

Additional Dwelling Unit Notification Affidavit

I, _____ (*full name*), hereby certify that I have complied with the requirements of the Additional Dwelling Unit ordinance by providing a written notice of my application for an Additional Dwelling Unit at _____ (*full address with unit number*) to the owners of abutting properties located on both sides of the subject property and to the Alderman of the ward in which the Additional Dwelling Unit is proposed.

I have attached here:

1. A copy of the notification letter sent to the property owners and the Alderman of the ward;
2. A list of the names and last known addresses of each party provided notice; and
3. A copy of the postmarked Certified Mail sender's receipt issued by the USPS for each notice sent.

_____ (*sign name*)

_____ (*print name*)

_____ (*date*)