

THE CITY OF CHICAGO, ILLINOIS
DEPARTMENT OF ADMINISTRATIVE HEARINGS
MUNICIPAL HEARINGS DIVISION

CITY OF CHICAGO)
DEPARTMENT OF FINANCE)
Petitioner,)

v.)

File No. _____

Respondent.)
)
)

REQUEST FOR SECTION 3-4-335 HEARING

Date _____ File Number _____

_____ of
Respondent's Name

Street Address

_____, hereby requests a
City, State, Zip Code

hearing before an Administrative Law Officer concerning the determination that Respondent violated the _____ Tax Ordinance and that a final assessment in the amount of _____ is a debt due and owing the City and hereby files a request for hearing on these matters. The City's notice of its intention to file a petition for a determination that the final assessment is a debt due and owing was dated _____, and this request to contest the City's petition is filed within 30 days of the City's notice of its intention to file its petition.

Respondent understands that at this hearing, its defenses are limited to the following:

- 1. Whether and to what extent the final assessment has been paid,**
- 2. Whether the Respondent is in fact the assessee of the final assessment, and**
- 3. Whether the Respondent was afforded proper notice of the assessment before it became final.**

Signature of Respondent or Representative

Name of Representative

Title of Representative

Address of Representative

Email Address of Representative