

## Functional Needs Registries

ENHANCING PLANNING & RESPONSE CAPABILITIES FOR EMERGENCY MANAGERS AND FIRST RESPONDERS



Current database registration wasn't working



#### **FUNCTIONAL NEEDS**

It is an assumption that many residents of LaSalle County could possibly be left homeless or require assistance with maintaining independence, communication, transportation, supervision, or medical care in the aftermath of a disaster.

LaSalle County Emergency Management Agency offers anyone with a functional need (as listed above) an opportunity to sign yourself or a loved one up to be identified prior to a disaster that may require assistance with evacuation. The purpose of this registry is to identify resources that may be needed to assist in carrying out evacuation orders.

Registration is free and voluntary; it will be verified annually; and your information is kept confidential as required by the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

During times of a disaster if an evacuation order is issued, will you or a loved one be able to do it without assistance? If not, what assistance would you need to be able to follow instructions for a safe evacuation?

First Name:	Last Name:

#### VOLUNTEER











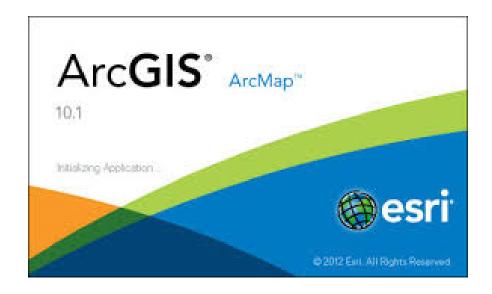
Improve upon the Functional Needs Annex



 Develop policies & procedures for the development and maintenance of the database

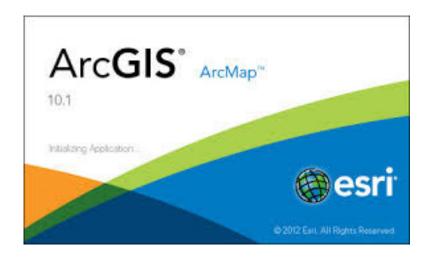


Incorporate the registrations for planning purposes in our GIS database



#### Our Improved Concept:

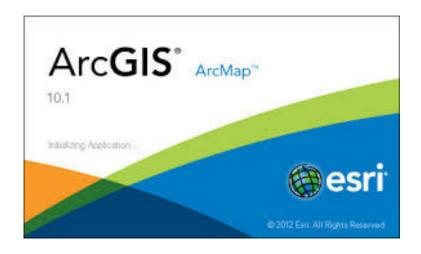
▶ In addition to EMA's use -incorporate the info with dispatch





### Our Current Concept:

 Incorporate the registrations for planning, dispatch and response purposes







- Current database registration process wasn't working
- Improve upon our Functional Needs Annex in the EOP
- Develop plans and procedures for maintaining a database
- Incorporate the registrations with planning and response capabilities in our GIS database

#### **Procedures**

#### Registering:

- Website contact form
- Community
  Outreach Events
- Partner Agencies

#### Maintenance:

- > HIPAA considerations
- Locked in Health Department's EOC station
- Verified annually by MRC
- Unverifiable info is purged from the system

## Database Entry Form

First Name: Date of Birth/Sex Phone 1:	DISCLAIMER: By completing this form County and myself and that LaSalle Colocal first responders to coordinate m	City: Zip Code:
		Primary Language:
		e Home—Multi-Family—Assisted Living
		-with care giver—Other
Care Giver's Nam	e:	Care Giver's Phone:
[ ] Supervision—	assistance with maintaining your	anguage and a language translator is needed
[ ] Independence assistance with ti Description:	heir activities of daily living	o care for themselves and Older Adults who need
[ ] Independence assistance with the description:	e—Children who are too young to heir activities of daily living able medical equipment (Oxygen, nebul	o care for themselves and Older Adults who need
[ ] Independence assistance with the description:	e—Children who are too young to heir activities of daily living able medical equipment (Oxygen, nebul ds Provider (Apria, Lincare, etc.)	o care for themselves and Older Adults who need  izer CPAP machine, wheelchair, etc.).
[ ] Independence assistance with ti Description: Listany required dur Durable Medical Goo Durable Medical Goo Do you have Pets?	e—Children who are too young to heir activities of daily living able medical equipment (Oxygen, nebul ds Provider (Apria, Lincare, etc.)	o care for themselves and Older Adults who need  izer CPAP machine, wheelchair, etc.).  Do you have a service animal(s)?
[ ] Independence assistance with ti Description:  List any required dur  Durable Medical Goo Durable Medical Goo Do you have Pets? Quantity Typ  Emergency Contact #	e—Children who are too young to heir activities of daily living  able medical equipment (Oxygen, nebul ds Provider (Apria, Lincare, etc.)  ds Provider phone number  bes	o care for themselves and Older Adults who need  izer CPAP machine, wheelchair, etc.).  Do you have a service animal(s)?

