



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-01 Sunday Branch Usage

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Scott asked about the usage numbers for branches open on Sundays. Please find that information attached.

As always, please let me know if you have any further questions.

Branch Name	1/5/20	1/12/20	1/19/20	1/26/20	2/2/20	2/9/20	2/16/20	2/23/20	3/1/20	3/8/20	3/15/20	3/22/20 thru 6/7/20	6/14/20	6/21/20	6/28/20	7/5/20	7/12/20	7/19/20	7/26/20	8/2/20	8/9/20	8/16/20	8/23/20	8/30/20	9/6/20	9/13/20	9/20/20	9/27/20	10/4/20	10/11/20	10/18/20	Total
Austin	124	82	103	122	142	94	109	145	78	78	97	0	40	32	23	65	66	62	64	50	53	44	51	49	56	70	30	51	51	89	76	2,196
Chicago Lawn	0	0	60	102	62	52	129	72	100	85	131	0	37	63	75	72	69	59	39	38	42	80	97	56	35	54	55	54	38	54	0	1,810
Daley, Richard M.	80	174	256	144	108	135	153	182	136	115	304	0	123	106	163	106	114	89	88	101	67	63	76	156	104	96	125	84	85	124	148	3,805
Dunning	101	63	75	94	106	49	82	101	137	133	0	0	147	81	108	0	52	70	72	73	53	94	95	63	81	112	111	130	124	108	110	2,625
Hall	45	76	94	112	146	169	80	183	80	171	548	0	118	71	16	72	69	71	16	72	50	41	35	47	41	56	36	56	42	51	42	2,706
Harold Washington	1,637	1,436	1,692	1,761	1,587	1,674	1,842	1,660	1,948	1,695	2,497	0	533	305	434	455	557	655	637	524	667	570	608	687	530	679	702	674	945	781	878	31,250
Legler	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Little Italy	128	173	157	171	176	189	199	246	179	185	0	0	170	38	67	68	87	51	56	38	60	49	49	49	56	66	52	47	50	68		2,924
Northtown	0	0	0	0	500	322	264	294	287	265	343	0	152	141	137	121	135	142	148	155	197	164	195	173	152	239	137	203	150	147	162	5,325
Portage-Cragin	41	61	48	133	53	73	82	109	58	143	380	0	28	22	20	27	31	27	29	50	39	38	53	0	0	30	68	41	38	43	50	1,815
Sulzer Regional	955	721	550	859	699	577	734	723	701	1,155	103	0	266	223	265	242	319	323	195	242	218	430	308	339	388	340	331	311	460	290	303	13,570
Toman	30	57	59	63	51	82	46	84	37	92	0	0	23	14	20	25	22	31	31	35	21	32	37	37	30	24	24	24	43	26	22	1,122
West Pullman	104	99	65	119	227	97	96	129	78	69	253	0	16	12	10	5	17	8	12	10	15	7	14	16	12	10	8	13	19	23	27	1,590
Whitney M. Young, Jr.	64	98	67	87	76	63	76	133	69	230	916	0	8	16	20	20	29	11	12	112	13	13	26	21	23	33	26	32	23	20		2,337
Woodson Regional	341	294	319	360	206	286	295	311	654	244	2,875	0	43	36	56	39	63	121	60	64	71	58	87	88	68	85	93	94	68	75	66	7,520
Total	3,650	3,334	3,545	4,127	4,139	3,862	4,187	4,372	4,542	4,660	8,447	0	1704	1160	1414	1317	1630	1720	1459	1564	1566	1683	1731	1781	1576	1894	1798	1814	2136	1899	1884	80,595

Legler is at 0 due to construction

Northtown was at 0 in January due to issues with the patron counter.

Other 0's are due to branch closures that day.

Numbers are high on 3/15 due to locations serving as early voting sites.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-02 Projects

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Napolitano asked about the 8 CARE projects slated for 2021. To date, the CARE projects for 2021 have not been determined. We will work with AIS through the balance of the year to determine those projects and the timeline for completion.

It should be noted, that there are several 2020 CARE projects that will not be completed until the first quarter of 2021. These projects include the following branches.

- Hall
- South Chicago
- Wrightwood – Ashburn
- Bezazian

As always, please let me know if you have any further questions.



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-03 Rehab

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Moore asked how many new libraries have been built and how many have been rehabbed since 2015. Please find that information attached.

As always, please let me know if you have any further questions.

**CHICAGO PUBLIC LIBRARY
CONSTRUCTION PROJECTS, 2015-2020
UPDATED ON 10/29/2020**

Since 2015, how many new libraries have been built = 6

Since 2015, how many new libraries have been rehabbed = 17

LOCATIONS UNDER CONSTRUCTION

Altgeld 955 E 131st St.	New construction of joint branch library + community center in conjunction with CHA's revitalization of the Altgeld Gardens Housing Project	Construction concluded in September 2020 with Branch proposed to open November 2020	Construction, replacing former location
Legler 115 S Pulaski Rd	Exterior and Interior gut renovation of existing library building, expansion to Regional Library for the West Side	Construction concluded in October 2020 with Branch proposed to open November 2020	Rehab

COMPLETED PROJECTS

Douglass 3353 W 13th St	Exterior and Interior renovation of existing library building, addition of Teen Space	Opened November 23, 2019	Rehab
Jefferson Park 5363 W Lawrence Ave	Exterior and Interior renovation of existing library building, addition of Teen Space	Opened November 18, 2019	Rehab
Merlo 644 W. Belmont Avenue	Exterior and Interior gut renovation of existing library building, addition of Teen Space	Opened July 1, 2020	Rehab
South Shore 2505 E. 73rd Street	Exterior and Interior renovation of existing library building	Opened February 3, 2020	Rehab

Little Italy 1336 W Taylor St	New construction of 16,000 square foot branch co-located with CHA housing	Opened January 22, 2019	Construction, replaced former location
Northtown 6800 N Western Ave	New construction of 16,000 square foot branch co-located with CHA housing	Opened March 5, 2019	Construction, replaced former location
Independence 4024 N Elston Ave	New construction of 16,000 square foot branch co-located with CHA senior housing	Opened January 22, 2019	Construction, replaced former location
West Loop 122 N Aberdeen St	New construction of 16,000 square foot Branch Library in conjunction with Sterling Bay developers to serve a previously unserved area	Opened January 17, 2019	Construction, new location
Chicago Bee 3647 S State St	Exterior and Interior gut renovation of existing library building	Opened December 4, 2018	Rehab
Kelly 6151 S Normal Blvd	Exterior and Interior renovation of existing library building, addition of Teen Space	Opened May 2018	Rehab
Blackstone 4904 S Lake Park Ave	Exterior and Interior renovation of existing library building	Opened May 2018	Rehab
Thomas Hughes Children's Library, HWLC 400 S. State Street, 2 nd floor	Gut renovation of children's library to incorporate early learning, STEM, Maker, and best practices for library services to children	Opened in 2017	Rehab
Whitney Young 7901 S. King Drive	Gut renovation and expansion of existing building	Opened January 10, 2019	Rehab

Woodson Regional Library 9525 S Halsted St	Major renovation and improvements project to replace the exterior envelope of the building, add study rooms, early learning center, and interior upgrades	Opened in Winter of 2018	Rehab
<u>Early Learning Areas</u> Little Village 2311 S. Kedzie Lozano 1805 S. Loomis West Englewood 1745W. 63 rd Street	Renovations of children's rooms in existing buildings to incorporate early learning elements and best practices	Opening Fall and Winter 2016	Rehab
Chinatown 2100 S. Wentworth	16,000 square foot free-standing library replacing rental facility	Opened and dedicated, August 29, 2015	Construction, replaced former location
<u>YOUmedia expansions</u> Sulzer Regional 4455 N. Lincoln Legler Branch 115 S. Pulaski Woodson Regional 9525 S. Halsted	Renovation of existing spaces for YOUmedia teen digital labs	Opened and dedicated, February 2015	Rehab



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-04 Cleaning

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Thompson asked about the protocol for cleaning in the libraries. Attached, please find AIS documents that relate to:

- CPL specific routine cleaning instructions for custodians
- Department Protocol for Enhanced Cleaning and Disinfection of Facilities during COVID-19

A daily cleaning routine by custodial staff to minimize COVID-19 spread, with enhanced cleaning during hours we are closed to the public, is in place and managed by AIS.

- Custodial service will be staffed daily at all locations, on days locations are open to the public. This includes Sundays for HWLC, Regionals and Sunday branches.
- Effective September 19: Custodians will be scheduled the last 4 hours of the day at most branches. Due to this schedule and public health guidance, facilities will be clean and ready for operations each morning. Staff should open their location at the scheduled time. If a custodian does not show up within 15 minutes of their shift, staff should notify the zone manager (not the custodial supervisor) and follow up with an email to the zone manager and district chief.

- CPL staff are expected to help clean their own work spaces, shared space and shared equipment. Wipe down work areas before you start, when changing work locations, and at the end of your shift.

As always, please let me know if you have any further questions.



DEPARTMENT OF ASSETS, INFORMATION & SERVICES

Department Protocol for

Enhanced Cleaning and Disinfection of Facilities during COVID-19

This document is meant to provide to City User Departments guidance from the Chicago Department of Assets, Information and Services (AIS) and provide steps and additional precautions to be used with City facilities during the COVID-19 pandemic. These guidelines include steps taken for both routine cleaning and when an employee or contractor has tested positive for COVID-19. Departments with first responders should follow the more specialized guidance provided to them. This protocol does not include facility-specific cleaning procedures for public areas of City buildings.

When an Employee/Contractor at a City Facility Tests Positive for COVID-19

If any User Department determines that an employee or contractor at a City facility has tested positive for the COVID-19 virus, the following steps must be followed:

1. Notify AIS immediately so Enhanced Cleaning and Disinfection is conducted.
2. Call AIS Security at 312-746-8720, AND
3. Contact Julie Bedore at 312-287-2244 or Julie.Bedore@cityofchicago.org (AIS) AND
4. Contact Glen Cross at 312-287-3076 or Glen.Cross@cityofchicago.org (AIS)
5. Provide User Department contact name and telephone number, the last date the positive individual was at a City facility, the specific area(s) the individual worked in, and any common areas the individual used (break rooms, restrooms, etc.).
6. Immediately close off areas used by the positive individual from other personnel. Areas being cleaned will be off limits to everyone except cleaning staff until cleaning/ disinfecting is completed.
7. If possible, open outside doors and windows and use ventilating fans increase air circulation in the area.

Cleaning staff will be comprised of AIS custodial staff or vendors contracted by AIS. If it has been seven days or more since the positive individual used the facility, additional cleaning and disinfection is not necessary.

