



CITY OF CHICAGO

DEPARTMENT OF BUILDINGS

Application for Occupancy Capacity Signs

Business Information: Completed by Applicant

PM Information: Completed by PM

Occupancy Limit Being Applied For:	<input type="checkbox"/> New Sign <input type="checkbox"/> Duplicate Sign	App. #	CN #
		Phone #	PM #
Use of Building:	Zoning Approval: Zoning & Planning Use Only		
Business Name (DBA):			
License Address:			
Chicago, IL Zip:			
Hrs. of Operation:			
Licensee:			
Submitted By:			
Title:			
Phone Number:			
Owner's Email:			
Applicant's Email:			
Architect's Email:			

Room Name / No.	Size (sq.ft.)	Capacity Limits	Reason for Rejection	Approved?	Inspector ID #
				YES NO	
				YES NO	
				YES NO	
				YES NO	
				YES NO	
				YES NO	

Building Information: Completed by Building Inspector

Reasons for Rejection

Construction Type:		1. Dimensions Not Accurate	6. Not Enough Information
Building Height:		2. Missing Dimensions	7. Dimensions for Fixed Seating
Capacity Limits:		3. Plan and Permits Needed	8. Not an Assembly
Sprinklers:	YES NO	4. Business Not in Operation	9. Plans Do Not Reflect Layout
Date:		5. Under Construction	10. See Inspector Comments

Inspector Comments: Completed by Building Inspector

Is this a new annual assembly project?	YES NO	If YES, did the inspector create a new annual assembly assignment sheet?	YES NO