#### General Release and Consent By signing this form, I give my

By signing this form, I give my authorization for the information herein to be released only to the LaSalle County Health
Department, LaSalle County Emergency Management Agency, local public safety responders and receiving facilities for the purpose
of coordinating my needs and for coordinating emergency transportation and sheltering. I further acknowledge that this is not a
guarantee of service between myself and LaSalle County and further recognize that LaSalle County does not provide anything
other than the coordination of efforts with local responders. Records relating to registration of persons with functional needs are
exempt from the provisions of Freedom of Information inquiries. The information submitted relative to this document will be kept
confidential and will be verified annually.

Signature	or Representative _		Date
Return Completed Form Using One Of The Following:			
LaSalle County Emergency Management Ager	ncy Fax:	815 434-2623	
711 E. Etna Rd.	Ema	ail: LaSalleCoEMA@lasallecounty.org	
Ottown II 64350			

Official Use Only: GIS Date: \_\_\_\_\_ By:\_

Law Enforcement		Township		
Verification Date		Status		

Revised 2/3/2014

# LaSalle County Functional and Access Needs Database



If you had to evacuate your home, would you:

- · Require transportation assistance
- Require ongoing medical assistance or the use of an assistive device
- Require a translator or some other means to effectively communicate
- Require assistance to maintain your independence

If the answer to any of the above is "yes," then please consider registering on the Functional and Access Needs Database at www.lasallecountyema.org

Envelope Insert

# LaSalle County Functional & Access Needs Database



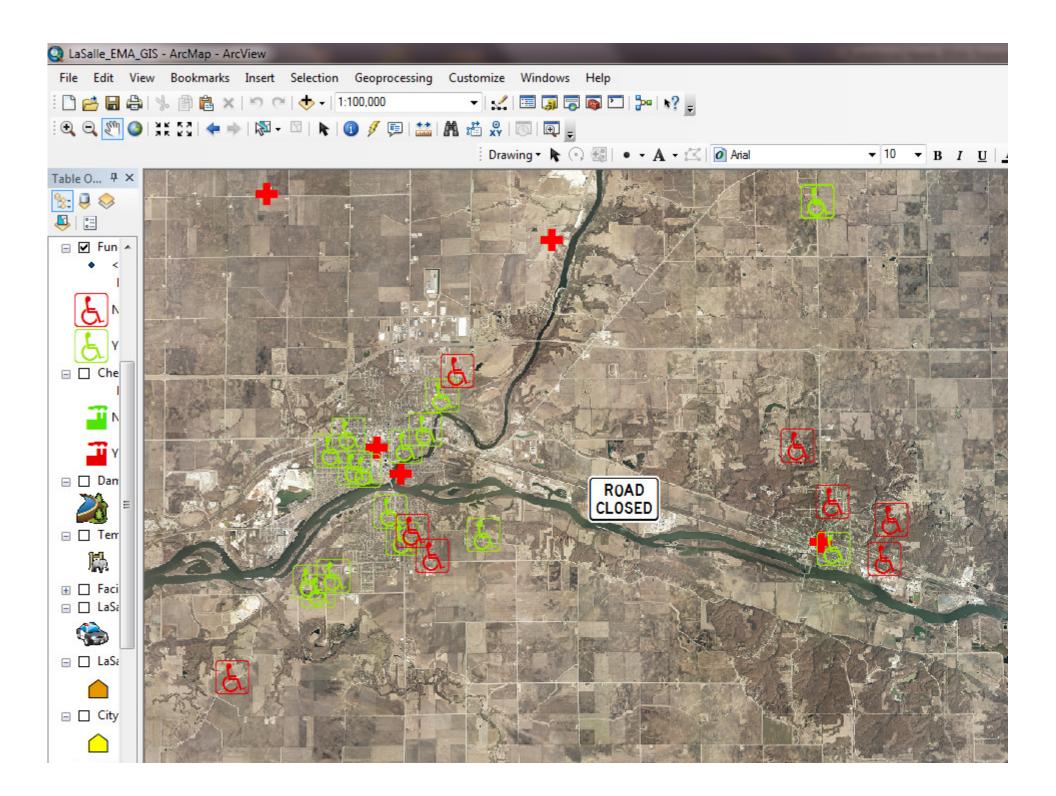
Empowered Citizens Equals Resilient Communities

