



**CITY OF CHICAGO**  
**COMMISSION ON ANIMAL CARE AND CONTROL**  
 2741 South Western Avenue  
 Chicago, IL 60608

**INSPECTION REPORT**

**Pet Shops • Humane Society • Animal Care Facility**

**Chapter 4-384-130 MCC**

"The executive director may conduct, or cause to be conducted by an animal control officer or authorized representative, an inspection of any licensee, or anyone required to hold such a license, as is necessary to insure compliance with the applicable provisions of this code and any applicable rule or regulation promulgated by the commission."

**GENERAL INFORMATION**

DATE OF INSPECTION: \_\_\_\_\_ TIME: \_\_\_\_\_ A.M. P.M.

NAME OF BUSINESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

OWNER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

BUSINESS HOURS: \_\_\_\_\_

STATE LICENSE NO. (if applicable) \_\_\_\_\_ CITY LICENSE NO.: \_\_\_\_\_

EMERGENCY NOTIFICATION—NAME \_\_\_\_\_ PHONE \_\_\_\_\_

**SANITATION AND CLEANLINESS**

IS THERE ADEQUATE EXCHANGE OF AIR AVAILABLE AND IN USE? ..... YES  NO   
 (Necessary to expel stale air and bring in fresh air)

ARE DISPOSABLE FEED AND WATER PANS UTILIZED? ..... YES  NO   
 (If this is applicable, disregard next question)

ARE NON-DISPOSABLE FEED AND WATER PANS CLEANSED AND DISINFECTED DAILY? ..... YES  NO

ARE WALLS, FLOORS, EQUIPMENT, ETC. IN GOOD REPAIR SO AS NOT TO INJURE ANIMALS? ..... YES  NO

ARE STRONG ODORS PRESENT? (If yes, explain in remarks) ..... YES  NO

ARE CAGES IN GOOD REPAIR, CLEAN, AND ADEQUATE FOR VARIOUS SIZED ANIMALS? ..... YES  NO

ARE RUNS CLEAN, IN GOOD REPAIR AND ESCAPE PROOF? ..... YES  NO

WHAT DISINFECTANT (not deodorizer) IS USED IN CAGES? (supply name of product) \_\_\_\_\_

ARE SINKS AND BATHING FACILITIES CLEAN? ..... YES  NO

IS CAN OPENER CLEAN? ..... YES  NO

ARE FLOORS AND BASEBOARDS CLEAN AND FREE FROM DIRT? ..... YES  NO

ARE WALLS, CEILINGS AND VENTS FREE FROM DIRT? ..... YES  NO

ARE MOPS AND BROOMS CLEAN AND PROPERLY STORED? ..... YES  NO

IS ADEQUATE STORAGE ROOM AVAILABLE, CLEAN, AND INSECT AND RODENT FREE? ..... YES  NO

ARE DOORS, WINDOWS AND SASHES CLEAN AND IN GOOD REPAIR? ..... YES  NO

IS ADEQUATE GARBAGE AND WASTE DISPOSAL AVAILABLE? ..... YES  NO

IS CADAVER DISPOSAL AVAILABLE? (If yes, by whom?) ..... YES  NO

IS THERE A FREEZER FOR CADAVERS AVAILABLE? ..... YES  NO

**FOR PETSHOPS • HUMANE SOCIETY • ANIMAL CARE FACILITY**

DOES ANIMAL HAVE ACCESS TO WATER? ..... YES  NO

DO CATS HAVE ACCESS TO LITTER PANS? ..... YES  NO

ARE RECORDS MAINTAINED? ..... YES  NO

**REMARKS**

If any of the forementioned questions are of a negative nature, inspector will comment. If it is believed that a license should not be issued for the cruel or inhumane treatment of any animal or violations of state statutes or Chapter 4-384-MCC, the inspector will also comment and give reasons why. Inspector shall also comment on any other inadequacy that he/she observes during the inspection, but not covered by forementioned questions.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature of individual accompanying Inspector \_\_\_\_\_ Title \_\_\_\_\_

Inspector \_\_\_\_\_ Title \_\_\_\_\_



CITY OF CHICAGO
COMMISSION ON ANIMAL CARE AND CONTROL
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INSPECTION REPORT
Vet Hospital • Groomer

Chapter 4-384-130 MCC – "The executive director may conduct, or cause to be conducted by an animal control officer or authorized representative, an inspection of any licensee, or anyone required to hold such a license, as is necessary to insure compliance with the applicable provisions of this code and any applicable rule or regulation promulgated by the commission. In the case of veterinary hospitals, inspections shall be conducted by a veterinarian, except that no veterinarian shall be designated to inspect a hospital which he owns or at which he is employed."

