

City of Chicago

Phase IV: Gradually Resume Guidelines

**Capacity Specifications by Industry / Activity**

The City of Chicago continues to experience a large number of COVID-19 cases and hospitalizations, which left unchecked poses a risk to our healthcare system. It is more important than ever to follow guidance from local, state, and federal officials on how to stop the spread of the virus. In addition to this document, **establishments should also reference industry-specific Gradually Resume guidelines** at [chicago.gov/reopening](http://chicago.gov/reopening), all of which include strict adherence to physical distancing, masking, health screening and sanitation protocols.

**Capacity restrictions by setting include:**

**Education & Childcare**

Setting	Phase IV: Gradually Resume Capacity Guidelines
PK-12 Education	<ul style="list-style-type: none"> <li>Limit gatherings of students and staff to no more than 50 individuals indoors, or 100 individuals outdoors, while ensuring social distancing measures are in place</li> <li>Discourage assemblies or larger group gatherings with multiple cohorts; if required, limit gathering to no more than 50 individuals</li> <li>Multiple gatherings of 50 allowed in the same space (e.g., gym or auditorium) if floor to ceiling barriers are in place (e.g., room dividers)</li> </ul>
Childcare	<ul style="list-style-type: none"> <li>Limit group size to 17 or fewer children in accordance with State licensing requirements by age cohort</li> <li>Do not allow children to change groups or programs within a given facility once cohorts are established</li> </ul>
Higher Education	<ul style="list-style-type: none"> <li>Limit classroom capacity to 40%, and no more than 50 individuals (while still maintaining 6 ft. distancing)</li> <li>Outside of standard classroom activities, all other special events and meetings must be limited to no more than 10 individuals</li> <li>Limit all other gatherings of individuals (e.g., employees, students, general public) in cafeterias and other common spaces to no more than 50 individuals</li> </ul>
Out-of-School and Enrichment Programs	<ul style="list-style-type: none"> <li>Indoor group exercise or fitness programs must cease (e.g., dance, yoga)</li> <li>Programs in which participants are primarily seated / stationery may continue in cohorts of up to 15 (e.g., painting, creative writing, study sessions)</li> <li>Avoid mixing of staff or participants between groups</li> <li>Allow multiple cohorts to utilize the same facility, as long as 30 ft. of distancing can be maintained</li> </ul>

**Office & Real Estate**

Setting	Phase IV: Gradually Resume Capacity Guidelines
Commercial Buildings	<ul style="list-style-type: none"> <li>• All employees who can work remotely should work remotely</li> <li>• If remote work is not possible, limit capacity to 25% for all indoor spaces, including tenant spaces</li> <li>• Limit gatherings of occupants in cafeterias, meeting rooms, tenant lounges, and other gathering points to no more than 50 people</li> </ul>
Residential Buildings	<ul style="list-style-type: none"> <li>• Indoor gatherings within private residences cannot exceed six non-household members</li> <li>• Residents should not have any guests in their homes unless they are essential workers (e.g., home healthcare providers, childcare workers or educators)</li> <li>• Limit capacity in common areas and amenity spaces to no more than 25% for indoor spaces or activities, while ensuring social distancing</li> <li>• Amenities include conference rooms and tenant lounges</li> </ul>

### **Accommodation and Tourism**

Setting	Phase IV: Gradually Resume Capacity Guidelines
Social Events & Meetings	<ul style="list-style-type: none"> <li>• Meeting rooms, banquet centers, private party rooms, private clubs, country clubs and other event venues may not host indoor or outdoor gatherings</li> <li>• Funerals are limited to 10 family members of the decedents, not including staff</li> <li>• Special events at places of worship, such as weddings, wakes, potlucks, and other community events are limited to 10 individuals</li> <li>• No events can be held in hotel guestrooms or rental properties</li> <li>• No party buses</li> </ul>
Hotel & Accommodations	<ul style="list-style-type: none"> <li>• Limit gatherings in common spaces such as the lobby area to 25% capacity, with no more than 50 individuals in the same area at any given time</li> <li>• Hotel room occupancy should be limited to registered guests only, with the maximum allowance being the number of individuals permissible per existing fire code for each applicable guest room</li> <li>• Fitness centers should be closed, or operated only on a reservation model, with capacity limited to 25% of the maximum occupancy for the room</li> <li>• Event and meeting spaces must be closed</li> </ul>
Short Term Rentals	<ul style="list-style-type: none"> <li>• Limit gatherings of guests to no more than 6 individuals in a single rental property or associated building common area / room, following building and individual property owner guidance</li> <li>• Prohibit guests from throwing events and parties</li> </ul>