Tri-Fold Brochure

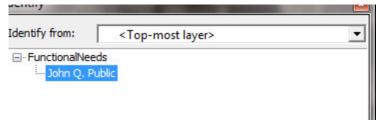
## Marketing the Database

- Media Releases
- Monthly Radio Show
- Television Broadcasts (local access or network media)
- Church Bulletins
- Neighborhood Watch
- Home Health/Hospice Providers
- Hospital and Nursing Home Discharge Planners
- Public Outreach Events
- Daycare Centers

- Regional Office of Education
- Civic/Fraternal Organizations
- Pharmacies
- DME Providers
- Meals on Wheels
- Senior Advocacy Groups
- Medical Support Groups
- Local Health Department
- ▶ Tax Bill Inserts







		<u> </u>	<b>\$</b> [
Location: 8	38°50'13	3.059"W 41°6'42.736"N	
Field		Value	^
OBJECTID		2	
SHAPE		Point	
Name		John Q. Public	
Address1		123 W. Main St	
Address2		<null></null>	
City		Anytown	
ZipCode		12345	
Latitude		41.968521	
Longitude		-88.124573	
DOB		7/16/1963	
Gender		Male	
PrimaryPhone		815-555-7933	=
SecondaryPhor	ne	<null></null>	
PrimaryLangua	ge	English	
ResidenceType		Single Family	
LivingSituation		Alone	
CaregiverName	2	<null></null>	
CaregiverPhon	e	<null></null>	
FN_Medical		Yes	
FN_Supervision	1	No	
FN_Communica	tion	No	
FN_Transporta	tion	Yes	
FN_Independer	nce	No	
DurableMedical	Equip	Yes	
DME_Provider		Lincare	
DMF Phone		815-433-1281	



John Q. Public

			<b></b>
Location:	88°50'1	3.059"W 41°6'42.736"N	
Field		Value	^
ZipCode		12345	
Latitude		41.968521	
Longitude		-88.124573	
DOB		7/16/1963	
Gender		Male	
PrimaryPhone	2	815-555-7933	
SecondaryPh	one	<null></null>	
PrimaryLangu	iage	English	
ResidenceTyp	pe	Single Family	
LivingSituatio	n	Alone	
CaregiverName		<null></null>	
CaregiverPhone		<null></null>	
FN_Medical		Yes	
FN_Supervision		No	
FN_Communi	cation	No	
FN_Transpor	tation	Yes	
FN_Independ	lence	No	=
DurableMedic	alEquip	Yes	
DME_Provide	r	Lincare	
DME_Phone		815-433-1281	
Pets		Yes	
ServiceAnimals		No	
EmergencyCo	ontact1	Jane Public	
EmergContac	tPhone 1		
EmergencyCo		<null></null>	
EmergContac	tPhone2	<null></null>	
FireDistrict		Anytown FD	
Ambulance		Independence Ambulance Co.	
LawEnforcem	ent	LaSalle County Sheriff	



#### Measuring The Database's Effectiveness

Registrations for the initial 6 month period of having an established functional needs database: Registrations after actively marketing the functional needs database:

70

#### FEMA's Response to the Database

 September 2014 – LaSalle County received an honorable mention in the Individual & Community Preparedness Award