Enhanced Cleaning and Disinfection

Cleaning staff will wait at least 24 hours since the positive individual was in the facility before entering the areas used by the individual. If the User Department requires less time for operational emergencies, the cleaning staff must wait a minimum of 4 hours since the positive individual was in the facility, before entering the areas used by the positive individual (exception allowed by CDPH).

Cleaning with soap and water removes germs, dirt, and impurities from surfaces. It lowers the risk of spreading infection. *Disinfecting* kills germs on surfaces. By killing germs on a surface after cleaning, it can further lower the risk of spreading infection. Disinfectants that are used meet EPA's criteria for use against COVID-19: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.

Cleaning staff will clean and disinfect all areas used by the positive individual in the previous seven days, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, focusing especially on frequently touched surfaces. Any papers or other personal items in the workspace will be placed in a sealed plastic bag and left for the individual's return at which time the virus will no longer be a concern.

Routine Daily Cleaning during COVID-19

The daily cleaning for work areas has been modified to protect employees. These modifications include switching from a bacterial cleaner to disinfectants that meet EPA's criteria for use against COVID-19: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.

Daily cleaning focuses on common areas and high-touch surfaces in the work area. High-touch surfaces include elevator buttons, tables, water fountains, tables, doorknobs, light switches, countertops, handles, toilets, faucets, sinks, etc.

Individual Workspaces

Individual workspaces are not cleaned during routine cleaning unless requested and the area is clear of all papers and personal items. Please note that the EPA-approved disinfectants that are effective for use against COVID-19 may cause irritation to sensitive individuals. For that reason, it is recommended that individuals clean their own workspaces. Hand sanitizer for employee use is provided in the work areas.

DAILY TASK LIST

Chicago Public Library - Daily Task List:

TASK	DAILY	WEEKLY	MONTHLY
Refill / disinfect / sanitize ALL dispensers (paper products / sanitizer/ soap)	3x / Daily / As needed		
Clean / disinfect counters / desks / keyboards / mouse at computer stations - when not in use	Hrly		
Clean / disinfect open surfaces on ALL tables	Daily		
Clean / disinfect entry door handles / railings / handicape door buttons - when walking by	Hrly		
Clean / disinfect touch points / elevator buttons staircase railing / light switches / chair arms	Hrly		
Clean / disinfect / sanitize drinking fountains	Hrly/ As needed		
Clean / disinfect / sanitize Staff Restrooms (sinks /toliets /urinal) HIGH TOUCH SURFACES	2x Daily / End of Day		
Clean / disinfect / sanitize Public Restrooms (sinks / toilets / urinal / changing tables) HIGH TOUCH SURFACES	Hrly / End of Day		
Clean all interior/ exterior glass surfaces within reach - windows/ revolving doors/ glass panels / front desk	2x Daily		
Clean Exterior of Builiding / Parking Lots - Sweep sidewalks/ remove litter	Strart/End of Day		
Empty Trash / Recycling bins - Replace Liners	As needed/ End of Day		
Dust all Vertical / horizontal surfaces within reach			
Sweep / mop VCT Flooring / Bathrooms			
Vaccum carpet throughout entire facility	Prior to Public opening /End of day		
Remove spots / gum from carpet	As Needed		
Wipe down / disinfect Book Drops outside / handles			
Wipe down when CPL Drivers / UPS delivers anything			
Assist library staff with any additonal requests / Kitchen / Branch manager work stations / Staff areas	As Needed		
Inform Manager of any deficiencies - broken locks/ dispensers/ graffiti/ broken equipement -etc.	As Needed		



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: November 9, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-05 Donations

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Thompson asked about the list of locations that accept book donations. Below please find that information:

Bernie's Book Bank (847) 780-READ (7323) https://www.berniesbookbank.org/donate-books/	Open Books (312) 508-9222 https://www.open-books.org/donate-books/
Goodwill Industries of Metropolitan Chicago Washington St. Store, (312) 563-1187 Orland Park Store, (708) 429-9030 North Riverside Store, (708) 442-3606 http://www.goodwillchicago.com	Salvation Army Donations pick-up line, (800) 728-7825 https://satruck.org/
Howard Brown's Brown Elephant Lakeview, (773) 549-5943 Andersonville, (773) 271-9382 Oak Park, (708) 445-0612 https://howardbrown.org/get-involved/brown-elephant/	

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-06 Book Quarantine

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Tunney asked about the science of book quarantine.

CPL makes materials quarantining decisions following research done with the **Reopening Archives, Libraries, and Museums (REALM) Project**. This research project is conducted by OCLC, the Institute of Museum and Library Services, and Battelle to produce science-based information about how materials can be handled to mitigate COVID-19 exposure to staff and visitors of archives, libraries, and museums. The scientific understanding regarding COVID-19 is continuously evolving, and we are also partnering with CDPH for guidance.

REALM research results are available at <https://www.oclc.org/realm/research.html>.

As always, please let me know if you have any further questions.



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: November 9, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-07 Social Worker

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Cappleman asked about the social worker in the library (SWIL) program and whether it has helped with getting people housed. Attached are two documents.

SWIL at HWLC is information from the three social service agencies partnering with HWLC July-September 2020. Out of 46 clients served during this time period, 24 received assistance with housing.

The second attachment is information from the SWIL program from 2019. The social worker did not come on until July 2020.

As always, please let me know if you have any further questions.

With a branch in every Chicago neighborhood, Chicago Public Library's 81 branches provide unique opportunities to reach all community members, including underserved populations who are in need of social services. CPL has partnered with AMITA Health to embed **Licensed Clinical Social Workers in library branches to answer patrons' questions about social services and to also identify patrons who are in need of services and referrals to quality local organizations** focused on improving the social determinates of health, such as housing, food insecurity, employment, etc. This program is currently being piloted in two branches located on Chicago's Northside, the Uptown and Bezazian Branches.

PROGRAM GOALS:

-  Identify patrons lacking medical care and provide care referrals
-  Assess patrons for behavioral health and substance abuse issues and provide referrals
-  Identify individual's needs around social determinants of health and provide referrals
-  Reduce staff calls to CPL security and Chicago Police Department and decrease the percent of in-library disturbances and calls for help



SWIL HAS NETWORKED

32

AGENCIES TO BUILD FURTHER PARTNERSHIPS

THRESHOLDS

HEARTLAND
ALLIANCE
ENDING POVERTY

JVS CAREER &
EMPLOYMENT

THERE HAVE INCLUDED THRESHOLDS,
HEARTLAND ALLIANCE, AND JVS

“Having a Social Worker at the branch gives staff a trained (clinical) professional on site that they can refer people in need... **The library staff has benefited from the social worker's example of approaching patrons calmly, respectfully and personal.**”

– Mary Clark, Manager, Uptown Branch

chipublic.org
cplfoundation.org

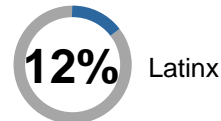
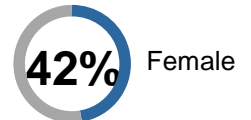
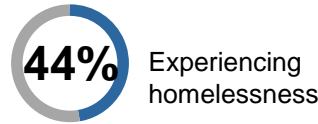


CHICAGO
PUBLIC
LIBRARY
FOUNDATION
DEDICATED TO THE CURIOUS

675

TOTAL ENCOUNTERS

- + 92** Referrals to Medical Care
- 115** Referrals to behavioral health/substance abuse services
- 491** Referrals to programs that impact social determinants of health (housing/jobs/food)



12,000 + MINUTES

Time spent with patrons

25%

Number of surveyed participants who wouldn't have accessed this care without the SWIL

100%

Number of surveyed participants who said they will follow-up with referrals

“Having a social worker in the branch allows us **to provide a fuller service to our patrons in need...**

in the past we could refer someone to social service agency or say that they could seek counseling from a local not-for-profit health provider, our social worker is able to listen to the patron in an informed manner, ask questions...and make a direct hand-off to a local social service provider, even sometimes actually walking them there to assure that they follow through on their care.”

– Mark Kaplan, Manager, Bezazian Branch



SWIL @HWLC 2020 Statistics

2nd Quarter: July - September 2020

Narrative Overview

The Social-Worker-In-The-Library at the Harold Washington Library Center (SWIL@HWLC) initiative began on July 22, 2020, with three social service agencies partnering with CPL: Heartland Alliance Health; StreetPlus, the homeless outreach arm of the Chicago Loop Alliance; and Thresholds. Due to the COVID-19 pandemic, the level of services and number of people served at a time had to be curtailed in order to provide services in a safe manner and environment. Despite this setback, within a two-month time span, collectively these three agencies have provided a variety of social services for 46 library patrons at HWLC.

On average, these agencies served 23 people per month during the total of 16 hours per month that they were present at the library. This represents approximately 1.44 people served per hour. Services have ranged from providing food, housing, employment, medical, identification and veteran services assistance. Corresponding data for the 46 clients served is outlined below. Because some clients required multiple services, the total number served is higher than the actual number of clients. While these initial numbers are impressive, as word is getting out, this initiative is steadily growing. Thresholds has reported that they have already served 13 clients during the first 2 weeks (representing 5 hours) of the month of October!

CPL is currently in conversation with two additional social service agencies to provide legal assistance to people with disabilities, and employment assistance to veterans, all at no cost to these clients. At the end of December 2020, CPL will meet with the social service agencies to discuss, review and critique the impact, successes and adjustments that may need to be made to the initiative at HWLC. We are hopeful that this program initiative will only continue to grow, and that CPL along with our partner agencies can continue to provide not only library services, but other life-impacting services that our patrons may need.

Data for Services Rendered

(46 Clients Served)

	Employment	Housing	ID	Medical	Other	Notes	Grand Total
Heartland	0	15	0	7	0		
StreetPlus	2	4	0	0	1	Veterans assistance	
Thresholds	0	5	4	3	12	Food asst. - 6; clothing - 1; benefits - 5	
Total	2	24	4	10	13		53

Demographic Data

(46 Clients Served)

Gender		Race				Age	
Male	Female	Black	White	Latinx	Other	Adult	Adult w/ Children
30	16	39	6	1	0	45	1



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-08 Capital Projects

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Cappleman asked whether NYC, LA, and Houston have capital budgets.

From our research, it does appear that each City does have funded allocated to capital projects for the library system. However, it is harder to determine what Los Angeles really has as their numbers are more combined.