### **Food Service & Bars**

Setting	Phase IV: Gradually Resume Capacity Guidelines
Food Service & Bars	<ul style="list-style-type: none"> <li>• No indoor service</li> <li>• Outdoor service can continue, with group sizes limited to no more than 6 individuals and tables spaced at least 6-ft apart</li> <li>• Outdoor service includes: <ul style="list-style-type: none"> <li>○ Rooms with retractable roofs</li> <li>○ Rooftops</li> <li>○ Multi-party structures, such as tents, with at least 50% of walls open</li> <li>○ Single-party structures, such as igloos, with proper ventilation</li> <li>○ Tables within eight feet of a wall that is at least 50% open</li> </ul> </li> <li>• No private events</li> </ul>

### **Retail & Services**

Setting	Phase IV: Gradually Resume Capacity Guidelines
Retail Stores	<ul style="list-style-type: none"> <li>• Must limit capacity to 25%, including general merchandise stores, “big box” stores that offer groceries and pharmacy, and convenience stores</li> <li>• Grocery stores and pharmacies may continue to operate at up to 50% capacity</li> <li>• Gatherings of employees and customers at choke points must be limited to no more than 50 individuals while ensuring six feet of social distancing</li> <li>• Smoking is not permitted in hookah stores, cigar lounges and other retail tobacco shops <ul style="list-style-type: none"> <li>○ Retail sales may continue in these establishments at 25% capacity</li> </ul> </li> </ul>
Personal Services	<ul style="list-style-type: none"> <li>• Must limit each indoor space to 25 individuals, while practicing social distancing, or 25% capacity (whichever is fewer)</li> <li>• Services that require the removal of face coverings must cease (e.g., facials, beard trimmings)</li> <li>• Physical, occupational and massage therapy allowed as deemed necessary by a medical provider, but appointments must be spaced by a minimum of 15 minutes and facilities should take steps to sanitize and circulate clean air through service rooms before and after each service</li> </ul>
Health & Fitness Centers	<ul style="list-style-type: none"> <li>• Must limit indoor use to a maximum of 25% capacity</li> <li>• Gatherings of employees and customers in common areas (e.g., check-in area) limited to no more than 50 individuals while practicing social distancing</li> <li>• Indoor group classes must cease</li> <li>• Outdoor activities allowed at 25% capacity with group activities limited to 10 people or fewer</li> </ul>

	<ul style="list-style-type: none"> <li>Locker rooms should be closed, as well as other ancillary accommodations in which social distancing is not possible such as saunas and steam rooms</li> </ul>
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### **Indoor & Outdoor Attractions**

Setting	Phase IV: Gradually Resume Capacity Guidelines
Park & Outdoor Attractions	<ul style="list-style-type: none"> <li>Must limit each outdoor space to a maximum of 100 individuals, while practicing social distancing, or 25% capacity, whichever is fewer</li> <li>Group activities limited to 10 people or fewer</li> <li>Close all indoor spaces (e.g., field houses, indoor exhibit spaces)</li> </ul>
Indoor Recreation Centers (e.g., bowling alleys, arcades)	<ul style="list-style-type: none"> <li>Must cease all indoor operations</li> <li>If the facility has an outdoor component, must limit each outdoor space to a maximum of 100 individuals, while practicing social distancing, or 25% capacity, whichever is fewer</li> <li>Outdoor group activities limited to 10 people or fewer</li> </ul>
Organized Group Recreational Activities (i.e., sports, indoor sports & activities facilities)	<ul style="list-style-type: none"> <li>Pause all indoor group sporting and recreational activities including youth and adult recreational sports. This includes park districts and travel leagues</li> <li>Individual training may continue (with facility reservation)</li> <li>Outdoor sports and recreation allowed, with participant groups and practices outdoors limited to 10 individuals with social distancing</li> <li>Locker rooms should be closed</li> </ul>

