 8,818.40
THOMAS SCIENTIFIC	GENERAL LAB SUPPLIES CATALOG FOR VWR - MOST CURRENT VERSION - GROUP C - DISCOUNT OF 5%	\$ 4,000.00
AIR ONE EQUIPMENT INC	CONFIDENCE PLUS SOLUTION	\$ 4,067.10
The Howard Elliott Collection Inc.	NITRILE GLOVES (L XL) - COVID PPE	\$ 89,250.00

COVID-19 Invoices Paid as of 4/23/2020

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMOUNT
CLUTCH GLOBAL LOGISTICS	COVID-19 Shipping Face Masks	\$ 130,955.24
MIDWEST SOURCING LLC	COVID-19 Medical gowns	\$ 180,000.00
Y M C A OF METRO CHICAGO	April 4 to April 10 COVID related services - Rauner	\$ 89,094.00
Y M C A OF METRO CHICAGO	April 4 to April 10 COVID related services - South Side	\$ 110,592.00
Y M C A OF METRO CHICAGO	April 4 to April 10 COVID related services - McCormick	\$ 100,727.00
AIR ONE EQUIPMENT INC	COVID19: MIST BLOWER TMD14 WITH TURBO BOOST	\$ 1,510.52
AIR ONE EQUIPMENT INC	COVID19: GREEN EARTH HAND SANITIZER 5 GALLON BUCKET AND GREEN EARTH HAND SANITIZER 55 GALLON DRUM	\$ 63,330.00
CLUTCH GLOBAL LOGISTICS	COVID-19 PPE Shipping Face Shields	\$ 57,739.12
CLUTCH GLOBAL LOGISTICS	COVID-19 PPE Shipping Face Shields	\$ 100,085.53
CLUTCH GLOBAL LOGISTICS	COVID-19 PPE Shipping Face Shields	\$ 71,189.87
SHIFT MEDICAL, LTD	Test kits for COVID-19	\$ 220,000.00
CLUTCH GLOBAL LOGISTICS	Shipping costs for COVID-19 PPE	\$ 35,025.14
CLUTCH GLOBAL LOGISTICS	Shipping costs for COVID-19 PPE	\$ 158,251.78
CLUTCH GLOBAL LOGISTICS	Shipping costs for COVID-19 PPE	\$ 33,642.85
CLUTCH GLOBAL LOGISTICS	Shipping costs for COVID-19 PPE	\$ 80,595.63
Y M C A OF METRO CHICAGO	McCormick Facility 3/21/20 to 4/3/20	\$ 201,454.00
MIDWEST SOURCING LLC	Thermometers for COVID-19	\$ 32,495.00
Y M C A OF METRO CHICAGO	Rauner Facility 3/21/20 to 4/3/20	\$ 178,188.00
Y M C A OF METRO CHICAGO	Southside Facility 3/23/20 to 4/3/20	\$ 189,587.00
The Howard Elliott Collection Inc.	FACE SHIELDS FOR COVID-19	\$ 394,500.00
The Howard Elliott Collection Inc.	MASKS FOR COVID-19	\$ 295,000.00
MSC INDUSTRIAL SUPPLY CO	NEW AND REPLACEMENT INDUSTRIAL EQUIPMENT TOOLS ATTACHMENTS AND SUPPLIES - AT A MARK UP OR DISCOUNT FROM CURRENT PRICE LIST - GROUP CC - STANLEY/BLACK & DECKER - LISTA	\$ 2,232.00
OFFICE DEPOT INC	1385290 Duracell(R) Coppertop Alkaline AA Batteries Box Of 36 Batteries	\$ 1,106.14
THE GODFREY HOTEL	Rooms for COVID-19	\$ 135,450.00
London House Chicago	Rooms for COVID-19	\$ 90,300.00
SHIFT MEDICAL, LTD	Test kits for COVID-19	\$ 220,000.00
HOTEL ESSEX	DEPOSIT FOR HOTEL BEDS	\$ 128,436.00
The Howard Elliott Collection Inc.	MASKS FOR COVID-19	\$ 295,000.00
The Howard Elliott Collection Inc.	FACE SHIELDS FOR COVID-19	\$ 394,500.00
CDW GOVERNMENT, LLC.	(dos 040120-082020)SAFENET MOBILEPASS SW SAS CLOUD	\$ 19,950.00
MSC INDUSTRIAL SUPPLY CO		\$ 1,772.80
HOTEL JULIAN	Hotel for quarantine during COVID-1	\$ 534,100.00
HOTEL 166	Deposit for rooms during COVID-19	\$ 529,200.00
VETERAN'S SERVICES, LLC	Down Payment for use of MetroSouth Hospital	\$ 1,400,000.00
		\$ 7,015,208.59

** Future reports will includes a breakdown of MBE/WBE spend where applicable.