

# DRAINLAYER'S LICENSE APPLICATION

January 1<sup>st</sup> through December 31<sup>st</sup>, 2020

Licensee Name: _____ Company Name: _____ ( S L ) _____ Company Address: _____ City: _____ State: _____ Zip Code: _____ S.S.No: _____ Phone: _____ Email Address: _____ Licensee Signature: _____ PLEASE SIGN HERE _____	<b>CITY OFFICE USE ONLY</b> License#: _____ <b>Application Fee: \$125.00</b> Circle One: <b>New</b> <b>Renew</b> Date: _____ <b>Renewal Late Fee: \$75.00</b> For Application Postmarked after February 28, 2020.
<input type="checkbox"/> "A" License = New Construction <input type="checkbox"/> "B1" License = Sewer Repair Only <input type="checkbox"/> "B2" License = Inside Plumbing Only: City of Chicago Plumbers Lic. #: _____ <input type="checkbox"/> "C" License = Sewer Cleaning/Lining TV Survey	

**Return ALL of the following with this completed application:**

- 1) **Certificate of Insurance** with a minimum of \$300,000.00 for **general commercial liability**, naming the **DEPARTMENT OF WATER MANAGEMENT** as **certificate holder and additional insured**.
- 2) A Sealed and Notarized \$50,000.00 **Drainlayer's Bond** issued to the **LICENSEE NAMED, NOT** the name of the company, and **general power of attorney** from the bonding company. *(The Surety If Corp. is notarized by the Bond Co. /Principal is notarized by the drainlayer.)*
- 3) A **Company Check or a Money Order** in the amount of \$125.00 made payable to the **"Department of Water Management."** A **\$75.00 LATE renewal fee will be assessed after February 28, 2020.** However, there will not be a \$125.00 reinstatement fee assessed.
- 4) The Department of Water Management **Indebtedness Inquiry** completed and addressed accordingly.
- 5) Copies of **your plumbing license, gen. contractors license** or other needed City business, as applicable.
- 6) Copies of a Department of Transportation **Public Way Work License** (optional).
- 7) A letter stating that the Licensee is **the owner or an employee of the company**, on letter head.
- 8) **Existing drainlayers must attach a copy of a sewer permit obtained in 2019/**  
**New applicants must submit proof that they passed the class at Dawson Tech. Institute.**
- 9) A **Notarized Applicant Agreement and Representations form.**



**MAIL TO:**

City of Chicago  
 Department of Buildings  
 121 North LaSalle Street, Rm 906  
 Chicago, Illinois 60602  
 Attn: Silvia Martinez

City of Chicago  
 Lori Lightfoot  
 Mayor

Department of Water Management  
 Randy Conner  
 Commissioner

**ANY INCOMPLETE OR INCORRECT APPLICATION PACKAGES WILL BE RETURNED TO THE ADDRESS REFERENCED ABOVE. THE INFORMATION MISSING WILL BE INDICATED BELOW. CONTACT PERSONNEL OF THE PERMIT SECTION AT (312)744-3020 & (312) 744-3155 FOR FURTHER DETAILS**

**CITY OFFICE USE ONLY:**

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	Complete/Correct	Incomplete/Missing
1. Insurance Certificate Requirement	1. <input type="checkbox"/>	1. <input type="checkbox"/>
2. Drainlayer's Bond Requirement	2. <input type="checkbox"/>	2. <input type="checkbox"/>
3. Application Fess and/or Late Fee	3. <input type="checkbox"/>	3. <input type="checkbox"/>
4. Indebtedness Inquiry Requirement	4. <input type="checkbox"/>	4. <input type="checkbox"/>
5. City License / Plumbing License Requirement	5. <input type="checkbox"/>	5. <input type="checkbox"/>
6. Public Way License Requirement (Optional)	6. <input type="checkbox"/>	6. <input type="checkbox"/>
7. Executive or Ownership Requirement	7. <input type="checkbox"/>	7. <input type="checkbox"/>
8. Last Year Sewer Permit Requirement/Passed Class	8. <input type="checkbox"/>	8. <input type="checkbox"/>
9. Appl. Agreement and Representation Requirement	9. <input type="checkbox"/>	9. <input type="checkbox"/>
Reviewed By: _____	Date: _____	Date Returned: _____

Department of Water Management

**DRAINLAYER'S BOND**

KNOW ALL MEN BY THESE PRESENTS, THAT WE \_\_\_\_\_

\_\_\_\_\_ as principal,  
and \_\_\_\_\_

\_\_\_\_\_, as suret \_\_\_\_\_, of the City of Chicago, of the County of Cook and State of Illinois, are held and firmly bound unto the City of Chicago, in the penal sum of FIFTY THOUSAND DOLLARS (\$50,000), for the payment of which sum of money, well and truly to be made, we bind ourselves, our heirs, executors and administrators, jointly and severally, firmly by these presents.

