



DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Jamie L. Rhee
Chief Procurement Officer
Procurement Services

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 15, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 35-1 – Online Auctions

The attached information is in response to questions posed at our department's hearing on October 9, 2015 to discuss the proposed 2016 budget.

Alderman Mell asked for information related to the online auctions, specifically, details of the hybrid vehicle in the surplus property auction and record of closed auctions.

The vehicle viewed during the DPS budget hearing is shown in the screen shot below as it was viewed at that moment in time at the hearing on October 9, 2015; the high bid at that moment was \$810.00. At this point, the auction had been up on the website for only 16 hours; the actual duration of the auction was 7 days, ending on October 15, 2015 at 3:00 p.m. CST. It is extremely common that the bidding on any item starts low; serious bidders generally wait until the last day of the auction to bid. We put most auctions online for a week in order to give more visibility for each item for sale.

	1402199	2010 FORD ESCAPE SUV HYBRID - AVC118		6 days 2 hours	5	\$810.00	Revise		
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The screen below shows the final high bid price of \$4,159.00 for this vehicle. There were a total of 35 bids placed during this auction.

1402199	2010 FORD ESCAPE SUV HYBRID - AVC118	\$4,159.00
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The reason this vehicle was decommissioned from the City's Fleet was due to the following determination by 2FM:

"The vehicle has roughly 144k miles on it. The shop wrote up a mechanical evaluation of around \$9,000 for parts and labor. The value of the vehicle is \$7,600; at this point it's more cost effective to get rid of the vehicle, than to put the \$9,000 into the vehicle."

It should be noted that the departments providing vehicles and equipment for the online auctions impart due diligence and subject matter expertise to determine when items are suitable for salvage. DPS monitors all of the auctions to ensure the City receives fair value for items sold and the auction Terms & Conditions dictate that the City has the right to withdraw an item from auction at any time if it is in the best interest of the City.

The Alderman's second question was: *Why is the auction information on the City website show only auctions through 2006?*

The information that was viewed during the DPS budget hearing (see screen shot of link below) pertained to the live, in-person auctions that were held through 2006; this process predates, and was replaced by, the online auctions, which reach a far greater audience and require far less administration/personnel.

Auctions - Surplus Equipment and Materials

The City of Chicago is currently posting online auctions for the sale of assets which include surplus equipment, vehicles, furniture, office equipment including computer products and other goods and materials. Select the link below to view or bid on current online auctions and view previous live auction results.

Should you have any questions concerning the Online Auctions, please call 312.745.4140 or send an email to auctions@cityofchicago.org.

Good luck, and thank you for your support.

Most Recent News (Auctions - Surplus Equipment and Materials)

Jan 15, 2014 [\\$10 Million in Revenue Earned From Online Auctions](#)

Services

[City of Chicago Online Auctions](#)

Supporting Information

[Auction Results](#) [Closed Live Auctions \(2004 to 2006\)](#)

To view a record of closed and current Online Auctions, the following steps should be followed:

Click on the “Online Auctions link (below)...



...it takes you to the Public Surplus page, where you can click on “Current Auctions” or “Closed Auctions” to view all of the past Online Auctions.



DPS is planning to work with DoIT revamp this part of the City website in order to make this information easier to find and follow.



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To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 16, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 35-2 – Service and Reimbursement Agreements

The attached information is in response to questions posed at our department's hearing on October 9, 2015 to discuss the proposed 2016 budget.

Alderman Santiago asked for information related to the Service and Reimbursement Agreements.

The City of Chicago passed the Mentor-Protégé ordinance in November 2012 (2-92-535), attached. As part of that ordinance, the City is able to enter into service and reimbursable agreements with local assist agencies, which develop training and assistance programs to current or prospective small minority and women-owned firms (M/WBE) directly in their communities.

Before the passage of the ordinance, the scope and content was reviewed by our assist agencies and members of the Affirmation Action Advisory Board (AAAB). We currently have 35 assist agencies and the agency list and registration forms are attached. All non-for-profit agencies promoting small and M/WBE firms are welcome to register. The current members of the AAAB include:

Meredith Brooks, Foley & Lardner LLP
Cory D. Fulton, Mesirow Financial
Stephanie J. Hickman, Women Construction Owners & Executives, Trice Construction
Melissa C. Hurley, Women Construction Owners & Executives, Cable Communications
Rajiv Khanna, Market Contracting Services, Inc.
Nancy Kiernan, Faithful+Gould

