

**LEGAL ADVERTISEMENT**

February 21, 2017

CITY OF CHICAGO

**DEPARTMENT OF PROCUREMENT SERVICES**

Sealed Bids will be received by the City of Chicago, on the date and time, stated for those specific Bids listed below, in the Bid & Bond, Room 103, City Hall, 121 North LaSalle Street, Chicago, Illinois 60602, 312-744-9773. Bids will be opened and publicly read aloud for the following:

NOTICE OF ADDENDUM: Addendum #2 will be e-mailed to all bidders listed on the Bid Opportunity Take-Out List

DESCRIPTION: **O'HARE INTERNATIONAL AIRPORT REPLACEMENT OF HTW GENERATORS (H7099.16-01) 292009**

SPECIFICATION NO:

ORIGINAL BID/PROPOSAL

OPENING DATE: February 24, 2017

REVISED BID/PROPOSAL

OPENING DATE: March 7, 2017

TIME: 11:00 a.m., Central Time

CONTACT: Christopher DeGard,  
Senior Procurement Specialist

Email: christopher.degard@cityofchicago.org

NOTICE OF ADDENDUM: Addendum #1 will be e-mailed to all bidders on the Bid Opportunity Take-Out List

DESCRIPTION: **Request for Proposal (RFP) for Operation of Concessions on the Chicago Riverwalk**

BID DOCUMENT CAN BE DOWNLOADED AND PRINTED FROM URL ADDRESS: [www.cityofchicago.org/bids](http://www.cityofchicago.org/bids)

SPECIFICATION NO: 329656

ORIGINAL BID/PROPOSAL

OPENING DATE: March 9, 2017

TIME: 4:00 p.m., Central Time

CONTACT: Edward Anderson,  
Sr. Procurement Specialist

Email: edward.anderson@cityofchicago.org

NOTICE OF ADDENDUM: Addendum #1 will be e-mailed to all bidders on the Bid Opportunity Take-Out List

DESCRIPTION: **Program Management Services for O'Hare and Midway International Airports.**

BID DOCUMENT CAN BE DOWNLOADED AND PRINTED FROM URL ADDRESS: [www.cityofchicago.org/bids](http://www.cityofchicago.org/bids)

SPECIFICATION NO: 348988

ORIGINAL BID/PROPOSAL

OPENING DATE: February 23, 2017

REVISED BID/PROPOSAL

DUE DATE: March 7, 2017

TIME: 4:00 pm, Central Time

CONTACT: Jezieel Cortes,  
Procurement Specialist

Email: Jezieel.cortes@cityofchicago.org

Sealed Proposals will be received by the City of Chicago, on the date and time, stated for those specific Proposals listed below, to the Fire Commissioner, José A. Santiago, Chicago Fire Department, 3510 S Michigan Ave 2nd Floor, Chicago, Illinois 60653, Attention: Karen Sanger. Proposals will be received for the following:

NOTICE OF ADDENDUM: Addendum # 1 will be e-mailed to all bidders on the Bid Opportunity Take-Out List

DESCRIPTION: **Request for Proposal (RFP) for Fire Inspection, Testing, and Administration Platform (FITAP)**

BID DOCUMENT CAN BE DOWNLOADED AND PRINTED FROM URL ADDRESS: [www.cityofchicago.org/bids](http://www.cityofchicago.org/bids)

SPECIFICATION NO: 375391

ORIGINAL PROPOSAL

DUE DATE: February 24, 2017

REVISED BID/PROPOSAL

OPENING DATE: March 3, 2017

TIME: 12:00 p.m., Central Time

CONTACT: Karen Sanger,  
Contracts Coordinator

Email: CFContracts@cityofchicago.org

**CITY OF CHICAGO - DEPARTMENT OF PROCUREMENT SERVICES**

**ADDENDUM NO. 1**

**FOR**

**REQUEST FOR PROPOSAL ("RFP")  
FOR OPERATION OF CONCESSIONS ON THE CHICAGO RIVERWALK**

**Specification No. 329656**

Required for use by:  
**CITY OF CHICAGO**  
(Department of Fleet and Facility Management )



This Addendum is distributed by:

**CITY OF CHICAGO**  
Department of Procurement Services

**Respondent must acknowledge receipt of this Addendum No. 1 in the Cover Letter of its Proposal and should complete and return the attached Acknowledgment by email to [edward.anderson@cityofchicago.org](mailto:edward.anderson@cityofchicago.org) Attn: EDWARD ANDERSON, Senior Procurement Specialist (312) 744-6118**

The information contained in this Addendum No.1 is incorporated by reference into the original Request for Proposal (RFP) issued on January 5, 2017