Sealed with our seals and dated this \_\_\_\_\_ Day of \_\_\_\_\_ A.D. 20\_\_\_\_\_

THE CONDITION OF THE ABOVE OBLIGATIONS IS SUCH, that whereas the above bounden \_\_\_\_\_ has

obtained permission to exercise the vocation of Drain Layer in the City of Chicago, subject to revocation by the Commissioner of Water Management as provided by ordinance. Now, if said \_\_\_\_\_ shall well and faithfully perform his duties in his said vocation, faithfully observing and performing all the ordinances of said city now or hereafter in force concerning or regulating the business of drain laying, and faithfully observing and complying with all rules or regulations of all departments of said city governing or regulating drain laying, and shall also indemnify, save and keep harmless the City of Chicago from any and all loss, cost, damages, expenses, or liability of any kind whatsoever which it may suffer or which may accrue against, be charged to or recovered from it, from or by reason of any act or thing done by said Drain Layer, or by any negligence in the execution or completion of any work done by said Drain Layer, or by or on account of any improper work done under and by virtue of the authority of the License issued to him, and shall also immediately upon notice of revocation of this License by the Commissioner of Water Management (in case of such revocation), cease to exercise such vacation of Drain Layer, then this obligation to be void, otherwise to remain in full force and effect.

\_\_\_\_\_  
(SEAL)

PLACE OF BUSINESS

\_\_\_\_\_  
(SEAL)

NAME (Printed) and SIGNATURE

\_\_\_\_\_  
(SEAL)

\_\_\_\_\_  
(SEAL)

**This bond expires December 31,  
20\_\_\_\_ Drain Layer's license  
will not be renewed, unless Bond  
is on file with the Department of  
Water Management**

Property & Liability Insurance Company \_\_\_\_\_ Amount \_\_\_\_\_ Date of Expiration \_\_\_\_\_

STATE OF ILLINOIS, }  
COUNTY OF COOK } SS.

SURETY, IF CORPORATE

I, \_\_\_\_\_, a Notary Public in and for the County and State aforesaid  
DO HEREBY CERTIFY that \_\_\_\_\_  
\_\_\_\_\_ of the \_\_\_\_\_ who \_\_\_\_\_ personally known to me to be  
the same person \_\_\_\_\_ whose name \_\_\_\_\_ subscribed in the foregoing instrument as such \_\_\_\_\_  
\_\_\_\_\_, appeared before me this day in person and acknowledged that \_\_\_\_\_  
signed, sealed and delivered the said instrument of writing as \_\_\_\_\_ free and voluntary act, and as free and voluntary act of the said \_\_\_\_\_  
for the uses and purposes therein set forth, and caused the corporate seal of said Company to be thereto attached.

GIVEN under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS, }  
COUNTY OF COOK } SS.

PRINCIPAL

I, \_\_\_\_\_, a Notary Public in and for the County and State aforesaid, DO  
HEREBY CERTIFY that \_\_\_\_\_  
\_\_\_\_\_ of the \_\_\_\_\_ who \_\_\_\_\_ personally known to me to be  
personally known to me to be the same person whose name \_\_\_\_\_ subscribed in the foregoing instrument, appeared before  
me this day in person and acknowledged that \_\_\_\_\_ he \_\_\_\_\_ signed, sealed and delivered the said instrument of writing as \_\_\_\_\_  
free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS, }  
COUNTY OF COOK } SS.

1<sup>ST</sup> SURETY, IF INDIVIDUAL

\_\_\_\_\_, being first sworn, on oath, says that he is a  
resident of Cook County, Illinois, and he is one of the same persons who has signed the within bond as surety and that he is worth the sum  
over and above all debts and liabilities by him owning or incurred, and that he is the only owner in fee simple of record of the following described real  
estate: \_\_\_\_\_ that said real estate is not a homestead and that the

incumbrance on said real estate does not exceed \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_). Affiant further says that the fair cash value of said real estate is \_\_\_\_\_

Dollars(\$\_)Address \_\_\_\_\_

GIVEN under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS, }  
COUNTY OF COOK } SS.

2<sup>ND</sup> SURETY, IF INDIVIDUAL

\_\_\_\_\_, being first sworn, on oath, says that he is a  
resident of Cook County, Illinois, and he is one of the same persons who has signed the within bond as surety and that he is worth the sum  
over and above all debts and liabilities by him owning or incurred, and that he is the only owner in fee simple of record of the following described real  
estate: \_\_\_\_\_ that said real estate is not a homestead and that the incumbrance on said real estate

does not exceed \_\_\_\_\_ Dollars (\$ \_\_\_\_\_). Affiant  
further says that the fair cash value of said real estate is \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

Address \_\_\_\_\_

GIVEN under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Notary Public

Please call Dawson Tech to register for 2020 classes at (773) 602-5555

2020 Program Schedule  
for the Drainlayer's License

**If not successfully completed already**, all **NEW** drainlayer applicants are expected to attend the Drainlayer's Program in order to obtain their 2020 drainlayer's license. Drainlayer applicants must register for the program **at least one week prior to the class date**, by contacting Denise Johnson at Dawson Technical Institute, 3901 South State Street, Chicago, Illinois 60609 at (773) 602-5555. Individual program dates will be scheduled on a "first come, first serve basis." Make up classes will also be scheduled if space is available, on a "first come, first serve basis."