### Questions?

Fred Moore LaSalle County Emergency Management Agency 711 E. Etna Rd. Ottawa, IL 61350

fmoore@lasallecounty.org (815) 433-5622



## **READY FAITH**

EMERGENCY PREPAREDNESS FOR RELIGIOUS ASSEMBLIES

- Continue the whole community preparedness approach by focusing on churches, temples, mosques, and all other religious assemblies
- Encourage participation in a Community Organization Active in Disaster (COAD)
- Establish a framework of a permanent long term recovery committee

#### Tiered Structure:

- Ready Congregation\*
- Ready Assembly\*
- Director's Award of Distinction\*

\*Assembly leadership can select to what level they would like to participate

# Ready Congregation (Personal Preparedness)

- The facility hosts (minimally) an annual preparedness event or conducts an exercise as an outreach activity
- A minimum of 4 preparedness topics are distributed to the congregation
- Congregation is provided with & encouraged to have a family communication plan
- Congregation is encouraged to build a family disaster supply kit

#### LASALLE COUNTY EMERGENCY MANAGEMENT AGENCY

**HEREBY DESIGNATES** 

#### Grace United Methodist Church

As A

#### **READY CONGREGATION**

IN THE COUNTY'S READY FAITH PROGRAM. THEIR HARD WORK AND DEDICATION TOWARDS PERSONAL PREPAREDNESS DEMONSTRATES THEIR DESIRE TO ENSURE THE SAFETY OF THEIR CONGREGATION, BETTER ENABLING THEM TO SERVE OTHERS.

DATED THIS DAY OF , 2015



Connie Brooks

Director

# Ready Assembly (Workplace Preparedness)

- Complete the Ready Congregation program
- Complete a quarterly (minimally) safety walkthrough of the facilities
- Complete a hazard vulnerability assessment
- Have a written Emergency Action Plan
- Have a functioning NOAA "all hazards" weather alert radio

#### LASALLE COUNTY EMERGENCY MANAGEMENT AGENCY

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As A

#### **READY ASSEMBLY**

IN THE COUNTY'S READY FAITH PROGRAM. THEIR HARD WORK AND DEDICATION TOWARDS PERSONAL PREPAREDNESS AND READINESS OF PLACES OF ASSEMBLY DEMONSTRATES THEIR DESIRE TO ENSURE THE SAFETY OF THEIR CONGREGATION, BETTER ENABLING THEM TO SERVE OTHERS.

DATED THIS DAY OF . 2015



**Connie Brooks** 

Director

# Ready Faith Director's Award of Distinction

- Complete the Ready Congregation and Ready Assembly programs
- Have a trained Community Emergency Response Team for the facility
- The assembly pledges to assist the local emergency management agency post disaster event; if available

# Ready Faith Director's Award of Distinction

- Assembly adopts at least one area of expertise to volunteer as a COAD member
  - Assessment Team (Damage and/or Unmet Needs)
  - Child Care
  - Crisis Intervention
  - Chainsaw/Debris Removal
  - Feeding
  - Sheltering
  - Volunteer/Donations Management
- Assembly leadership and COAD members complete FEMA IS 100 and IS 700

# READY FAITH AWARD OF DISTINCTION

#### Grace United Methodist Church

IS HEREBY AWARDED THE LASALLE COUNTY EMERGENCY MANAGEMENT AGENCY DIRECTOR'S AWARD OF DISTINCTION IN THE READY FAITH PROGRAM. THEIR HARD WORK AND DEDICATION TOWARDS PERSONAL PREPAREDNESS, READINESS OF PLACES OF ASSEMBLY, AND COMMITMENT TO ASSIST AS A LOCAL COMMUNITY ORGANIZATION ACTIVE IN DISASTER DEMONSTRATES THEIR DESIRE TO ENSURE THE SAFETY OF THEIR CONGREGATION, BETTER ENABLING THEM TO SERVE OTHERS.

DATED THIS DAY OF , 2015



Connie Brooks

Director

## Road to Recovery

- Post Disaster Long Term Recovery Committee's have been proven to be beneficial and can be functioning for years
- By having established relationships with the assembly leaders – it is our hope that they will transition from COAD member to an active role in a countywide Long Term Recovery Committee

## Questions?

Fred Moore
LaSalle County Emergency Management Agency
711 E. Etna Rd.
Ottawa, IL 61350
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