Houston

Houston does appear to have a Capital Budget (i.e. 'Improvement') Plan, in which the current plan runs through 2022 and provides the following funding for their Library Projects:

2018 = \$2,797,000

2019 = \$8,969,000

2020 = \$3,980,000

2021 = \$2,284,000

2022 = \$2,257,000

Total 2018-2022 = \$20,287,000

Los Angeles – Note: The Los Angeles Public Library system is completely closed due to the COVID-19 pandemic

2006 - The Los Angeles Public Library spent \$210 million to upgrade (32) branch libraries and build (4) new Branches

The City of Los Angeles appears to have a 'Capital Finance and Wastewater' budget of \$2,457,052 for the fiscal year 2019-2020, but there is no way to tell what percentage of this number is a capital budget for Library projects. Calls to their Finance Department are not possible due to the COVID-19 pandemic.

New York City

The New York Public Library's Fiscal 2021 Preliminary Capital Budget includes \$75.8 million for the fiscal years 2021-2024, broken down as follows:

2021 = \$4,531,000

2022 = \$4,858,000

2023 = \$48,937,000

2024 = \$17,493,000

Total 2021-2024 = \$75,819,000

Available appropriations for the Fiscal Year 2020 total \$774.5 million. This includes \$694.3 million in reauthorized prior appropriations (previously granted funds for ongoing projects rolled over) and \$80.2 million in adopted Fiscal Year 2020 appropriations, less actual commitments in the current fiscal year

As always, please let me know if you have any further questions.

CAPITAL IMPROVEMENT PLAN SUMMARY

The information below reflects last year's FY2018 - FY2022 Adopted Capital Improvement Plan (CIP) as of May 2018, the CIP for FY2019 - FY2023 is still being developed. This section will be updated with the Adopted FY2019 - FY2023 CIP in the Fiscal Year 2019 Adopted Budget Book.

In November 1983, the City Council established a five-year capital improvement planning process for physical improvements to public facilities and infrastructure. By resolution, it became City policy to engage in a continuous five-year capital improvement planning process that includes annual review, revision, and adoption of a five-year CIP. The five-year CIP is revised annually to include new projects, reflect changes in priorities, and extend the plan an additional year. The first year of the plan is the current CIP and it is revised throughout the year as needs dictate or when changes are made to existing approved capital projects.

The CIP provides a schedule for appropriation of capital projects. Details on capital projects for public improvement programs include allocations toward Fire, General Government, Homeless & Housing, Library, Parks, Police, Health, and Solid Waste Management projects. Enterprise capital programs include Airport, Storm Drainage System, Street & Traffic Control, Wastewater, and Water projects. Programs implemented citywide include Information Technology and Fleet projects. The City of Houston Fiscal Year 2018 - 2022 Adopted CIP is available online at <http://www.houstontx.gov/cip/18cipadopt/>.

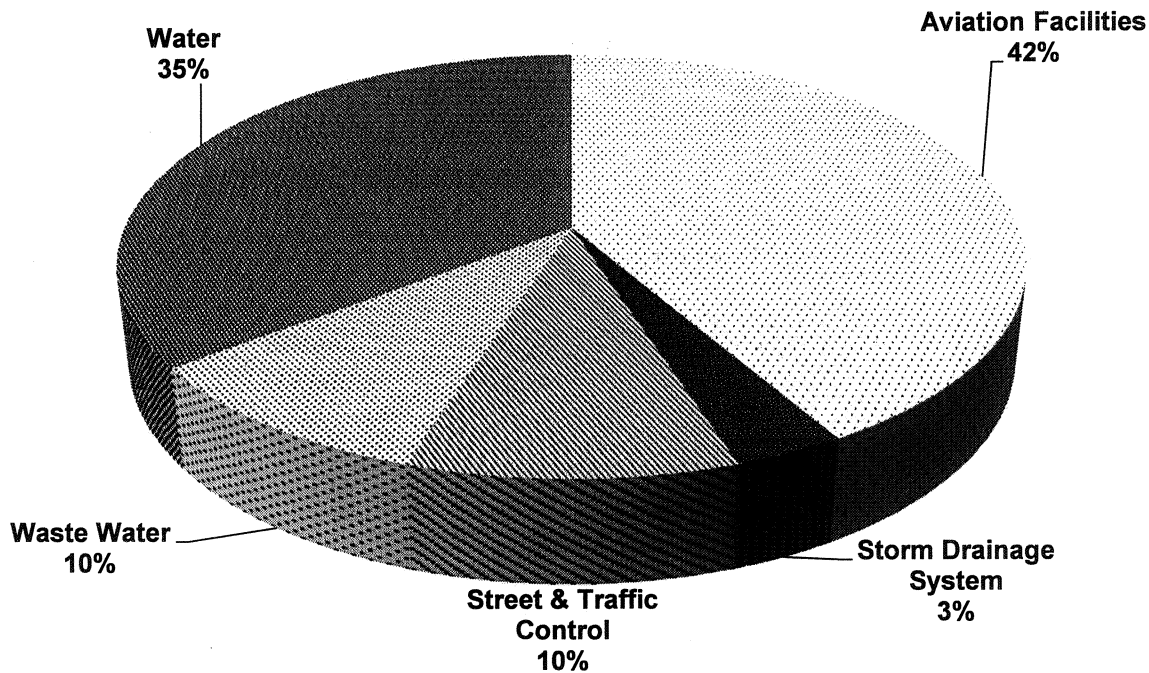
Presented below is a summary of the planned appropriations for the Adopted FY2018 - FY2022 CIP:

FY2018 - FY2022 Adopted CIP (\$ Thousands)						
	2018	2019	2020	2021	2022	Total 2018-2022
Public Improvement Programs						
Bayou Greenways	37,523	33,064	43,143	-	-	113,729
Fire	8,586	15,013	10,642	7,337	7,975	49,553
General Government	13,673	57,943	4,905	11,941	7,701	96,163
Health	10,669	27,871	13,286	19,923	2,482	74,231
Homeless & Housing	1,100	1,100	1,100	1,100	-	4,400
Library	2,797	8,969	3,980	2,284	2,257	20,287
Parks and Recreation	47,016	11,232	9,467	11,601	26,097	105,412
Police	6,360	8,325	17,659	14,682	6,971	53,997
Solid Waste Management	4,926	10,644	1,486	1,569	1,296	19,922
Subtotal	132,649	174,161	105,667	70,438	54,779	537,694
Enterprise Programs						
Aviation Facilities	797,260	717,597	452,541	37,852	49,639	2,054,889
Storm Drainage System	63,744	93,551	96,706	93,654	161,954	509,609
Street & Traffic Control	189,290	138,597	159,682	177,140	119,920	784,629
Wastewater	184,999	185,001	185,000	204,255	205,000	964,255
Water	676,386	1,088,882	282,048	189,010	157,382	2,393,707
Subtotal	1,911,679	2,223,627	1,175,978	701,911	693,895	6,707,090
Citywide Programs						
Technology	15,025	6,449	8,257	3,268	9,084	42,083
Fleet	38,234	35,710	38,006	39,115	41,364	192,428
Subtotal	53,259	42,158	46,263	42,382	50,448	234,511
City Programs Total	2,097,588	2,439,946	1,327,908	814,731	799,122	7,479,295
Component Units	269,775	310,341	263,560	130,019	12,556	986,251
Overlap Between Component Units and Public Improvement Programs	(44,395)	(34,411)	(56,296)	(4,500)	-	(139,601)
Grand Total	2,322,968	2,715,876	1,535,173	940,250	811,678	8,325,944

Enterprise Programs

The Adopted CIP calls for the appropriation of \$2.3 billion in FY2018. Of the total appropriations planned for the current plan year, \$1.9 billion are from Enterprise Programs. Enterprise programs include projects that are primarily funded from user fee supported funds, which address a full range of capital facility and infrastructure improvements and distributed among the five programs as illustrated in the chart below. Of all enterprise funding the largest program, with 42% of the enterprise allocation, is Aviation Facilities Improvements. These improvements are funded from various sources including the Airports Improvement Fund (AIF, Fund 8011), Airports Renewal and Replacement Fund (R&R), Grants-in-Aid from the FAA Airports Improvement Program (AIP), Commercial Paper / General Airport Revenue Bonds, and passenger facility charges.

FY2018 Enterprise Programs

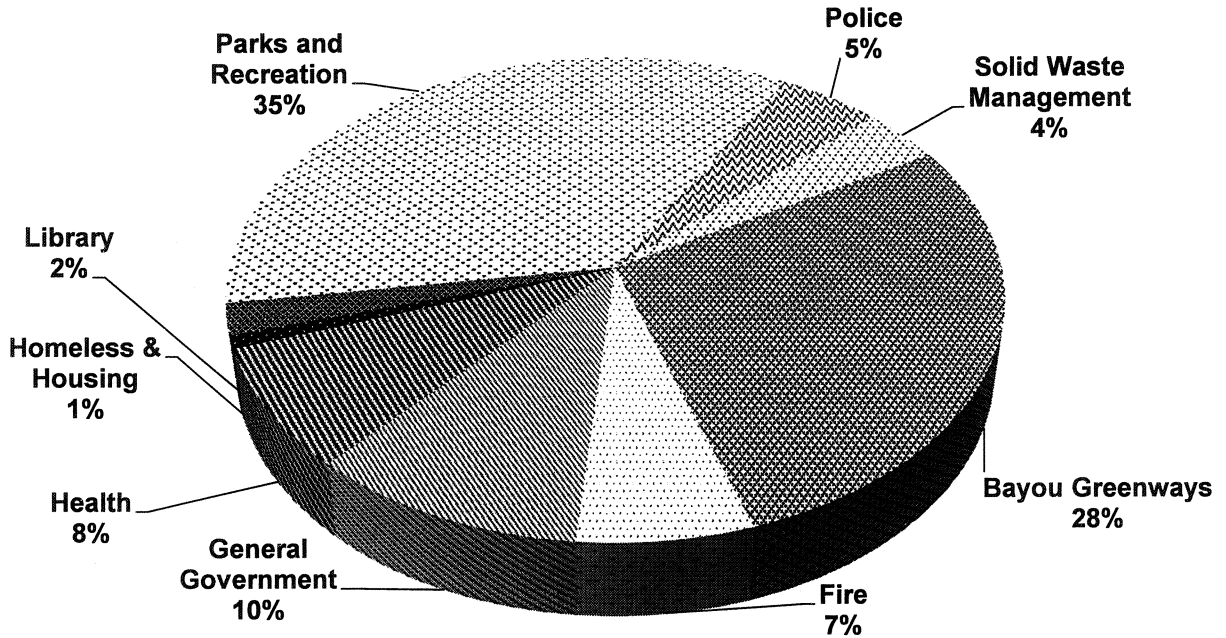


Public Improvement Programs

The citizens of Houston approved a Bond Election for \$625 million in November 2006 and \$410 million in November 2012. Public improvement projects include vertical and horizontal construction projects for general public use, services, and safety. Significant projects are the continued construction, rehabilitation and renovation of the library system; continued implementation of the "Parks Master Plan" program; public safety facilities; replacement, rehabilitation and construction of fire stations; and replacement or upgrading of solid waste facilities.