<u>Class No.</u>	<u>Available Fri. and Sat. Dates</u>
01	Jan. 10 and 11, 2020
02	Feb. 21 and 22, 2020
03	Mar. 20 and 21, 2020
04	Apr. 24 and 25, 2020
05	May 15 and 16, 2020
06	June 19 and 20, 2020
07	July 17 and 18, 2020
08	Aug. 21 and 22, 2020
09	Sept. 18 and 19, 2020
10	Oct. 23 and 24, 2020
11	Nov. 20 and 21, 2020

\*\*Please note dates may change, so please contact the school for further assistance\*\*

## DRAINLAYER'S LICENSE CLASSIFICATIONS:

The Department of Water Management implemented a DRAINLAYER'S TRAINING PROGRAM in conjunction with licensing for all NEW APPLICANTS ONLY. This program will be offered by City Colleges of Chicago in 2019. Successful completion of this program, including passing both a written and practical exam is required in order to obtain a drainlayer's license from the City of Chicago for 2019. All current license holders DO NOT need to take the class unless your License was not renewed in 2018.

### Work included under an "A" drainlayers license

*New building construction, sewer main construction, or sewer and sewer related activity is done. All license requirements are needed including C.D.O.T. letter of credit.*

New construction on private property

New construction in the public way

Single family residences

Development of townhouses - condominiums - multiple family residences

Also, all items included under a type "B" and "C" license

### Work included under a "B" drainlayers license

*Repairs and construction on existing buildings only, or sewer and sewer related activity is done. No new building construction or new sewer main construction activity is done. Otherwise, all license requirements are needed except the C.D.O.T. permit needed only as applicable.*

Repairs - Repair extensions

Repair or adjustment of a sewer structure in public way or private property

Flood controls, overhead conversions, sump and drain tile pipe

Flood control repair

Sump pump without overhead conversion/drain tile pipe

Stubs permits

Power rodding

Inspection manhole

Paving

Also, all items included under a type "C" license

### Work included under a "C" drainlayers license

*Only sewer and sewer related activity is done. No building construction or sewer main construction activity is done. Requirements starting on page 12 of the 2015 Permit and Fees Booklet are needed.*

Pumping permit for miscellaneous other

Pumping water out of basements

Seal permits

Televising, cleaning, lining and inspection of sewers

Installation of testing equipment

\* The Drainlayers Program and exam DO NOT have to be taken again as long as the license is current and at least one permit is obtained each year.

\* Please be advised a type "A" license encompasses the activity listed under a type "B" and a type "C" license, and likewise a type "B" license encompasses the activity listed under a type "C" license.

\* Drainlayers ARE NOT ALLOWED to make REPAIRS and/or ADDITIONS in the PUBLIC WAY unless it is for commercial/industrial or a building with more than four units.

**Department of Water Management**  
**INDEBTEDNESS INQUIRY - ADVANCE SUBMITTAL**

Sewer License No.: \_\_\_\_\_

Business Name:

Business Address:

Business Telephone:

Business E-Mail Address

Social Security Number:

Submission Date:

**PRINCIPAL PROFILE**

<b>NAME:</b> _____
<b>CURRENT ADDRESS:</b> _____
<b>PREVIOUS ADDRESS:</b> _____
<b>DRIVER'S LICENSE:</b> _____
<b>LICENSE PLATE:</b> _____

<b>NAME:</b> _____
<b>CURRENT ADDRESS:</b> _____
<b>PREVIOUS ADDRESS:</b> _____
<b>DRIVER'S LICENSE:</b> _____
<b>LICENSE PLATE:</b> _____

<b>NAME:</b> _____
<b>CURRENT ADDRESS:</b> _____
<b>PREVIOUS ADDRESS:</b> _____
<b>DRIVER'S LICENSE:</b> _____
<b>LICENSE PLATE:</b> _____



DEPARTMENT OF WATER MANAGEMENT  
CITY OF CHICAGO

October 23, 2019

TO: ALL LICENSED DRAINLAYERS:

**As part of the sewer permit process, a sewer permit cannot be issued unless the contractor is in agreement with, signs, notarizes and transmits to the Sewer Permit Section the following:**

APPLICANT AGREEMENT AND REPRESENTATIONS:

By signing this statement and any subsequent permit application, I agree that the permitted work shall be done in compliance with the requirements of the Municipal Code of Chicago, including, but not limited to, any requirements governing excavation in a public way or public place, and also agree to indemnify, defend and hold the City of Chicago harmless against all liabilities, judgments, costs and expenses which may in any way result from the issuance of this permit or other permit issued pursuant to Chapter 11-16 of the Municipal Code. I understand that remedies at law for a false statement of material fact may include incarceration and an award to the City of treble damages.

Under penalty of perjury, the person signing below warrants that all facts and statements contained in this permit application are true, accurate and complete as of the date furnished to the City.

**Signature for:**  **Permit Release (Parts 1 and 2)**

Applicant's Name \_\_\_\_\_

Drainlayer's License No. \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone/Fax Numbers: \_\_\_\_\_

\_\_\_\_\_  
Notary Public