



ZONING BOARD OF APPEALS OF THE CITY OF CHICAGO APPEAL CHECKLIST

Type of Appeal: Applicant’s Appeal Objector’s Appeal

Address of Subject Property: _____

Appellant’s Contact Information	NAME
	MAILING ADDRESS
	EMAIL
	PHONE

Applicant’s Appeal

Submit the Following with your Application:

- Checklist
- Official Denial of Zoning Certification
- Project Narrative
- Check or money order for \$500 made payable to “City of Chicago – Department of Revenue”
- Economic Disclosure Statements for Applicant and Property Owner
- All material submitted for review by the Department of Planning and Development
- Signed Authorization of Property Owner if different from Applicant

Public Hearing Packet

Objector’s Appeal

Submit the Following with your Application:

- Checklist
- Copy of the letter of the decision of the Zoning Administrator
- Proof of Notice of this Appeal to the Property Owner (sent certified mail)
- All evidence you wish to be considered by the Zoning Board of Appeals is included in the public hearing packet
- Check or money order for \$500 made payable to “City of Chicago – Department of Revenue”
- Economic Disclosure Statement

Public Hearing Packet

If you require further assistance, please call 312-744-3888



Notice of Appeal

Date: _____

Re: Notice of Appeal from the order, requirement, decision or determination of the Office of the Zoning Administrator

To the Zoning Administrator,

Notice is hereby given that I am appealing your decision taken on _____, 20____ in relation to the premises located at _____, by filing with you this Notice of Appeal.

Print Name: _____

Signature: _____ Date: _____

If you require further assistance, please call 312-744-3888