Of the \$133 million in the public improvement programs, \$37 million is allocated to the Bayou Greenways initiative utilizing 28% of the total planned appropriations for FY2018. It is closely followed by Parks and Recreation with \$47 million at 35% of the total. Both programs are funded with both non-debt and debt funding sources. In FY2018, 33% of Bayou Greenways funding is from general obligation bonds (GO Bonds) and 67% is covered by the Houston Parks Board (HPB). Of FY2018 Parks funding sources, 34% are from GO Bonds with 66% being funded by a combination of grants and private funds.

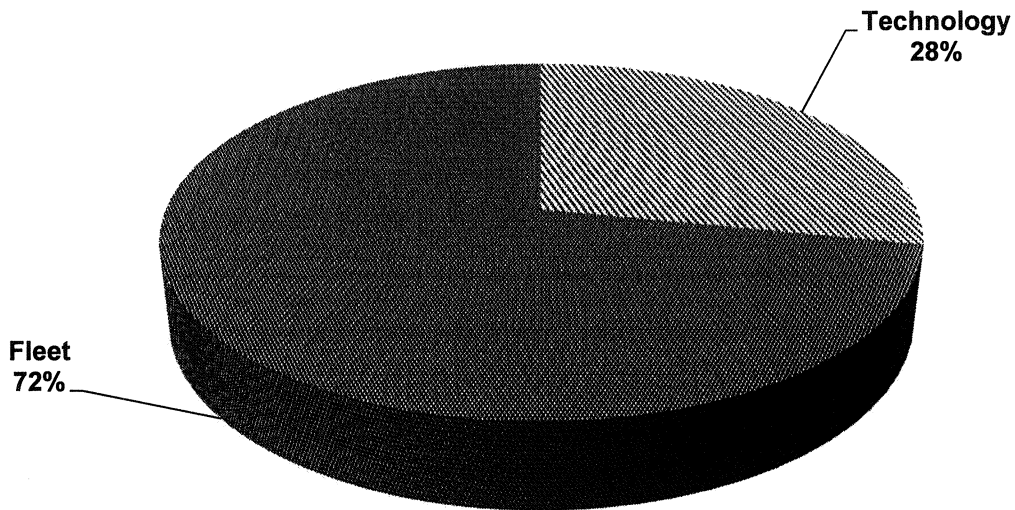
FY2018 Public Improvement Programs



Citywide Programs

The Citywide programs include projects that may impact the Houston area citywide or departmental operations. The Citywide programs for FY2018 total about \$53 million. Fleet Management constitutes 72% of the funding allocation with \$38 million. Technology projects make up the remainder with a \$15 million allocation. The Fleet and Technology programs provide improvements and equipment necessary for City services and business processes. Fleet will use funding to purchase new vehicles for departments citywide.

FY2018 Citywide Programs



Non-Debt Funding Sources

Funding sources which support the CIP include but are not limited to bond proceeds and commercial paper, Metropolitan Transit Authority funds, Harris County funds, Houston Parks Board funds, Federal Aviation Administration funds, Airport Improvement funds, Texas Department of Transportation funds, and Enterprise system user fees. Both Public Improvement and Citywide programs use non-debt funding sources to supplement department needs.

Presented below is a summary of the planned appropriations for FY2018 - FY2022 with the percentage of non-debt funding sources used by each program:

General Obligation Bond Summary		
Fiscal Year Planned Appropriations (\$ Thousands)		
	FY2018- FY2022	Leverage of Non-Debt Funding Sources
Public Improvement Programs		
Bayou Greenways	48,339	57%
Fire	49,553	0%
General Government	96,163	0%
Health	74,231	0%
Homeless & Housing	4,400	0%
Library	20,287	0%
Parks and Recreation	59,646	43%
Police	38,897	28%
Solid Waste Management	19,922	0%
Subtotal	411,438	23%
Citywide Programs		
Technology	42,033	0%
Fleet	96,823	50%
Subtotal	138,856	41%

Impact to Operating Budget

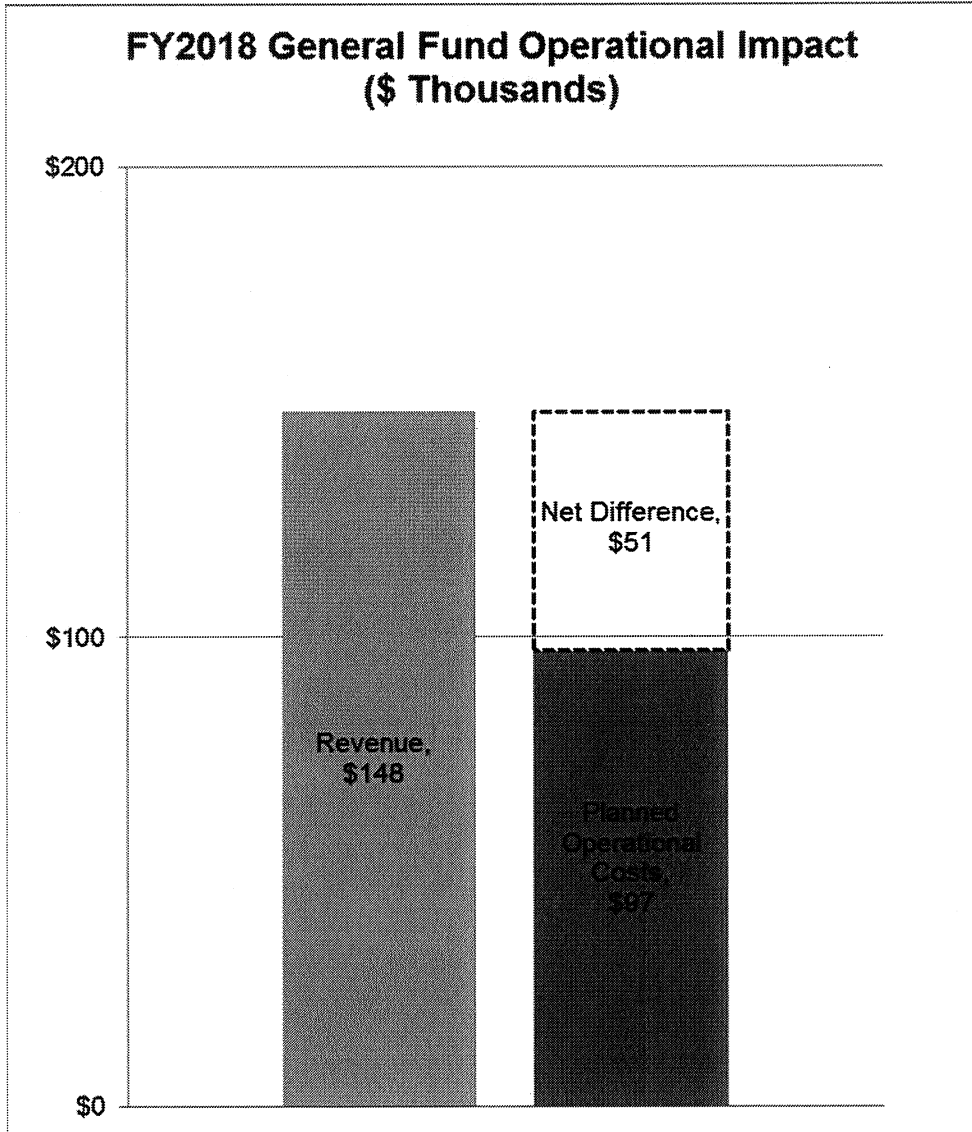
Capital improvement costs in the CIP are classified into two categories: direct project costs and associated increases to annual operational costs. Examples of direct project costs include purchases of land or facilities, design and construction of new facilities or renovation of existing facilities, and initial equipment purchases for new or renovated facilities. Operating costs include staffing, maintenance or service (including electrical) costs related to new, renovated or expanded facilities. The impacts of operating costs on capital projects are monitored closely for inclusion in the annual operating budget.

Presented below is a summary of the projected general fund operational costs associated with the Adopted FY2018 - FY2022 CIP:

Fiscal Year Planned Operational Cost* (\$ Thousands)						
	2018	2019	2020	2021	2022	Total 2018 - 2022
Equipment	-	-	-	-	-	-
Other	30	1,916	2,235	2,510	2,510	9,201
Personnel	50	635	757	882	1,046	3,369
Services	17	192	534	1,146	1,177	3,066
Supplies	-	-	-	-	-	-
*Subtotal	97	2,743	3,526	4,538	4,733	15,637
Revenue	148	148	148	-	-	445
Savings	-	-	50	50	50	150
**Subtotal	148	148	198	50	50	595
Grand total	(51)	2,594	3,327	4,488	4,683	15,041

* Does not include Enterprise Funds

**Revenue and savings are shown as offsets to planned operational costs.



FISCAL YEAR 2019 BUDGET

Of the \$97,000 of projected General Fund operational costs for FY2018, 52% will cover new staffing previously not needed for the issuance of city services and 18% will be used for services related to Squatty Lyons Restroom building upgrades. In FY2018, \$148,000 is expected to be generated in additional revenue from the Parking Pay Station Replacement project.

Presented below is the project listing of the operational impacts planned for FY2018. A complete list is available within the City of Houston Fiscal Year 2018 - 2022 Adopted CIP and online at <http://www.houstontx.gov/cip/18cipadopt/>.

General Government Operational Impact FY2018 Capital Improvement Plan (\$ Thousands)					
CIP No.	Project Name	Operational Costs	Revenue	Savings	Net Impact
D-650005	ARA - Parking Pay Station Replacement	-	(148)	-	(148)
F-000705	Squatty Lyons	30	-	-	30
F-000849	Restroom Building Upgrades	37	-	-	533
X-680012	SAP Performance Testing Tools	30	-	-	30
	Total	97	(148)	-	(51)

*Revenues and savings are shown as offsets to planned operational costs.

Anticipated Appropriations

The following table outlines anticipated appropriations within the CIP for FY2018 for Public Improvement, Enterprise, and Citywide programs over \$10 million. These projects include all funding sources available to the City of Houston, including partnerships with other governments and private entities. Planned appropriations are correlated to spending. However, due to the nature and length of construction timelines, spending can span multiple fiscal years.