**RAHM EMANUEL**  
MAYOR

**JAMIE L. RHEE**  
CHIEF PROCUREMENT OFFICER

**February 21, 2017**

**ADDENDUM NO. 1**

**FOR**

**REQUEST FOR PROPOSAL ("RFP") FOR OPERATION OF CONCESSIONS ON THE  
CHICAGO RIVERWALK**

**SPECIFICATION NO. 329656**

**For which Proposals are scheduled to be received no later than 4:00 p.m., Central Time on March 9, 2017 (pursuant to the Request for Proposals advertised January 5, 2017) in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602.**

**The following questions/answers will be incorporated in the above-referenced RFP. All other provisions and requirements as originally set forth remain in full force and are binding.**

**RESPONDENT MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE COVER LETTER OF ITS PROPOSAL AND SHOULD COMPLETE AND RETURN THE ATTACHED ACKNOWLEDGEMENT BY EMAIL TO EDWARD.ANDERSON@CITYOFCHICAGO.ORG**

- 1. In section 6.2.3.7 there is mention of licenses and permits. Should we begin the process of obtaining an IL license for our business?**

Respondents must provide copies of appropriate license or certifications with their proposal submission. If appropriate licenses or certifications have not been obtained an explanation and plan, including schedule to obtain all required licenses and certifications should be included with proposal submission.

- 2. Also in reference to section 6.2.3.7, where could we obtain more information on the "list of all permit applications required in order to design, build and operate a concession on the Chicago Riverwalk"? Should we contact business affairs for permit information?**

The required permits are dependent upon the concession being proposed and the necessary capital construction to prepare the location for that concession.

- 3. Are any previous proposals available as a sample to the public? If so, where can they be viewed?**

Previous proposals are available through the Freedom of Information Act. Existing contracts can be found on the Chicago Riverwalk website at: [www.chicagoriverwalk.us](http://www.chicagoriverwalk.us)

- 4. Can you please clarify for section 6.2.5 B, when requesting a company reference/client profile information, are you referring to current suppliers or customers?**

Either current suppliers or customers can complete Exhibit 3.

- 5. In Phase 1 Area, if any digging is necessary for construction will thorium monitoring and remediation be required? If so, will this be a Vendor expense or City expense?**

The City participates in a federally funded program to perform thorium monitoring as required in the Phase 1 section of the Riverwalk. Funds may be available if the USEPA determines that the proposal provides public improvements. The City cannot guarantee that thorium monitoring funds will be available since the program is administered by the Federal Government.

- 6. Please define what the City means by Certified Statement of Gross Revenues (RFP page 141, Section 7.2 B - License Agreement). How does the City define certified?**

Please see Section 7.4 of Exhibit 9: City of Chicago Concessions License Agreement.

- 7. Just confirming that only tier 1 is due March 9th?**

See page 13- required contents of Tier 1 of the Proposal.

- 8. If respondents successfully pass Tier 1, how much time will respondents have to complete tier 2?**

Response time is dependent upon the number of proposals received on March 9.

**9. What is the projected timeline for Tier 2?**

The projected timeline for Tier 2 is dependent up on the number of proposals received March 9. The Evaluation Committee needs sufficient time to carefully review each proposal.

**10. Will respondents be penalized if the city does not look favorably towards all facets of the proposal? Example: I am applying to have mini golf on the riverwalk. I would also like to serve liquor but i don't want to be penalized if the city does not want me to serve liquor.**

The Evaluation Committee will consider all assets included in the proposal. Concepts not included in the proposal cannot be considered included in the contract in the future. It's best to include any future activities or concepts in your proposal to be considered in the future under Value Added Services as outlined in 6.2.3.6.

Concepts will be eliminated during negotiations.

**11. Are respondents able to offer several options for site buildout and for services offered? If the city doesn't like option 1 could the respondent be awarded the space based off of option 2 without any penalization?**

See Section 6.2.3.1 Conceptual Elements of Tier 1 of the Proposal, section ii. The design plans should be conceptual in nature. If Respondents are considering multiple options for site build-out, they should provide an explanation with each option.

**12. Area 1 appears to be divided into 4 separate lots. If the footprint of a proposed operation takes up more than 1 of the addresses provided, will that constitute a bid for more than one space (the proposal states that applicants are limited to 3 bid locations per proposal). Or will a proposal wholly in area 1 constitute only a single bid?**

Four different addresses have been formally certified within Area 1 to accommodate past and existing vendors. All existing contracts expire January 31, 2018. Respondents can submit site plans that overlap the existing vendors in Area 1 which will be considered one Proposal.

**13. Question regarding company references. Is this portion still applicable to existing riverwalk vendors who cater to individual consumers? Is an individual consumer an acceptable reference?**

Individual consumers are acceptable reference. See 6.2.5.B References should be able to provide relevant information concerning Respondent's record of past performance.

