

MAKE WAY FOR PEOPLE

Application Resources

BUILD ■
BETTER ★
TOGETHER
MAYOR BRANDON JOHNSON



CDOT Intake Meeting

Signed Plans or Diagrams

- Certified drawings stamped by an Illinois Certified architect or engineer (People Spots and vertical installations)
- Detailed diagrams showing location of tables and chairs
- Structural drawings for vertical installations
- Aerial map showing street / alley closures and proposed re-route plans

Proof of Community Support

- Local Aldermen
- Local / Sponsoring Organizations
- Adjacent Businesses and Residents

Certificate of Liability Insurance

- Policy Limits
 - *Commercial General Liability – Each occurrence \$1 mil / General Aggregate \$2 mil*
 - *Automobile Liability - \$1 million*
 - *Worker's Compensation and Employer's Liability - \$1 million*
- Insurance Endorsements (Commercial and Automobile Liability only) specifically stating endorsement of the City of Chicago
- City of Chicago Economic Disclosure Statement
- State of Illinois Certificate of Good Standing

Signed Legal Use Agreement

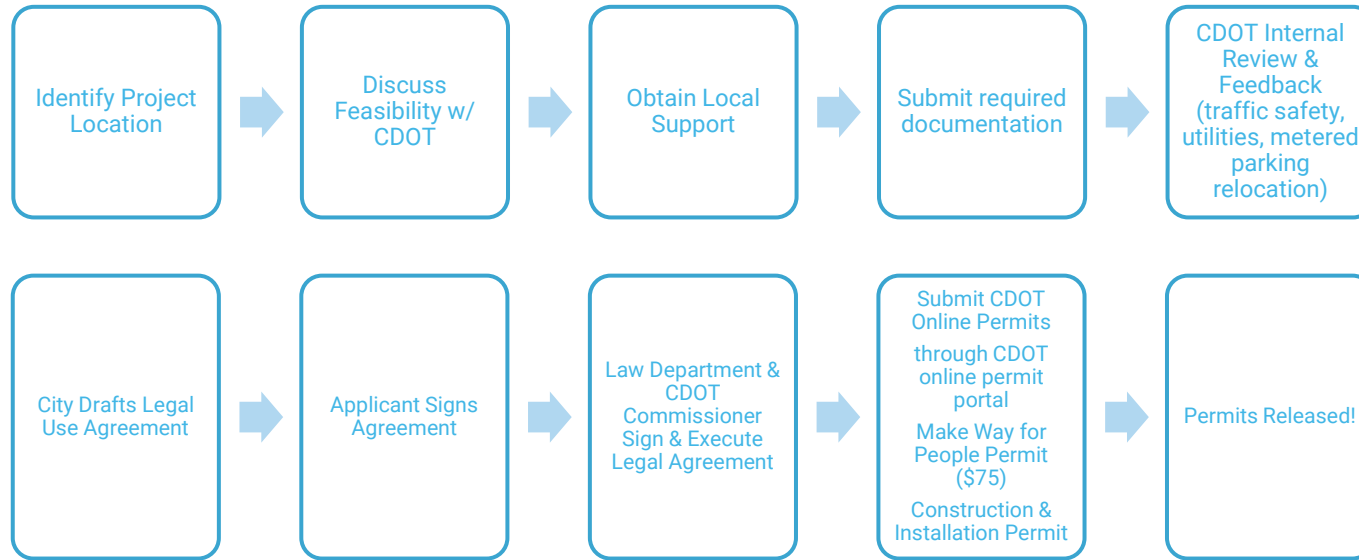
- Term Up to 3 Years
- States City of Chicago Indemnification & Insurance Requirements
- Grants Non-Exclusive Use of the Public Way for Requested Purpose (i.e., People Spot)
- Stipulates Grantees Responsibilities
 - *Construction*
 - *Operation*
 - *Maintenance*
 - *Removal / Storage*
 - *Public Way Restoration*

CDOT Permits

- \$75 Make Way for People Permit (for use of the public way)
- Occupy the Public Right of Way Permit (for construction and installation)
 - *Allows for vehicle to occupy the curb during construction*
 - *No fee (include MWFP permit number on application)*

Application Steps, Deadline & Timelines

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- Applications accepted on a rolling basis
- People Spot applications should be submitted by the end of February to accommodate installation in May of the same application year.
- Approximate timeline for approvals 2 months
- Timeline for approval can be less depending on project complexity