Projects over \$10 Million		
CIP No.	Project Name	FY2018 Planned Appropriations (\$ Thousands)
A-000800	Executive Program Manager Services-ITRP	418,367
S-000065	NE Water Purification Plant Expansion	361,143
S-000900	Surface Water Transmission Program	200,404
A-000601	PN720 HOU Internl Facility-Lease Agrmnt. 01	126,000
A-000622	Reworking Constr Taxiway WAWB	55,000
R-000266	Neighborhood Sewer Rehab Program	42,502
A-000581	Terminal A Modernization Program	35,000
A-000494	APM Guide Way Structural Enhancements	29,000
N-001310	W. Airport: Hiram Clark to FM 521	26,672
R-000536	Wastewater Treatment Plant Consolidation	23,664
S-000035	Neighborhood Water Main Replacement	23,595
R-000267	Lift Station Renewal & Replacement	19,233
R-000500	WW Improvements under M/N	19,153
R-000509	69th Street Wastewater Treatment Plant	18,579
A-000629	Aerospace Design & Solution Lab - EFD	18,504
A-000646	SPACEPORT INFRA DEVELOPMENT	17,600
F-000788	Hermann Park (Conservancy)	17,100
N-100029	Kirkwood Paving and Drainage	16,609
N-000787	Clinton Dr. Paving and Drainage	15,952
A-000563	Space Locator & Signage A/B/C/D Garage	15,300
N-210002	Linkwood Area	15,031
S-000056	East Water Purification Plant	14,907
S-000500	Water Improvements under M/N	14,667
N-000389	NSR Project 460	13,401
M-410005	Spring Shadows (North)	13,371
N-210001	Houston Heights, John Brasher, Memorial	12,796
N-000590	Holmes Road Paving & Drainage	12,206
F-000811	Memorial Park - Houston Arboretum M.P.	12,000
R-000801	Sewer Service to Unserved Areas	11,690
N-321038	Concrete Panel Replacement Program	11,342

BUDGET

FISCAL YEAR 2019-20



As Submitted by

HONORABLE ERIC GARCETTI, MAYOR

Modified and Adopted by
THE COUNCIL

Printed and Distributed Under Direction of

RON GALPERIN
Controller

and

RICHARD H. LLEWELLYN JR
City Administrative Officer

LIBRARY DEPARTMENT

This Department operates and maintains: a Central Library which is organized into subject departments and specialized service units; eight regional branches providing reference and circulating service in their respective regions of the City; and 64 branches providing neighborhood service.

Receipts 2017-18	Adopted Budget 2018-19	Estimated Receipts 2018-19			Budget Appropriation 2019-20
REVENUE					
APPROPRIATIONS					
\$ 167,786,809	\$ 178,533,356	\$ 178,533,000	Mayor-Council Appropriation.....		\$ 191,531,086
\$ 167,786,809	\$ 178,533,356	\$ 178,533,000	Total Appropriations.....		\$ 191,531,086
OTHER REVENUE					
\$ 1,717,040	\$ 1,500,000	\$ 1,500,000	Fines and Fees.....		\$ 500,000
553,938	400,000	400,000	Other Receipts.....		400,000
6,335,000	2,500,000	6,916,000	Unspent Prior Year Funds from UUFB.....		2,000,000
\$ 8,605,978	\$ 4,400,000	\$ 8,816,000	Total Other Revenue.....		\$ 2,900,000
\$ 176,392,787	\$ 182,933,356	\$ 187,349,000	Total Revenue.....		\$ 194,431,086
EXPENDITURES					
Expenditures 2017-18	Budget Appropriation 2018-19	Estimated Expenditures 2018-19			Budget Appropriation 2019-20
SALARIES					
\$ 67,518,465	\$ 74,596,482	\$ 72,450,000	General.....		\$ 80,168,446
3,695,248	3,146,682	3,447,000	As Needed.....		3,396,682
133,871	85,423	185,000	Overtime.....		135,423
\$ 71,347,584	\$ 77,828,587	\$ 76,082,000	Total Salaries.....		\$ 83,700,551
EXPENSE					
\$ 18,912	\$ 30,462	\$ 30,000	Office Equipment		\$ 30,462
110,120	572,000	418,000	Printing and Binding.....		372,000
12,702,631	8,890,108	10,570,000	Contractual Services.....		10,184,434
84,026	97,463	97,000	Transportation		97,463
40,000	77,796	78,000	Library Book Repairs.....		77,796
2,797,718	5,219,525	4,703,000	Office and Administrative		4,642,737
132,058	264,265	265,000	Operating Supplies.....		370,486
\$ 15,885,465	\$ 15,151,619	\$ 16,161,000	Total Expense.....		\$ 15,775,378
EQUIPMENT					
\$ 351,814	\$ 1,384,743	\$ 1,535,000	Furniture, Office and Technical Equipment.....		\$ --
\$ --	\$ --	\$ --	Transportation Equipment.....		\$ 82,000
\$ 351,814	\$ 1,384,743	\$ 1,535,000	Total Equipment.....		\$ 82,000
SPECIAL					
\$ 14,642,585	\$ 15,296,029	\$ 15,297,000	Library Materials.....		\$ 16,242,375
68,986,987	73,272,377	75,785,000	Various Special		78,630,782
\$ 83,629,572	\$ 88,568,406	\$ 91,082,000	Total Special.....		\$ 94,873,157
\$ 171,214,435	\$ 182,933,355	\$ 184,860,000	Total Library.....		\$ 194,431,086

Library

SUPPORTING DATA DISTRIBUTION OF 2019-20 TOTAL COST OF PROGRAMS

	DB4401 Branch Library Services	DB4402 Central Library Services	DB4403 Engagement and Learning Services	DB4449 Technology Support	DB4450 General Administration and Support
Budget					
Salaries	48,065,361	13,601,927	5,062,436	8,127,092	8,843,735
Expense	3,795,140	1,633,032	1,289,856	5,918,258	3,139,092
Equipment	-	-	-	-	82,000
Special	66,941,765	13,741,077	2,286,998	7,870,767	4,032,550
Total Departmental Budget	118,802,266	28,976,036	8,639,290	21,916,117	16,097,377
Support Program Allocation	27,684,660	7,788,956	2,539,877	(21,916,117)	(16,097,377)
Related and Indirect Costs					
Pensions and Retirement	17,895,094	5,034,706	1,641,752	-	-
Human Resources Benefits	12,662,848	3,562,636	1,161,729	-	-
Water and Electricity	3,361,036	945,612	308,352	-	-
Building Services	1,599,363	449,974	146,731	-	-
Other Department Related Costs	5,467,834	1,538,351	501,636	-	-
Capital Finance and Wastewater	1,789,435	503,449	164,168	-	-
Bond Interest and Redemption	116,262	32,710	10,666	-	-
Liability Claims	18,966	5,336	1,740	-	-
Judgement Obligation Bond Debt Service	-	-	-	-	-
Other Special Purpose Allocations	-	-	-	-	-
Non-Department Allocations	333,203	93,745	30,569	-	-
Subtotal Related Costs	43,244,041	12,166,519	3,967,343	-	-
Cost Allocated to Other Departments	-	-	-	-	-
Total Cost of Program	189,730,967	48,931,511	15,146,510	-	-
Positions	654	184	60	96	107

Library

SUPPORTING DATA

DISTRIBUTION OF 2019-20 TOTAL COST OF PROGRAMS

	Total
<hr/>	
Budget	
Salaries	83,700,551
Expense	15,775,378
Equipment	82,000
Special	94,873,157
Total Departmental Budget	<u>194,431,086</u>
Support Program Allocation	<u>-</u>
Related and Indirect Costs	
Pensions and Retirement	24,571,552
Human Resources Benefits	17,387,213
Water and Electricity	4,615,000
Building Services	2,196,068
Other Department Related Costs	7,507,821
Capital Finance and Wastewater	2,457,052
Bond Interest and Redemption	159,638
Liability Claims	26,042
Judgement Obligation Bond Debt Service	-
Other Special Purpose Allocations	-
Non-Department Allocations	457,517
Subtotal Related Costs	<u>59,377,903</u>
Cost Allocated to Other Departments	-
Total Cost of Program	<u><u>253,808,989</u></u>
Positions	1,101

THE COUNCIL OF THE CITY OF NEW YORK

Hon. Corey Johnson
Speaker of the Council

Hon. James Van Bramer
Chair, Committee on Cultural Affairs, Libraries, International Intergroup Relations



Report of the Finance Division on the
Fiscal 2021 Preliminary Plan and the
Fiscal 2020 Preliminary Mayor's Management Report for the

Libraries

March 4, 2020

Finance Division

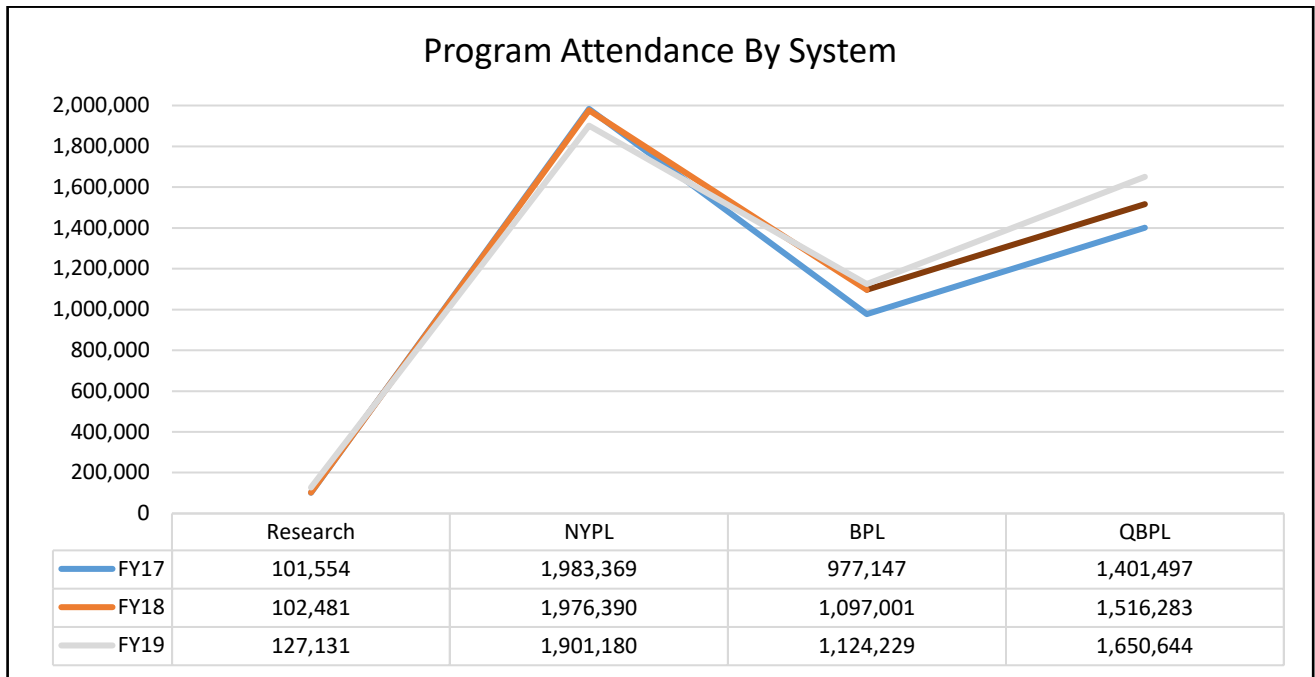
Aliya Ali, Principal Financial Analyst
Crilhien Francisco, Unit Head

