



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Mary A. Dempsey
Interim Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

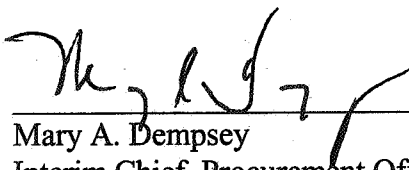
<http://www.cityofchicago.org>

MEMORANDUM

Date: May 5, 2005

To: Richard A. Rice, Commissioner
Department of Water Management

Attn: Julie Hernandez-Tomlin

From: 
Mary A. Dempsey
Interim Chief Procurement Officer

Re: Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from

United States Pipe and Foundry Co. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Ductile Iron Pipe in the amount of \$88,650.00 as requested in your letter of April 29, 2005. Any amount in excess of the \$88,650.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$250,000 limit established by statute.

cc:S. Geocaris
B. Humphrey





City of Chicago
Richard M. Daley, Mayor

Department of Water Management

Richard A. Rice
Commissioner

Bureau of Administrative Support

Julie Hernandez-Tomlin
Deputy Commissioner

DaPaul Center, Suite 410
333 South State Street
Chicago, Illinois 60604
(312) 747-7089
(312) 747-7889 (FAX)

www.cityofchicago.org/
watermanagement

MEMORANDUM

TO: Mary Dempsey
Interim Chief Procurement Officer
Department of Procurement Services

FROM: *Richard A. Rice*
Richard A. Rice
Commissioner
Department of Water Management

DATE: April 29, 2005

RE: Request for Emergency Authorization (REQ 20800)

The Department of Water Management requires ductile iron pipe. These goods are necessary for our water main construction. Accordingly, the Department of Water Management is requesting emergency authorization for this purchase in the amount of \$88,650.00.

Attached please find two price quotations. We are recommending the lowest bidder, United States Pipe and Foundry Co., who quoted us \$17.73/linear foot. The pipe is also available for immediate shipment, whereas the other vendor, Sewer Builders Supplies, Inc would need 3-4 days lead time. We attempted to get a third quote from Clow Water Systems Company but they did not return our phone call.

This is an emergency request because we have requested that the current contract with Production Dynamics (T24204) be terminated (see attached previous correspondence). Production Dynamics has requested a price increase that is not in accordance with the contract language, therefore refusing delivery on any orders.

I certify that this emergency poses a clear and imminent danger, requiring immediate procurement of services, supplies or equipment to prevent or mitigate the loss or impairment of life, health, property, or essential public services and would not have been avoided by due care and diligence.

Thank you for your assistance. If you have any questions, please call Deputy Commissioner, Julie Hernandez-Tomlin at 747-7089.



CPAC PROJECT CHECKLIST

For CPAC Team Use Only	
Date Received	_____
Date Returned	_____
Date Accepted	_____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE TEAM LEADER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED INCLUDING THE SUPPLEMENTAL CHECKLIST REQUIRED BY THE SPECIFIC CPAC TEAM. ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

PROJECT
 Date: 5/2/2005
 ID No. (Spec, RX, Project): 20500
 Department: Water Distribution
 Bureau: Water Distribution
 Contract No. (if known): _____
 Contact Person: Gilbert B...
 Tel: 7-681 Fax: 7-2028 E-mail: gilbert@...
 Project Manager: JOHN M. A...
 Tel: 7-5218 Fax: 5-0080 E-mail: _____
 Estimated Value \$ _____

Project Title/Description: Emergency request for double 1200 pipe with United States Pipe and Foundry Company. The material is used for
our construction site. The location that the material is needed is at 31st Rockwell. Spec # 35992

SCOPE STATEMENT
 Attached is a detailed scope of services and/or specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR A TEAM TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE ALL TEAM SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT TEAM.

The following is a general description of what would be included in a Scope of Services or Specification:
 A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute..