**14. Are we able to submit 2016 Company Financials as a supplemental after the tax deadline?**

See Section 6.2.7 Financial Statements. If 2016 information is not available for the March 9 deadline, state the reason in your Proposal response and provide financial documentation in sufficient detail to enable the City to assess the financial condition of your company.

**15. Some graphics and illustrations are better presented in an 11x17 format. Will the City consider limited use of 11x17 pages?**

Proposals must be prepared on 8 ½" by 11" letter size paper.

**16. SECTION 6: EXHIBIT 9 – EDS STATEMENT AND AFFIDAVIT**

Please confirm that the seal you need on the signature for this form is **NOTARY** and not **CORPORATE SEAL**.

Notary.

- 17. Could you answer one quick question, the Chicago Riverwalk website lists January 30 as the due date for the request for proposal to be submitted which I see is the Specs 302295 (263 pages), then the full Tier 1 proposal is due March 9 Specs 329656 (187 pages). The first being due this Monday, if submitted, is clearly not a contract with the city unless Tier 3 is completed. This is all for the 2018 summer season.**

Specification 302295 was an RFP for Property and Concessions Management on the Chicago Riverwalk which is a separate procurement. Proposals were due January 30.

Specification 329656 is for the Operation of Concessions of the Chicago Riverwalk. Tier 1 Proposals are due March 9. Subsequent Tiers will be scheduled dependent upon the number of Proposals received March 9. It is anticipated that contracts awarded from this procurement would begin operations for the 2018 Season.

**18. Are leases available for more than one year?**

See Section 4.2 Contract Term. Two possible terms are available:

- An initial contract term for three (3) years which may be extended up to two (2) years.  
OR
- An initial contract term for ten (10) years which may be extended for two possible five (5) year extensions.

**19. In terms of your outreach for this RFP, when was such outreach conducted?**

In addition to the DPS outreach on DPS alerts, additional outreach was done by contacting the Illinois Restaurant Association, Chicagoland Chamber of Commerce, Mag Mile Association and Loop Alliance. These organizations thought to know businesses who might be interested in operating a concession on the Chicago Riverwalk.

**20. Was there outreach specific to the design and construction opportunities that will exist? Where any assist agencies involved?**

Conceptual proposals are requested for the Tier 1 submittal due March 9. At the pre-submittal conference vendors were encourage to use the Department of Procurement Services website link to compliant MBE and WBE certified firms for design, construction and on-going concessions operations.

**21. Is compliance of the MWBE involvement for the operation of the concession going to be monitored by 2FM or the Dept of Procurement?**

Contracts awarded from this procurement process are expected to be revenue generating and will be monitored by 2FM as well as the Federal Highway Administration who oversees the TIFIA Program.

**22. Is this a lease needing approval of City Council?**

See Section 4.2 Contract Term on page 6.

Two possible term lengths are possible for this procurement. Three (3) year with possible two (2) year extensions are under the authority of the Commissioner of 2FM. The ten (10) year with possible two five (5) year terms will go to City Council for approval.

**23. Are there going to be midterm refurbishments required for the selected concessionaires?**

Respondents selected are expected to maintain a level of service commiserate of the Chicago Riverwalk. Midterm refurbishments for the longer term contracts are anticipated. The details for midterm refurbishments will be discussed during Tier 3, the Oral Presentation and in greater specificity during contract negotiations.

**24. Are there going to be midterm concept changes required for the selected concessionaires?**

Concept changes are not required or anticipated.

**25. Will 2FM follow the Dept of Procurement Services - Government Procurement Council's "Good Faith Effort Review and Documentation for MWBE Participation?"**

2FM and DPS have not yet formalized the procedure for how 2FM will monitor MBE and WBE participation for contracts awarded from this procurement.

**26. Will 2FM allow for Mentor Protege Agreements for the Concessionaire agreements?**

Respondents can propose Mentor Protégé Agreements and include a description as part of their Proposal submission.

**27. Edward Anderson's correct e-mail address is: [edward.anderson@cityofchicago.org](mailto:edward.anderson@cityofchicago.org)**

February 21, 2017

Addendum No. 1

to

REQUEST FOR PROPOSAL (RFP) FOR OPERATION OF CONCESSIONS ON THE  
CHICAGO RIVERWALK

SPECIFICATION NO. 329656

Required by:



CITY OF CHICAGO  
Department of Fleet and Facility Management

Consisting of Sections 1 - 4 including this Acknowledgment.

**SECTION 4: ADDENDUM RECEIPT ACKNOWLEDGMENT**

I hereby acknowledge receipt of Addendum No.1 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Authorized Individual (Type or Print)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Business Telephone Number

**Complete and Return this Acknowledgment by email to:  
edward.anderson@cityofchicago.org**