Latonia McKinney, Director
Regina Poreda Ryan, Deputy Director

Nathan Toth, Deputy Director
Paul Scimone, Deputy Director

Table of Contents

Libraries	1
Financial Plan Summary.....	3
Fiscal 2021 Preliminary Plan and Fiscal 2020 November Plan Highlights	3
Council Initiatives.....	4
Library Systems Expense Budget and Performance Highlights	4
New York Public Library System	4
Brooklyn Public Library System	6
Queens Public Library System	8
Capital Plan Overview	10
Capital Program	10
Fiscal 2021 Preliminary Capital Budget and Commitment Plan for Fiscal 2020-2024	10
Preliminary Capital Budget Highlights	12
New York Public Library	12
Queens Borough Public Library	13
Brooklyn Public Library	13
Appendices	15
A: Budget Actions in the November and the Preliminary Plans.....	15
B: Program Areas	16
New York Public Library.....	16
New York Research Library.....	16
Brooklyn Public Library.....	16
Queens Borough Public Library	17
C: Council Initiatives.....	17



The charts above illustrate the change in program session and program attendance for the systems over the years.

Capital Plan Overview

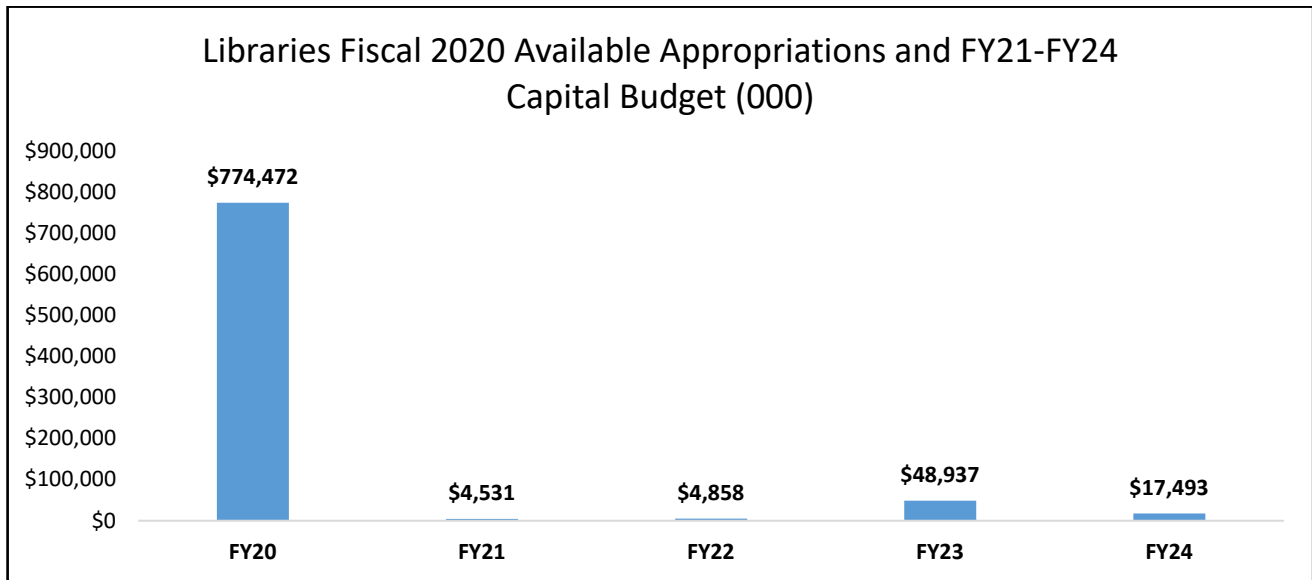
On January 16, 2020, Mayor Bill de Blasio released the Preliminary Capital Commitment Plan for Fiscal 2020-2024 (the Commitment Plan) and the Fiscal 2021-2024 Preliminary Capital Budget (the Capital Budget).

This section will provide an overview of the Commitment Plan and Capital Budget for the Libraries. Each one of these documents should support and be well integrated with one another to properly execute the City’s capital projects, as well as meet its infrastructure goals. We will examine to what extent this is occurring, where improvements need to be made, and the overall feasibility of Libraries’ capital program.

Capital Program

Fiscal 2021 Preliminary Capital Budget and Commitment Plan for Fiscal 2020-2024

The Capital Budget provides the requested appropriations for Fiscal 2020 and planned appropriations for Fiscal 2021 to Fiscal 2024. Appropriations represent the legal authority to spend capital dollars and are what the Council votes on at budget adoption. The Commitment Plan, which is a five-year spending plan, is the plan to spend those appropriations. The Capital Budget is significantly less than the Capital Commitment Plan because it does not include the current appropriations for Fiscal 2020 or the amount of funding that may be re appropriated or rolled into Fiscal 2021 in the Executive and/ or Adopted Budget. This report will provide an overview of the Capital Budget and Commitment Plan for the Library Systems.



As shown in the chart at above, the Libraries’ Fiscal 2021 Preliminary Capital Budget includes \$75.8 million in Fiscal 2021-2024. This represents less than one percent of the City’s total \$53.9 billion Capital Budget for Fiscal 2021-2024. Available appropriations for Fiscal 2020 total \$774.5 million. This includes \$694.3 million in reauthorized prior appropriations and \$80.2 million in adopted Fiscal 2020 appropriations, less actual commitments in the current fiscal year.

The Fiscal 2021 Preliminary Capital Commitment Plan, which covers Fiscal 2020-2024, includes \$762 million for the Library Systems (including City and Non-City funds). This represents less than one percent of the City’s total \$85.5 billion Preliminary Plan for Fiscal 2020-2024. Libraries’ Preliminary Commitment Plan for Fiscal 2020-2024 is \$222.1 million less than the Adopted Commitment Plan.

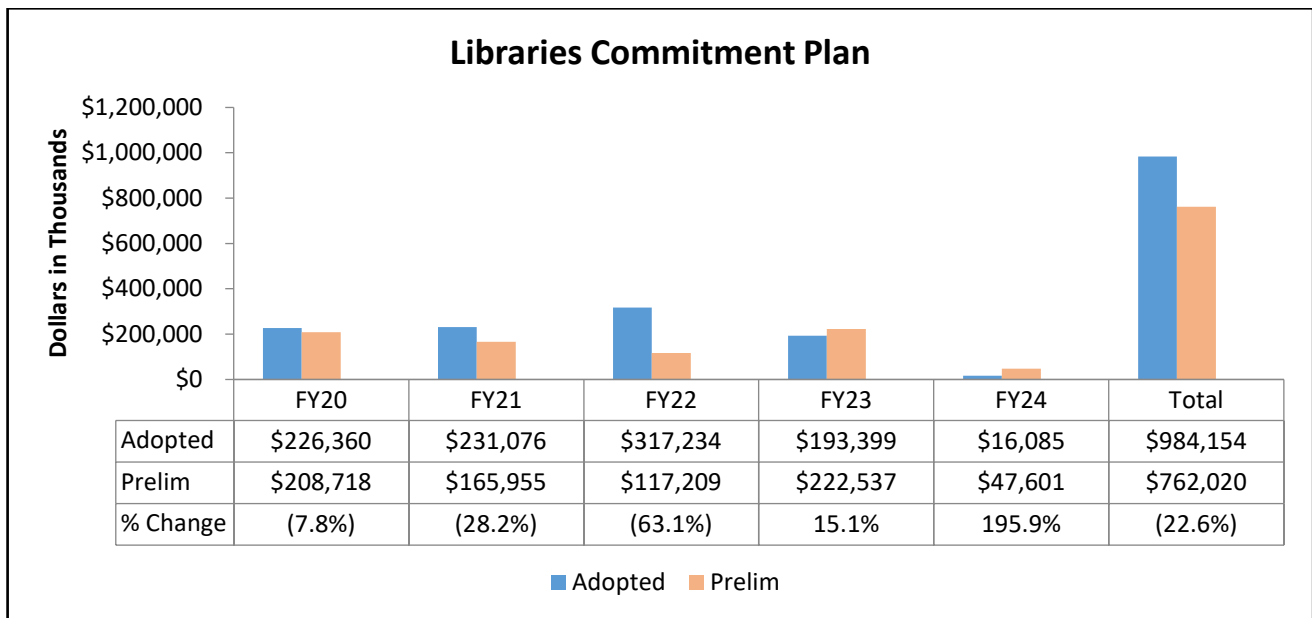
The total available appropriations for Fiscal 2020 are \$774.5 million against planned commitments totaling \$208.7 million. This excess balance of \$565.8 million in appropriations gives the Administration considerable flexibility within the capital plan. However, as the commitment of appropriations are legally bound to their budget line descriptions, this flexibility is more limiting than it appears from this variance alone.

The majority of the capital projects span multiple fiscal years and it is therefore common practice for an agency to roll unspent capital funds into future fiscal years. In Fiscal 2017, the Library system only committed \$18.5 million or 4.3 percent of its annual capital plan of \$433.6 million. Fiscal 2018 saw a significant improvement from the Fiscal 2017 commitment rate of 4.3 percent. In Fiscal 2018 the Library systems committed \$235.6 million or 46.5 percent of their annual capital plan of \$506.8 million. This was a combination of both an increase in actual commitments, and a plan that more accurately reflected what the Libraries planned to commit. In Fiscal 2019 the systems had a commitment rate of 74.2 percent committing \$146.5 million from planned commitments of \$197.4 million. In Fiscal 2019 NYPL had a commitment rate of 65.8 percent committing \$48 million from a Plan of \$73 million. The Research Library had a commitment rate of 98.5 percent committing \$31.3 million from planned commitments of \$31.8 million. The QBPL had a commitment rate of 58.6 percent committing \$21 million from planned commitments of \$35.9 million. The BPL had a commitment rate of 81.3 percent committing \$46.2 million from planned commitments of \$56.9 million.