Arabel A. Rosales, Illinois Hispanic Chamber of Commerce, AAR & Associates
Juliana W. Stratton , Center for Public Safety and Justice at University of Illinois at Chicago
Currently there are 8 agreements in various stages (6 are granted and 2 additional agreements are in process). The participating agencies include:

Black Contractors United
Chatham Business Association
Contractor Advisors Business Development
Hispanic American Construction Industry Association (in process)
Illinois Hispanic Chamber of Commerce (in process)
South Shore Chamber of Commerce
The Monroe Foundation
US Minority Contractors Association

Information about the Mentor/Protégé Program and the Service/Reimbursable Agreements is available on our website under the [Rules, Regulations and Ordinances](#)) section located on the DPS homepage (<http://www.cityofchicago.org/content/city/en/depts/dps/provdrs/comp.html>). The policies for this program are attached to this memorandum.

As always, please let me know if you have any further questions.

 **2-92-535 Mentoring program.**

(a) The chief procurement officer is authorized to establish a program (for purposes of this section, “mentoring program”) whereby a prime contractor may receive up to 5 percent additional credit, as calculated in accordance with subsection (b) of this section, applicable to meet the MBE and WBE participation requirements or goals set forth pursuant to this chapter, if the contractor complies with all of the following requirements:

(1) The prime contractor has entered into a written mentor-protégé agreement approved by the chief procurement officer (for purposes of this section, “mentor agreement”) with MBEs and WBEs to develop their capacity in becoming self-sufficient, competitive and profitable business enterprises;

(2) The MBEs or WBEs, or combination thereof, that have entered into the mentor agreement have self-performed at least 1 percent of the value of the contract awarded to the prime contractor; and

(3) The prime contractor has complied with, as determined by the chief procurement officer, the terms of the mentor agreement.

(b) The prime contractor shall be awarded an additional 0.333 percent credit, up to a maximum of a total of 5 percent additional credit, for every 1 percent of the value of the contract self-performed by MBEs or WBEs, or combination thereof, that have entered into a mentor agreement with the contractor. The additional credit shall be calculated based on the value of the contract in which the credit has been received, and may only be applied to meet the MBE or WBE, as applicable, participation requirements or goals set forth pursuant to this chapter in the same contract.

(c) The chief procurement officer shall have power to enter into service and reimbursement agreements with associations of MBEs and WBEs, minority or women community organizations, minority or women contractors' groups, local, state and federal minority or women business assistance offices, and other organizations that provide assistance in the recruitment and placement of MBEs or WBEs, pertaining to the provision of training and related assistance to current or prospective MBEs and WBEs.

(d) The chief procurement officer is authorized to adopt rules and regulations for the proper administration and enforcement of this section, including regulations governing mentor agreements.

(Added Coun. J. 10-3-12, p. 35117, § 1)



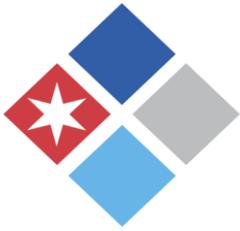
SERVICE AND REIMBURSEMENT AGREEMENTS FOR MBE/WBE TRAINING AND RELATED ASSISTANCE

1. These Rules and Regulations pertain to the implementation of the City's program for service and reimbursement agreements for training and related assistance to current and prospective MBEs and WBEs set forth in Section 2-92-535(c) of the Municipal Code.
2. Section 2-92-535(c) (the "Ordinance") provides that the Chief Procurement Officer ("CPO") may enter into service and reimbursement agreements with associations of MBEs and WBEs, minority or women community organizations, minority or women contractor's groups, local, state and federal minority or women business assistance offices, and other organizations that provide assistance in the recruitment and placement of MBEs or WBEs (hereinafter referred to collectively as "Assist Agencies"), pertaining to the provision of training and related assistance ("Training") to current or prospective MBEs and WBEs ("M/WBEs").
3. Any Assist Agency that is registered with the City of Chicago as such may present a proposal to the CPO detailing the Training it intends to provide to M/WBEs. The proposal must include descriptions of the scope, budget, and schedule for Training in such detail as the CPO requires in order to determine whether the Training meets the requirements of the Ordinance. The CPO or his/her designee shall determine, in his/her sole discretion, whether a proposed Training program is acceptable and eligible for this service and reimbursement agreement program.
4. Assist Agencies shall enter into an agreement with the City of Chicago upon approval of the Training program by the CPO ("Training Agreement").
5. Reimbursements under each Training Agreement shall not exceed \$10,000.
6. To be eligible for reimbursement, the Assist Agency must submit detailed reports of the status and outcomes of the Training and evidence of actual costs incurred to provide the Training. Such costs shall not include overhead or the cost of salaried employees that are incurred in the day-to-day operations of the Assist Agency. Reports and proof of costs shall be submitted at the halfway point and upon completion of the Training. A copy of the form required to be submitted with each report is attached hereto as Exhibit A. The CPO or his/her designee shall determine, in his/her sole discretion, whether such reports are sufficient for reimbursement eligibility.
7. An Assist Agency may enter into no more than one Training Agreement per calendar year.