GENERAL INFORMATION
NAME OF BUSINESS:
ADDRESS:
OWNER:
BUSINESS HOURS:
STATE LICENSE NO. (if applicable):
CITY LICENSE NO.:
EMERGENCY NOTIFICATION—NAME:
PHONE:

SANITATION AND CLEANLINESS

IS THERE ADEQUATE EXCHANGE OF AIR AVAILABLE AND IN USE? YES NO
ARE DISPOSABLE FEED AND WATER PANS UTILIZED? YES NO
ARE NON-DISPOSABLE FEED AND WATER PANS CLEANSED AND DISINFECTED DAILY? YES NO
ARE WALLS, FLOORS, EQUIPMENT, ETC. IN GOOD REPAIR SO AS NOT TO INJURE ANIMALS? YES NO
ARE STRONG ODORS PRESENT? YES NO
ARE CAGES IN GOOD REPAIR AND CLEAN AND ADEQUATE FOR VARIOUS SIZED ANIMALS? YES NO
ARE RUNS CLEAN, IN GOOD REPAIR AND ESCAPE PROOF? YES NO
WHAT DISINFECTANT (not deodorizer) IS USED IN CAGES? (supply name of product)
ARE SINKS AND BATHING FACILITIES CLEAN? YES NO
IS CAN OPENER CLEAN? YES NO
ARE FLOORS AND BASEBOARDS CLEAN AND FREE FROM DIRT? YES NO
ARE WALLS, CEILINGS AND VENTS FREE FROM DIRT? YES NO
ARE MOPS AND BROOMS CLEAN AND PROPERLY STORED? YES NO
IS ADEQUATE STORAGE ROOM AVAILABLE, CLEAN, AND INSECT AND RODENT FREE? YES NO
ARE DOORS, WINDOWS AND SASHES CLEAN AND IN GOOD REPAIR? YES NO
IS ADEQUATE GARBAGE AND WASTE DISPOSAL AVAILABLE? YES NO
IS CADAVER DISPOSAL AVAILABLE? (If yes, by whom?) YES NO
IS THERE A FREEZER FOR CADAVERS AVAILABLE? YES NO

GROOMERS • VET HOSPITAL

DOES ANIMAL HAVE ACCESS TO WATER? YES NO
DO CATS HAVE ACCESS TO LITTER PANS? YES NO
ARE RECORDS MAINTAINED? YES NO

VET HOSPITAL

DOUBLE-LOCKED BOX AVAILABLE FOR CONTROLLED SUBSTANCE? YES NO
ARE SHARPS PROPERLY DISPOSED OF? YES NO
SUPPLY NAME OF SERVICE
ARE CONTROLLED SUBSTANCES PROPERLY STORED IN A DOUBLE-LOCKED BOX? YES NO
ARE MEDICATIONS & SAMPLES KEPT IN A SEPARATE FRIDGE THAN FOOD FOR HUMAN CONSUMPTION? YES NO
ARE DRUGS IN DATE? YES NO

GROOMERS

ARE GROOMING AREAS SEPARATE FROM PRIMARY ENCLOSURES, FOOD, ISOLATION AREAS? YES NO
DO HOLDING OR DRYING AREAS HAVE ADJUSTED SPACE FOR VARIOUS DOGS BREEDS? YES NO
ARE ALL CAGES, BENCHES, TABLES, TUBS, BRUSHES AND EQUIPMENT ABLE TO BE SANITIZED AFTER EACH ANIMAL HAS BEEN GROOMED? YES NO
IS ALL EQUIPMENT MAINTAINED IN GOOD REPAIR? YES NO
ARE CAGES ABLE TO WITHSTAND DAMAGE FROM GNAWING, CHEWING AND ARE ABLE TO BE SANITIZED? YES NO
DO THEY HAVE A FLOOR MAT, OR SIMILAR DEVICE? YES NO

REMARKS

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Horizontal lines for handwritten remarks.

Signature of individual accompanying Inspector
Inspector
Title
Title