TYPE OF PROCUREMENT REQUESTED (check all that apply)
 Competitive Bid RFQ/RFP/RFS/RFI Sole Source** Term Agreement One Shot
 Mod/Amendment Time Extension Additional Funding Small Order S/O Emergency

FORMS
 EMERGENCY REQUEST
 F-25 (add line item) F-10 (special approvals) SSRB** (sole source approval)
 F-26 (new term agreement) RX (one-shot requisition) OBM Authorization
 F-27 (time extension) APRF (all purpose request form)
 F-29 (change vendor limit)
 * Additional F-forms may be required-refer to attached list ** Sole source requests must include vendor quotes/proposal and MBE/WBE compliance requirements

FUNDING
 City: Corporate Bond Enterprise Grant* Other _____
 State: IDOT/Transit IDOT/Highway Grant* Other _____
 Federal: FHWA FTA FAA Grant* Other _____

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	DOLLAR AMOUNT
01	04	211	88	2025	0550	W706				88650.00
Total: \$										88650.00

* Attach copy of any applicable grant agreement terms and conditions

TIME FRAME
 Date Needed: ASAP
 Requested Emergency request for
 Contract Term (y/m/d): double line ppe
with United States Pipe and
Foundry Company.

PRE BID/SUBMITTAL REQUIREMENTS
 Requesting Pre Bid/Submittal Conference? Yes No Requesting Conference be Mandatory? Yes No
 Requesting Site Visit? Yes No Requesting Site Visit be Mandatory? Yes No

PU079G_Pre-Appd_Req_DPS_Schedul
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 Page 4 of 4
 Run 04/30/2005 04:15

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: D38 BUREAU OF WATER DISTRIBUTION PIPE YARD F CHICAGO, ILLINOIS 60608, IL	REQUISITION: 20800 PAGE: 1 DEPARTMENT: 88 - DEPARTMENT OF WATER MANAGEMEN PREPARER: Gigi Coleman Brooms NEEDED: APPROVED: 4/29/2005
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REQUISITION DESCRIPTION

EMERGENCY REQUEST FOR DUCTILE IRON PIPEWITH UNITED STATES PIPE AND FOUNDRY COMPANY. THE MATERIAL IS USED FOR OUR CONSTRUCTION SITE. THE LOCATION THAT THE MATERIAL IS NEEDED IS AT 31ST. ROCKWELL . SPECIFICATION # 35992
 SPECIFICATION NUMBER: 35992

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	6702711215 PIPE, WATER - PUSH-ON JOINT, 8 INCH - CLASS 56	5,000.00	Foot	17.73	88,650.00						
SUGGESTED VENDOR:											
REQUESTED BY: Gigi Coleman Brooms											
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	004	0211	0882025	0550	220550	W706	05610040	000000	00000	0000	88,650.00
LINE TOTAL:											88,650.00

REQUISITION TOTAL: 88,650.00

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be and for what purpose.
 Requisitions prepared incorrectly will be returned to the using department.

JULIE HE

HERNANDEZ-TOMLIN - Pipe order

From: Dennis Kelleher
 To: HERNANDEZ-TOMLIN, JULIE
 Date: 4/29/2005 2:53:02 PM
 Subject: Pipe order

Vendor: United States Pipe and Foundry Co.

5000 Feet of 8" TYTON DIP @ \$17.73

This is enough to start two jobs. It will last maybe 2 weeks.

I will fax you the quote.

004-0211-0882025-0550-W706.220550
 05610040

Emergency
 order for
 D.I. pipe

Class-56

(6762711215) Foot

30992

(commodities)

312-744-5301



United States Pipe and Foundry Company, Inc.

1000 Essington Road
Joliet, IL 60435
Phone: 630-721-0073 Fax: 815-609-3788

Fax Cover Page

Date: 4/28/05

Company: City of Chicago

To: Mike Foley

Pages to Follow 2

From: **Walt Curtis**

Dennis,
Mr. Curtis informed me that
shipment would take
3 to 4 days once
order is placed.

Mr. Curtis's
Phone # is
630-721-0073

FAX 815-609-3788

RE: _____

Mike,
Any questions please call
Thank you
Walt Curtis

ENGINEERING
DRAWINGS
SPECIFICATIONS
REVISED



U.S. Pipe & Foundry Co., Inc.

1000 Eastington Rd. Joliet, IL 60431
PHONE: 630-721-0073 FAX: 615-601-3788

Date: 4/28/2005
Project: City Of Chicago
Emergency Requisition
Quote #

ATTN-->

Engineer:
Terms: U.S. Pipe's Standard Terms and Conditions at www.uspipe.com/price_terms.asp. Net 30 Days - 1.5% surcharge per month after.
Prices are FOB defined as City Of Chicago for FULL TRUCKLOAD quantities only. (40,000#)
Prices good for 30 days. Shipment available stock weeks ARO.