Historically, the Commitment Plan has frontloaded planned commitments for capital projects in the first year or two of the plan, and included unrealistically high planned commitments. At the Council’s

continued urging that practice has largely ceased. Beginning with the Fiscal 2020 Executive Commitment Plan, agencies’ Commitment Plans are now more accurate, reflecting more evenly distributed planned spending across all years of the plan.

A natural result of more realistic timelines is capital projects extending beyond the Commitment Plan’s five-year time frame. To address this the Administration has added Section VII. “Redistribution of the City’s Capital Plan” to the Commitment Plan. What this section does is increase the transparency of the Commitment Plan by showing the distribution of funding beyond the required five years to ten years (Fiscal 2020 -2029). This extension allows the Council and the public to better differentiate between movement beyond the years of the Commitment Plan and a simple elimination of funding. Libraries ten-year total is \$1 billion, which is \$254.8 million greater than Libraries five-year plan.



Preliminary Capital Budget Highlights

Major changes and highlights in the Libraries’ Preliminary Capital Plan for Fiscal 2020-2024 are below.

New York Public Library

There is \$301.6 million (including city and non-city) in the Fiscal 2020-2024 Preliminary Capital Plan for the NYPL branches.

There is \$3 million (including city and non-city) in the Fiscal 2020-2024 Preliminary Capital Plan for Research Libraries.

Westchester Square Branch. The Fiscal 2021 Preliminary Commitment Plan for Fiscal 2020 to Fiscal 2024 includes \$31.8 million for The Westchester Square branch construction. Funding will finance construction of a new two-story branch library located on a corner site at the Westchester Square Plaza in the Bronx. The 12,000 square foot facility will include spaces for adults, teens and children with full ADA accessibility. Funding includes site acquisition and the demolition of existing buildings.

Charleston Branch Library. The Fiscal 2021 Preliminary Commitment Plan for Fiscal 2020 to Fiscal 2024 includes \$15.8 million for the construction and initial outfitting of the new Charleston Branch Library in Staten Island. This new one-story structure will be approximately 10,000 square feet, and

will be located just west of Bricktown Centre in an 11-acre site being developed as part of the Charleston mixed-use development. This branch will provide library services to the Charleston and neighboring Rossville communities.

Other Major Capital Projects. Other major capital projects include: the 125th Street branch renovation; the Fort Washington branch renovation; the Hunts Point branch renovation; the Port Richmond branch and the Melrose branch renovation. The scope of work for these projects includes the renovation of the interiors and exteriors of the buildings in order to provide facilities that align with the programmatic goals and missions of NYPL. Funding will be used for the replacement of all building systems, vertical transportation, restrooms, AV and IT infrastructure, upgrades to the building envelope, new finishes and initial outfitting of the facilities.

Queens Borough Public Library

There is \$224.5 million (including City and non-city) in the Fiscal 2020-2024 Preliminary Capital Plan for QBPL.

Corona and Douglaston Branch. Highlighted projects include \$27 million for the expansion of the Corona Branch, which will be managed by DDC. Douglaston Branch improvements are budgeted at \$26 million and will also be handled by DDC. Funds will be used to construct significant expansions of both branches at their current locations.

Far Rockaway, Central and Rego Park Branch. Construction work for the new Far Rockaway community library, a project with a total budget of \$53.6 million has commenced. Complete renovation of the Central Library is underway and a total of \$23.9 million of City funding has been allocated for this project. There is a DDC managed \$400,000 CLDC ceiling rehabilitation project and a newly initiated \$14.6 million façade, mechanical equipment, and roof project at this location. A total budget of \$38.4 million has been allocated to construct a new and expanded version of the Rego Park community library at its current location.

Other Major Capital Projects. Other projects include \$5.7 million of city funding for the interior renovation at the Bay Terrace Branch, \$9.5 million for the expansion and renovation of the Baisley Park Branch which includes a new boiler and AC replacement, \$8.9 million for the renovation of the Richmond Hill Branch, \$2.7 million for various improvements at the St. Albans Branch and \$2.7 million for Hunter Point's Library for outfitting with furniture, furnishing, and equipment.

Brooklyn Public Library

There is \$232.9 million (including City and non-city) in the Fiscal 2020-2024 Preliminary Capital Plan for BPL.

Comprehensive Branch Overhauls. In the Fiscal 2021 Preliminary Commitment Plan for Fiscal 2020 to Fiscal 2024 about \$137 million has been dedicated to a comprehensive branch overhaul program which includes Arlington, Borough Park, Brownsville, Canarsie, East Flatbush, Eastern Parkway, New Lots, New Utrecht, Red Hook, Rugby, Walt Whitman and Washington Irving. Eastern Parkway, Brownsville and New Utrecht are in design development, having gone through a robust period of community engagement. BPL is initiating projects at Canarsie and New Lots, and is in the planning phase for Walt Whitman and Washington Irving with DDC. Other upcoming comprehensive projects in design development include Red Hook and Borough Park, which started out as infrastructure upgrades but have grown into larger branch overhauls. Finally, East Flatbush and Rugby are currently in construction.

Interior Fit-outs. In addition to the twelve comprehensive overhauls, there is \$29 million allocated in the Fiscal 2021 Preliminary Commitment Plan for Fiscal 2020 to Fiscal 2024 for four interior fit-outs, two of which are brand new branches: Adams Street – a 6,500 SF branch in the DUMBO/Vinegar Hill neighborhood and Brower Park – a new branch relocated to the Brooklyn Children’s Museum, which replaces a rented building a few blocks away. Coupled with the Brooklyn Heights and Sunset Park libraries, these four branches will position the Library to offer a wide range of programs and materials, and expand our service reach in a new neighborhood for the first time in more than 30 years.

Central Library. BPL’s flagship Central Library is undergoing a large multiphase renovation. Phase 1, which is nearing completion, includes infrastructure upgrades and new elements such as a Popular Library and Civic Commons in addition to relocating and expanding the Business and Career Center. Phase 2, which is currently in design, includes refurbishment of the library’s reading rooms, relocation, reconfiguration and expansion of the adult learning center and administrative areas, as well as infrastructure upgrades in each of the impacted areas.

Multiple Projects. The balance, \$60.2 million, has been allocated for capital projects across the Borough, including Midwood branch interior renovation, infrastructure upgrade including roof, heating and cooling and fire alarm upgrade at \$7.3 million; Mapleton branch envelope, heating and cooling at \$6.6 million; Ryder branch heating and cooling upgrade and roof replacement at \$4.2 million; Saratoga branch heating and cooling upgrade and roof replacement at \$4.2 million); Flatlands branch infrastructure upgrade at \$4.1 million; and Bushwick branch heating and cooling upgrade and roof replacement at \$3.9 million.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-09 Funding

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman King asked for more information regarding the \$15 Million grant for the Back of the Yards branch library. The grant has been appropriated in the State Bill for FY2021.

In late May, State Rep. Theresa Mah secured \$15 million in state funding for capital projects to help fund a new standalone public library in Back of the Yards. CPL is still in the preliminary stages of discussions with Rep. Theresa Mah.

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-10 Employees

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Taylor asked about the number of Chicago Public Library employees who contracted COVID-19.

Since returning to work May 20, 2020 through October 28, 14 employees have self-reported testing positive for COVID-19.

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-11 Retirements

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Taylor asked about the number of retirements in 2020.

In 2020, we expect a total of 79 retirements.

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-12 Project

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Taylor asked about more information regarding the \$15 Million for Back of the Yards which has been appropriated in the State Bill for FY2021.

CPL has had one conversation as a group with Representative Mah, officially informing us about the \$15 million earmark.

At this point, there is no timeline because we are still in the exploratory phase. Our understanding is that the state is releasing money in smaller amounts as it becomes available. Timeline will also be impacted by the location and whether it is already city owned or if it has to go through property acquisition process.

From there, the city will need to determine site conditions and whether the site would require remediation. Overall, the process could take several years.

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: November 9, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-13 Demographics

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Taylor asked about the racial makeup for librarians. Below please find that information.

Librarian I		LIBRARIAN II		LIBRARIAN III		LIBRARIAN IV		
Asian	7	Asian	7	Asian	2	Asian	5	21
Black or African American	27	Black or African American	11	Black or African American	6	Black or African American	25	69
Hispanic	23	Hispanic	9	Hispanic	7	Hispanic	6	45
White or Caucasian	79	White or Caucasian	38	White or Caucasian	54	White or Caucasian	47	218
	136		65		69		83	353

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-14 City Colleges

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Taylor asked about working with Chicago colleges to encourage students to become librarians.

CPL has had preliminary conversations with Eric Lugo, Executive Vice Chancellor of City Colleges, to discuss ways that Chicago Public Libraries and City Colleges could better partner. CPL will revitalize these conversations to address the need to diversify the field of librarianship and will keep you informed of key discussions

As always, please let me know if you have any further questions.



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-15 Sundays

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Martin asked about the gate count numbers for Sunday's pre-COVID. Attached, please find that information.

As always, please let me know if you have any further questions.