Assist Agencies are comprised of not-for-profit agencies and/or chamber of commerce agencies that represent the interest of small, minority and/or women owned businesses.

<p>51st Street Business Association 220 E. 51st Street Chicago, IL 60615 Phone: 773-285-3401 Fax: 773-285-3407 Email: alexisbivens@yahoo.com 51stStreetWeekly.com</p>	<p>Asian American Business Expo 207 E. Ohio St. Suite 218 Chicago, IL 60611 Phone: 312-233-2810 Fax: 312-268-6388 Email: Janny@AsianAmericanBusinessExpo.org</p>
<p>Asian American Institute 4753 N. Broadway St. Suite 502 Chicago, IL 60640 Phone: 773-271-0899 Fax: 773-271-1982 Email: kfernica@aaichicago.org Web: www.aaichicago.org</p>	<p>Association of Asian Construction Enterprises 333 N. Ogden Avenue Chicago, IL 60607 Phone: 847-525-9693 Email: nakmancorp@aol.com</p>
<p>Black Contractors United 12000 S. Marshfield Ave. Calumet Park, IL 60827 Phone: 708-275-4622 Fax: 708-389-5735 Email: bcunewera@att.net Web: www.blackcontractorsunited.com</p>	<p>Chatham Business Association Small Business Development, Inc. 800 E. 78th Street Chicago, IL 60619 Phone: 773-994-5006 Fax: 773-994-9871 Email: melindakelly@cbaworks.org Web: www.cbaworks.org</p>
<p>Chicago Area Gay & Lesbian Chamber of Commerce 3179 N. Clark St. Chicago, IL 60657 Phone: 773-303-0167 Fax: 773-303-0168 Email: info@glchamber.org Web: www.glchamber.org</p>	<p>Chicago Minority Supplier Development Council, Inc. 105 W. Adams, Suite 2300 Chicago, IL 60603-6233 Phone: 312-755-8880 Fax: 312-755-8890 Email: pbarreda@chicagomsdc.org Web: www.chicagomsdc.org</p>
<p>Chicago Urban League 4510 S. Michigan Ave. Chicago, IL 60653 Phone: 773-285-5800 Fax: 773-285-7772 Email: president@thechicagourbanleague.org Web: www.cul-chicago.org</p>	<p>Chicago Women in Trades (CWIT) 2444 W. 16th Street Chicago, IL 60608 Phone: 773-942-1444 Fax: 312-942-1599 Email: cwitinfo@cwit2.org Web: www.chicagowomenintrades.org</p>
<p>Coalition for United Community Labor Force 1253 W. 63rd Street Chicago, IL 60636 Phone: 312-243-5149 Email: johnrev.hatchett@comcast.net</p>	<p>Contractor Advisors Business Development 1507 E. 53rd Street, Suite 906 Chicago, IL 60615 Phone: 312-436-0301 Email: sfstantley@contractoradvisors.us Web: www.contractoradvisors.us</p>
<p>Cosmopolitan Chamber of Commerce 30 E. Adams Suite 1050 Chicago, IL 60603 Phone: 312-499-0611 Fax: 312-701-0095 Email: info@cosmochamber.com Web: www.cosmochamber.org</p>	<p>Developing Communities Project, Inc. 212 East 95th Street Chicago, Illinois 60619 Phone: 773-928-2500 Fax: 773-928-2513 Email: thightower@dcpchicago.org Web: www.dcpchicago.org</p>
<p>Eighteenth Street Development Corporation 1843 S. Carpenter Chicago, IL 60608 Phone: 312-733-2287 aesparza@eighteenthstreet.org www.eighteenthstreet.org</p>	<p>Federation of Women Contractors 5650 S. Archer Avenue Chicago, IL 60638 Phone: 312-360-1122 Fax: 312-360-0239 Email: fwcchicago@aol.com Web: www.fwcchicago.com</p>