Price Escalation Clause:

Due to the continued volatility of raw materials, energy and transportation costs the pricing represented on this quotation cannot be held firm for a period of more than 3 months from the date of quotation. Material must be ordered and shipped within 3 months of the date of the quotation or be subject to a 4% price escalation. Pipe shipped after 6 months from the date of quotation will be subject to prices in effect at the time of the release for shipment.

We are pleased to offer you our proposal for furnishing the ductile iron pipe and fittings listed herein:
All pipe and fittings are quoted with our standard cement mortar lining and seal coated on the inside and outside with our standard asphaltic coating unless otherwise noted. This is our understanding of the requirements as indicated in the project plans & specifications. We believe the material included does reasonably cover the requirements. However, you should carefully check this list, as it is not in any way guaranteed. This quotation contains special material not subject to return or cancellation. It is the responsibility of the ordering party to verify quantities, sizes, and descriptions prior to order placement. The responsibility lies with the ordering party to determine the suitability of the material being quoted for the intended use. We appreciate the opportunity of submitting this proposal and hope that we may have the pleasure of furnishing your ductile iron pressure pipe and fitting requirements on this project. If we can be of further assistance, please do not hesitate to call.

Sincerely,
Walt Curtis

SPECIFICATIONS AND QUOTATION INFORMATION:

- NOTE: Some components and other materials including but not limited to flanges, gaskets, and fittings, may be globally sourced and NOT of domestic manufacture. We supply third-party manufactured items to augment our product line and production capacity to meet customer's needs.
- NOTE: All Fabricated Products are subject to U.S. Pipe Engineering Review and approval prior to production.
- NOTE: All WELDED OUTLET and BOSSES must have adequate support plans designed and/or approved by the project engineer. The plan must be provided to prevent loads and moments being applied during installation and/or operation.
- NOTE: All MJ fittings and MJ valves are quoted W/O Accessories. If acc. are required, they will be itemized or furnished by others.
- NOTE: All prices included on this quotation are based on ALL items and specs of items included in this quotation to be purchased from U.S. PIPE. If any items are to be furnished by others, or specifications of items are to be changed, ALL prices for ALL items are subject to change.
- NOTE: FBE (Fusion Bonded Epoxy) Coated Fittings may be quoted and/or furnished on this project. These fittings meet all the requirements of AWWA C153 specification.
- NOTE: All Lead Times are based on the manufacturing schedule at the time of this quotation. Manufacturing Lead Times at the time of order may change.
- NOTE: We can furnish products from your bill of material or we can furnish a dimensioned bill of material complete with LAYOUT DRAWINGS of our products from the Engineer's plans and specifications for your approval. Please inquire and we will quote you the price for LAYOUT DRAWINGS.
- NOTE: All FLANGED joint prices do NOT include FLG accessories unless noted separately. We have included our U.S. Pipe FLANGE-TYTE gasket price list with this quotation as a separate offer.
- NOTE: If special gaskets are required for any bell joint pipe and/or fittings, they may be quoted at additional cost.
- NOTE: Unless otherwise stated, we have NOT quoted restraint connections for materials quoted by others or not manufactured by U.S. Pipe. Please check the quotation carefully to insure you have the restraint you require. We may quote additional restraint upon request.

Date: 4/28/2005
 Project: City Of Chicago
 Emergency Requisition
 Quote #

ATTN-->

Revision #

Bid Date:

Addendums:

ITEM	QUAN.	DESCRIPTION	WEIGHT #	PRICE	TOTAL
10					
20	1	5,000 FT 8" TYTON® DIP CL58 18' NOM AGL/AC		\$17.73 FT	\$88,650.00
30					
40	2	5,000 FT 12" TYTON® DIP CL58 18' NOM AGL/AC		\$28.68 FT	\$143,400.00
50					
60					
70					
80					
90		Mike,			
100		Pipe currently in stock available for immediate shipment.			
110					
120					
130					
140					
150					
160					
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190					
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320					
330					
340					
350					
360					
370					
380					
390					
400					
410					
420					
430					
440					
450					

31st LaSwell

Wait Curtis