### **Arts & Culture**

Setting	Phase IV: Gradually Resume Capacity Guidelines
Places of Worship	<ul style="list-style-type: none"> <li>Must limit regular services to 50 individuals, while practicing social distancing, or 25% capacity (whichever is fewer)</li> <li>If a room has multiple and clearly delineated levels (e.g., balcony), each level can accommodate up to 50 individuals, provided that each group of 50 <ul style="list-style-type: none"> <li>Does not interact with each other</li> <li>Has their own dedicated entrance / exit, and</li> <li>Has their own dedicated restroom facilities</li> </ul> </li> <li>Special events such as weddings, wakes, potlucks, and other community events can have no more than 10 individuals</li> <li>It is strongly advised that regular services also operate at no more than 10 individuals, when possible.</li> <li>Funerals are limited to 10 family members of the decedent, not including staff</li> </ul>
Film & TV Production	<ul style="list-style-type: none"> <li>Encourage production to limit groups of cast and crew to no more than 50 individuals in confined rooms or spaces</li> </ul>

	<ul style="list-style-type: none"> <li>Limit capacity to 50% for all indoor spaces, while still adhering to gathering size restriction</li> </ul>
Museums	<ul style="list-style-type: none"> <li>Must cease all indoor operations</li> <li>If the facility has an outdoor component, must limit each outdoor space to a maximum of 100 individuals, while practicing social distancing, or 25% capacity, whichever is fewer</li> <li>Outdoor group activities limited to 10 people or fewer</li> </ul>
Performance Venues	<ul style="list-style-type: none"> <li>Must cease all indoor operations</li> <li>If the facility has an outdoor component, must limit each outdoor space to a maximum of 100 individuals, while practicing social distancing, or 25% capacity, whichever is fewer</li> <li>Outdoor group activities limited to 10 people or fewer</li> </ul>
Movie Theaters	<ul style="list-style-type: none"> <li>Must cease all indoor operations</li> <li>If the facility has an outdoor component, must limit each outdoor space to a maximum of 100 individuals, while practicing social distancing, or 25% capacity, whichever is fewer</li> <li>Outdoor group activities limited to 10 people or fewer</li> </ul>

## **B2B**

Setting	Phase IV: Gradually Resume Capacity Guidelines
Manufacturing	<ul style="list-style-type: none"> <li>Limit gatherings of employees in cafeterias, meeting rooms and other gathering points to no more than 50 people (while also maintaining 6-ft distancing)</li> </ul>
Construction	<ul style="list-style-type: none"> <li>No more than 50 people in any meetings or choke points on the site (e.g., ingress/egress spots)</li> </ul>
Transportation & Warehousing	<ul style="list-style-type: none"> <li>Limit gatherings of employees in cafeterias, meeting rooms and other gathering points to no more than 50 people (while also maintaining 6-ft distancing)</li> </ul>

## **Healthcare**

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Healthcare	<ul style="list-style-type: none"> <li>Limit gatherings of individuals in cafeterias, meeting rooms, and other gathering points to no more than 50 individuals (while also maintaining 6-ft distancing)</li> </ul>

## **Transportation**

Setting	Phase IV: Gradually Resume Capacity Guidelines
CTA	<ul style="list-style-type: none"> <li>Continue with de-crowding initiatives to limit the number of customers on buses and trains – 15 passenger limit on 40-ft buses and 22 passenger limit on 60-ft buses and all train cars</li> </ul>
Taxi & Ride Hail	<ul style="list-style-type: none"> <li>Restrict taxis or ride-hail vehicles to no more than 9 individuals, including the driver</li> </ul>