Branch Name	1/5/20	1/12/20	1/19/20	1/26/20	2/2/20	2/9/20	2/16/20	2/23/20	3/1/20	3/8/20	3/15/20	3/22/20 thru 6/7/20	6/14/20	6/21/20	6/28/20	7/5/20	7/12/20	7/19/20	7/26/20	8/2/20	8/9/20	8/16/20	8/23/20	8/30/20	9/6/20	9/13/20	9/20/20	9/27/20	10/4/20	10/11/20	10/18/20	Total
Austin	124	82	103	122	142	94	109	145	78	78	97	0	40	32	23	65	66	62	64	50	53	44	51	49	56	70	30	51	51	89	76	2,196
Chicago Lawn	0	0	60	102	62	52	129	72	100	85	131	0	37	63	75	72	69	59	39	38	42	80	97	56	35	54	55	54	38	54	0	1,810
Daley, Richard M.	80	174	256	144	108	135	153	182	136	115	304	0	123	106	163	106	114	89	88	101	67	63	76	156	104	96	125	84	85	124	148	3,805
Dunning	101	63	75	94	106	49	82	101	137	133	0	0	147	81	108	0	52	70	72	73	53	94	95	63	81	112	111	130	124	108	110	2,625
Hall	45	76	94	112	146	169	80	183	80	171	548	0	118	71	16	72	69	71	16	72	50	41	35	47	41	56	36	56	42	51	42	2,706
Harold Washington	1,637	1,436	1,692	1,761	1,587	1,674	1,842	1,660	1,948	1,695	2,497	0	533	305	434	455	557	655	637	524	667	570	608	687	530	679	702	674	945	781	878	31,250
Legler	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Little Italy	128	173	157	171	176	189	199	246	179	185	0	0	170	38	67	68	87	51	56	38	60	49	49	49	56	66	52	47	50	68		2,924
Northtown	0	0	0	0	500	322	264	294	287	265	343	0	152	141	137	121	135	142	148	155	197	164	195	173	152	239	137	203	150	147	162	5,325
Portage-Cragin	41	61	48	133	53	73	82	109	58	143	380	0	28	22	20	27	31	27	29	50	39	38	53	0	0	30	68	41	38	43	50	1,815
Sulzer Regional	955	721	550	859	699	577	734	723	701	1,155	103	0	266	223	265	242	319	323	195	242	218	430	308	339	388	340	331	311	460	290	303	13,570
Toman	30	57	59	63	51	82	46	84	37	92	0	0	23	14	20	25	22	31	31	35	21	32	37	37	30	24	24	24	43	26	22	1,122
West Pullman	104	99	65	119	227	97	96	129	78	69	253	0	16	12	10	5	17	8	12	10	15	7	14	16	12	10	8	13	19	23	27	1,590
Whitney M. Young, Jr.	64	98	67	87	76	63	76	133	69	230	916	0	8	16	20	20	29	11	12	112	13	13	26	21	23	33	26	32	23	20		2,337
Woodson Regional	341	294	319	360	206	286	295	311	654	244	2,875	0	43	36	56	39	63	121	60	64	71	58	87	88	68	85	93	94	68	75	66	7,520
Total	3,650	3,334	3,545	4,127	4,139	3,862	4,187	4,372	4,542	4,660	8,447	0	1704	1160	1414	1317	1630	1720	1459	1564	1566	1683	1731	1781	1576	1894	1798	1814	2136	1899	1884	80,595

Legler is at 0 due to construction

Northtown was at 0 in January due to issues with the patron counter.

Other 0's are due to branch closures that day.

Numbers are high on 3/15 due to locations serving as early voting sites.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-16 Salary

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Martin asked about the Commissioner Salary comparisons from other major cities. Below please find that Information:

- DC Public Library: Executive Director makes \$230K
- Los Angeles Public Library: City Librarian makes \$210K
- Philadelphia Free Public Library: President makes \$210K
- Brooklyn Public Library: President makes \$250K
- Las Vegas-Clark County Library District (currently in the market) - \$248k starting salary for Executive Director
- Charlotte Mecklenburg Library (currently in the market) - over \$200 starting salary for Chief Executive Officer
- Broward County Library (FL) - Director makes over \$200k

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 30, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-17 YouMedia

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Rodriguez asked about the total amount that was cut from YOUmedia and what those savings were repurposed for.

YOUmedia is funded by a hybrid model of city funding for staffing including teen librarians and associates and technology packages that include 3-D printers, maker supplies and computers and the Chicago Public Library Foundation (CPLF). All restricted 2020 funding for YOUmedia through the Foundation has been expended.

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 30, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-18 YouMedia

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Rodriguez asked about the number of young people who were engaged virtually through YouMedia. Since we've returned to providing services, a total of 21,520 young people have been engaged virtually.

As always, please let me know if you have any further questions.



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: November 9, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-19 Rental Spaces

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Ramirez-Rosa asked about the spaces that CPL rent. Please find that information attached.

As always, please let me know if you have any further questions.

CORPORATE AND PRIVATE EVENTS

Winter Garden

- Corporate:
 - Monday-Thursday: \$6,750
 - Friday-Sunday: \$7,500
 - Nonprofit:
 - Monday-Thursday: \$5,250
 - Friday-Sunday: \$6,000
 - Wedding:
 - Monday-Thursday: \$7,000
 - Friday-Sunday: \$7,000
-
- Each additional hour is \$500.
 - Refundable \$1,000 security deposit required.

South Hall

- \$1,500 with the rental of the Winter Garden or Cindy Pritzker Auditorium
- Based on a two-hour rental.
- Refundable \$500 security deposit required.
- \$4,000 without the rental of additional rooms
- Available on a limited basis.
- Based on a four-hour rental.
- Each additional hour is \$500.
- Refundable \$1,000 security deposit required.

Grand Lobby

Available after hours only.

- \$1,500 with the rental of the Winter Garden or Cindy Pritzker Auditorium
- Based on a two-hour rental.
- Refundable \$500 security deposit required.
- \$4,000 without the rental of additional rooms
- Refundable \$1,000 security deposit required.

Reception Hall

- \$1,500 with the rental of the Winter Garden or Cindy Pritzker Auditorium
- Based on a two-hour rental.
- Refundable \$500 security deposit required.
- \$4,000 without the rental of additional rooms
- Refundable \$1,000 security deposit required.

Cindy Pritzker Auditorium

- Corporate: \$3,250
- Nonprofit: \$2,500
- Each additional hour or hourly rehearsal fee for same-day rental is \$100.
- Refundable \$500 security deposit required.
- Use of freight/dock before or after normal building hours is \$300.

Video Theater

- Corporate: \$500
- Nonprofit: \$350
- Each additional hour is \$50.
- Refundable \$150 security deposit required.
- Use of freight/dock before or after normal building hours is \$300.

Multi-Purpose Rooms

- Multi-Purpose Room A: \$300
- Multi-Purpose Room B: \$450
- Multi-Purpose Rooms A&B: \$600
- Each additional hour is \$50.
- Refundable \$150 security deposit required.
- Use of freight/dock before or after normal building hours is \$300.

Meeting Rooms

- Small – 3rd and 7th floors: \$75
- Large – 8th floor: \$125
- Chicago Authors Room – 7th floor: \$275

Each additional hour is:

- \$10 for small meeting rooms
- \$20 for large meeting rooms
- \$40 for Chicago Authors Room



CITY OF CHICAGO



CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner,
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-20 Grant Funding

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Moore asked about the average amount of grant funding CPL received for capital improvements over the last 10 years. Please find that information attached.

As always, please let me know if you have any further questions.

CONSTRUCTION PROJECTS**DCEO- Department of Commerce and Economic Opportunity**

Unit	Grant No	From:	To:	Grant Amount
Edgewater	06-203715	01/01/07	12/31/14	200,000.00
Edgewater	07-203274	01/01/07	12/31/14	500,000.00
South Shore	07-203575	01/01/07	12/31/14	100,000.00
West Addison	07-203650	04/01/07	03/31/15	1,400,000.00
				2,200,000.00

Illinois State Library - Construction Grants

Unit	Grant No	From:	To:	Grant Amount
ALB, HWLC. SUL	13-CAG-348	7/1/2013	6/30/2016	9,934,369.55
Northtown	16-SCP-306	5/1/2016	6/30/2018	250,000
Legler	10-1016-LGLR	3/1/2019	2/28/2021	4,000,000
				14,184,369.55

Total - 2010 - 2020**16,384,369.55**



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: October 28, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-21 Hall Library

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Dowell asked about the schedule for improvements for the Hall branch library. Below please find that information:

Branch	Project Type	Project Management	Alderman Notification for Closing (4 Wks.)	Public Notification for Closing (3 Wks.)	Staff Notification for Closing (2 Wks.)	Closing Date	Construction Start	Substantial Completion	Start of Branch Opening Prep	Proposed Opening Date
Hall	CARE	AIS	10/5/20	10/12/20	10/19/20	11/4/20	11/4/20	11/27/20	11/30/20	12/7/20

As always, please let me know if you have any further questions.



CITY OF CHICAGO

CHICAGO PUBLIC LIBRARY

MEMORANDUM

To: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

From: Mary Ellen Messner
Acting Commissioner
Chicago Public Library

CC: Manuel Perez
Mayor's Office of Intergovernmental Affairs

Date: November 9, 2020

Re: Request for Information from Annual Appropriation Committee Hearing

ID#: 91-22 Virtual Activities

The following information is provided in response to questions posed at our department's hearing on October 28, 2020 to discuss the proposed 2021 budget.

Alderman Dowell asked about a flyer for all virtual activities that Alderman could put in their newsletter. Please note that all events, including virtual activities and events, can be viewed at www.chipublic.org/events . Also, attached is a flyer for the upcoming Speak On It authors. This is a virtual program.

As always, please let me know if you have any further questions.



SPEAK ON IT

Brandy Colbert

7.1.2020 @ 4 p.m. CST





SPEAK ON IT

Adi Alsaid

10.28.2020 @ 4 p.m. CST





SPEAK ON IT

An Na

10.17.2020 @ 4 p.m. CST





SPEAK ON IT

Angie Thomas

8.19.2020 @ 4 p.m. CST





SPEAK ON IT

A.S. King

11/18/2020 @ 4 p.m. CST





SPEAK ON IT

Dhonielle Clayton

8.26.2020 @ 4 p.m. CST





SPEAK ON IT

Elana K. Arnold

7.8.2020 @ 4 p.m. CST





SPEAK ON IT

Erika L. Sánchez

9.9.2020 @ 4 p.m. CST





SPEAK ON IT

Fred Aceves

9.23.2020 @ 4 p.m. CST





SPEAK ON IT

George M. Johnson
9.16.2020 @ 4 p.m. CST





SPEAK ON IT

Jenny Lee

10.21.2020 @ 4 p.m. CST





SPEAK ON IT

Lauren Oliver

9.30.2020 @ 4 p.m. CST





SPEAK ON IT

Meredith Russo

8.5.2020 @ 4 p.m. CST





SPEAK ON IT

Nikki Grimes

9.2.2020 @ 4 p.m. CST





SPEAK ON IT

Samantha Mabry

11.4.2020 @ 4 p.m. CST





SPEAK ON IT

Veronica Roth

10.14.2020 @ 4 p.m. CST





SPEAK ON IT

Francisco X. Stork

7.15.2020 @ 4 p.m. CST





SPEAK ON IT

Jessie Ann Foley

7.29.2020 @ 4 p.m. CST





SPEAK ON IT

Laura Ruby

7.22.2020 @ 4 p.m. CST





SPEAK ON IT

Varian Johnson

8.12.2020 @ 4 p.m. CST





SPEAK ON IT

Brandy Colbert

7.1.2020 @ 4 p.m. CST





SPEAK ON IT

Elana K. Arnold

7.8.2020 @ 4 p.m. CST





SPEAK ON IT

Nicola Yoon

11.11.2020 @ 4 p.m. CST





SPEAK ON IT

Robin Ha

12.2.2020 @ 4 p.m. CST