<p>Greater Englewood Community Development Corp. 6957 S. Halsted Chicago, IL 60621 Phone: 773-891-1310 Email: gfulton@greaterenglewoodcdc.org www.greaterenglewoodcdc.org</p>	<p>Greater Pilsen Economic Development Assoc. 1801 S. Ashland Chicago, IL 60608 Phone: 312-520-2745 Email: soultry@sbcglobal.net Web: www.greaterpilsen.org</p>
<p>Hispanic American Construction Industry Association (HACIA) 650 W. Lake St. Chicago, IL 60661 Phone: 312-575-0389 Fax: 312-575-0544 Email: info@haciaworks.org Web: www.haciaworks.org</p>	<p>Illinois Black Chamber of Commerce 331 Fulton Street Suite 530 Chicago, Illinois 60602 Phone: 309-740-4430 Email: LarryIvory@IllinoisBlackChamber.org www.illinoisblackchamberofcommerce.org</p>
<p>Illinois Hispanic Chamber of Commerce 855 W. Adams, Suite 100 Chicago, IL 60607 Phone: 312-425-9500 Fax: 312-425-9510 Email: oduque@ihccbbusiness.net Web: www.ihccbbusiness.net</p>	<p>Latin American Chamber of Commerce 3512 W. Fullerton Avenue Chicago, IL 60647 Phone: 773-252-5211 Fax: 773-252-7065 Email: d.lorenzopadron@LACCUSA.com Web: www.LACCUSA.com</p>
<p>National Association of Women Business Owners 3332 W. Foster #121 Chicago, IL 60625 Phone: 312-224-2605 Fax: 847-679-6291 Email: info@nawbochicago.org Web: www.nawbochicago.org</p>	<p>National Organization of Minority Engineers 33 W. Monroe Suite 1505 Chicago, IL 60603 Phone: 312-425-9560 Fax: 312-425-9564 Email: shandy@infrastructure-eng.com Web: www.nomeonline.org</p>
<p>Rainbow/PUSH Coalition International Trade Bureau 930 E. 50th Street Chicago, IL 60615 Phone: 773-373-3366 Fax: 773-373-3571 Email: jmitchell@rainbowpush.org Web: www.rainbowpush.org</p>	<p>South Shore Chamber, Incorporated Black United Funds Bldg. 1750 E. 71st Street Chicago, IL 60649-2000 Phone: 773-955- 9508 Email: sshorechamber@sbcglobal.net Web: www.southshorechamberinc.org</p>
<p>The Monroe Foundation 1547 South Wolf Road Hillside, Illinois 60162 Phone: 773-315-9720 Fax: 708-449-1976 Email: omonroe@themonroefoundation.org Web: www.themonroefoundation.org</p>	<p>The Resurrection Project 1818 S. Paulina Street Chicago, IL 60608 Phone: 312-763-3228 Email: asoto@resurrectionproject.org Web: www.resurrectionproject.org</p>
<p>US Minority Contractors Association, Inc. 1250 Grove Ave. Suite 200 Barrington, IL 60010 Phone: 847-852-5010 Fax: 847-382-1787 Email: larry.bullock@usminoritycontractors.org Web: USMinorityContractors.org</p>	<p>Women's Business Development Center 8 S. Michigan Ave., Suite 400 Chicago, IL 60603 Phone: 312-853-3477 Fax: 312-853-0145 Email: fcurry@wbdc.org Web: www.wbdc.org</p>
<p>Women Construction Owners & Executives (WCOE) Chicago Caucus 308 Circle Avenue Forest Park, IL 60130 Phone: 708-366-1250 Fax: 708-366-5418 Email: mkm@mkmservices.com Web: www.wcoeusa.org</p>	



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

ASSIST AGENCY INFORMATION SHEET

Assist Agencies are comprised of non-profit agencies and/or chamber of commerce agencies that represent the interest of small, minority and/or women owned businesses.

General Information

AGENCY NAME:

AGENCY CONTACT

MAILING ADDRESS

CITY, STATE ZIP

GENERAL PHONE NUMBER

FAX NUMBER

WEBSITE ADDRESS

AGENCY LEADER

TITLE

In an effort to provide information to you and your members, please provide the name of your agency contact to receive information and news about DPS.

(If multiple contacts, please indicate and add names to back of this form)

AGENCY CONTACT NAME

CONTACT PHONE NUMBER

CONTACT EMAIL ADDRESS

Below please provide information regarding your agency membership

Please describe briefly the community of business owners you service:

How many members does your agency currently have: _____

Is your organization a Non-Profit: Yes _____ No _____

How do you communicate to your members?(circle all that apply)

Email Website Fax US Mail Facebook LinkedIn Twitter

How frequently do you share information/communicate with your members (newsletters, email alerts, etc.):

Weekly Bi-weekly Monthly Annually

How frequently do you meet with your members?

Weekly Bi-weekly Monthly Annually