



City of Chicago
Mayor Richard M. Daley, Mayor

Department of
Procurement Services

Mary A. Dempsey
Interim Chief Procurement Officer

100 North LaSalle Street, Room 403
Chicago, Illinois 60602
744-4900
744-2949 (TTY)

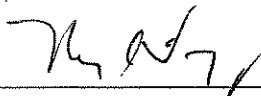
www.cityofchicago.org

MEMORANDUM

Date: July 22, 2005

To: Cheri Heramb, Acting Commissioner
Department of Transportation

Attn: Gilberto Quiñones

From: 
Mary A. Dempsey
Interim Chief Procurement Officer

Re: Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an emergency purchase from Christy Webber Landscaping. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase tree-watering services in the amount of \$125,000.00 as requested in your letter dated July 14, 2005. Any amount in excess of the \$125,000.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$250,000 limit established by statute.

cc: L. Nur
A. Velázquez
B. Humphrey





DEPARTMENT OF TRANSPORTATION
DIVISION OF PROJECT DEVELOPMENT

MEMORANDUM

To: Mary A. Dempsey
Interim Chief Procurement Officer
Department of Procurement Services

From: Cheri Heramb
Acting Commissioner
Department of Transportation

Date: July 14, 2005

Subject: Request for Emergency Authorization

The Department of Transportation requires tree-watering services. The need for these services is in response to the extreme drought conditions we are currently experiencing and is necessary for watering trees in situations where the contractor warranty has expired and no identifiable care or maintenance exists. Trees situated in large groupings, and, or in stressful conditions such as tree pits, will be targeted for maximum efficiency and effectiveness. Plantings included, but not limited to, will be new streetscapes, the Central Business District, major arterial streets, and schools. These services are essential to fill an immediate need. There is no existing contract that includes this function.

The enormous number of the trees planted by CDOT/GreenStreets compounds the seriousness of this situation. Approximately 9,000 trees, valued at over \$4.5 million had been installed between 2001 and spring of 2003. These trees are considered to still be in a critical period of establishment, but are no longer included in any contractor's warranty. Those planted in 2005, 2004, and fall of 2003, remain within warranty and are the responsibility of the tree planting contractor. Please see the attached detailed account of the nature of the emergency. Accordingly, the Department of Transportation is requesting emergency authorization for this purchase in the amount of \$250,000.

Please find attached, price quotations from Aladdin Landscaping, Christy Webber Landscaping, the Brickman Group, Ltd., and Turf Care Landscaping. We are recommending both Aladdin Landscaping (\$125,000) and Christy Webber Landscaping (\$125,000) in order to expedite the work in this critical period. Both Aladdin Landscaping and Christy Webber Landscaping have submitted the lowest bids and are capable of providing the requested services in a timely and efficient manner.

I certify that this emergency poses a clear and imminent danger, requiring immediate procurement of services, supplies, or equipment to prevent or mitigate the loss or impairment of life, health, property, or essential public services and would not have been avoided by due care and diligence.

Please contact Karen Nowacki at 312.744.7080 if you have any questions. Your attention to this matter is greatly appreciated. Thank you for your assistance.



Cheri Heramb LH

Cheri Heramb, Acting Commissioner



City of Chicago Tree Watering Program 2005
Cost Proposal

Vendor Name- Christy Webber Landscapes

Description	Unit	Unit Cost
Watering 1,000 gallons for a grouping of trees in a daily defined area.	Each (1,000 gallons)	\$ 241.00