



CERTIFICATE OF ZONING COMPLIANCE

Department of Planning and Development
City Hall, Room 905
121 N. La Salle Street
Chicago, IL 60602-1211

Phone: 312-744-5777
TTY: 312-744-2950
No fax filing permitted
Hours: 8:30 a.m. - 4:15 p.m.

RECONSIDERATION:

A Certificate of Zoning Compliance certifies the number of dwelling units at a property that are legal under the Chicago Zoning Ordinance (Title 17 of the Municipal Code of Chicago). This form is for use with buildings containing one to five dwelling units that are not condominiums or co-ops. Please read the instructions and disclaimers on both sides of this form before filling out this application.

Part One: Application for Certificate of Zoning Compliance

INSTRUCTIONS: This section must be filled out completely, signed by the owner or the owner’s agent, and presented in person or by mail to the Department of Planning and Development. Payment of a \$120.00 fee is required at the time this application is filed, payable to “City of Chicago.” **Please clearly print or type.**

1. Address of the Property: _____

2. PIN: _____ — _____ — _____ — _____ — 0000

3. Number of Dwelling Units at Property	Main or Front Building	Rear or Other Building
Basement		
First Floor		
Second Floor		
Third Floor		
Other (specify)		
Total:		

4. Owner Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

5. Contact Person:

Name: _____

Phone: _____

6. I, the undersigned, certify that the information provided above is true, correct, and complete.

Signature: _____

Date: _____

Print Name: _____

Owner

Agent

**DEPARTMENT OF PLANNING AND DEVELOPMENT ONLY
DO NOT FILL IN BELOW THIS LINE.**

Part Two: Certificate of Zoning Compliance

This application is: Approved Denied

DISCLAIMER: This Certificate does not certify a dwelling unit’s compliance with the Chicago Building Code or the permit requirements of the Chicago Building Code.

Certified as _____ total dwelling units